

Item 14 - N.B Reports subject to finalisation of 31st March 2021 year end accounts

29 April 2021 (2021-2022)

Stanway Parish Council

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
31	28/04/2021		Unity Trust Bank		MW Tools and supplies	Kent Blaxhill	S	47.39	9.48	56.87
32	28/04/2021		Unity Trust Bank		Travel Expenses	C Clouston	X	7.38	0.00	7.38
33	28/04/2021		Unity Trust Bank		Postage	C Clouston	E	2.55	0.00	2.55
34	28/04/2021		Unity Trust Bank		Entrance fee	C Clouston	X	10.00	0.00	10.00
35	28/04/2021		Unity Trust Bank		Docking station	C Clouston	S	101.45	20.29	121.74
36	28/04/2021		Unity Trust Bank		Bunting	C Clouston	E	23.73	0.00	23.73
37	28/04/2021		Unity Trust Bank		Banner	C Clouston	S	34.05	6.81	40.86
38	28/04/2021		Unity Trust Bank		Zoom subscription	C Clouston	S	11.99	2.40	14.39
39	28/04/2021		Unity Trust Bank		Telephone & Broadband	C Clouston	X	10.00	0.00	10.00
40	28/04/2021		Unity Trust Bank		Councillor/staff training	EALC	S	140.00	28.00	168.00
41	28/04/2021		Unity Trust Bank		Councillor/staff training	EALC	S	140.00	28.00	168.00
42	28/04/2021		Unity Trust Bank	Standing Order	Grounds Maintenance	Dines Agri Services	X	500.00	0.00	500.00
43	28/04/2021		Unity Trust Bank		Printer supplies	Corona Corp Solutions Ltd	S	9.68	1.94	11.62
44	28/04/2021		Unity Trust Bank		Annual Subscription	ICCM	E	95.00	0.00	95.00
45	28/04/2021		Unity Trust Bank		Router upgrade + licence	I.T. Saint	S	446.41	89.28	535.69
46	28/04/2021		Unity Trust Bank		Postage	Donna Tristram	E	7.74	0.00	7.74
47	28/04/2021		Unity Trust Bank		Councillor/staff training	Donna Tristram	S	90.00	18.00	108.00
48	28/04/2021		Unity Trust Bank		Councillor/staff training	Donna Tristram	S	35.00	7.00	42.00
49	28/04/2021		Unity Trust Bank	Direct Debit	Telephone & Broadband	NSN	S	126.89	25.38	152.27
Total								1,839.26	236.58	2,075.84

Bank Reconciliation at 28/04/2021			
A	Cash in Hand 01/04/2021		179,045.53
	ADD Receipts 01/04/2021 - 28/04/2021		137,703.00
	SUBTRACT Payments 01/04/2021 - 28/04/2021		18,627.75
	Cash in Hand 28/04/2021 (per Cash Book)		298,120.78
B			
	Cash in hand per Bank Statements		
	Cash	11/04/2021	0.00
	Nationwide 419-95	01/04/2021	31,054.86
	Nationwide 427-45	01/04/2021	31,027.43
	Unity Trust Bank	28/04/2021	149,401.31
	Barclays Premium Savings A/C	01/04/2021	66,142.60
	Barclays Main C/A	19/03/2021	22,543.50
			300,169.70
	Less unrepresented payments		2,049.92
			298,119.78
	Plus unrepresented receipts		1.00
	Adjusted Bank Balance		298,120.78

Stanway Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

28 April 2021 (2021-2022)

A - General Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Precept	270,146.00	135,073.00	-135,073				-135,073 (-50%)
2 Wayleaves	1.00		-1				-1 (-100%)
3 CBC Grants - General	500.00	250.00	-250				-250 (-50%)
4 CBC Grants - CIL, s106, etc..							(N/A)
5 Other Grants							(N/A)
6 Interest Income	125.00		-125				-125 (-100%)
7 LCTS Grant	4,759.00	2,380.00	-2,379				-2,379 (-49%)
77 Miscellaneous							(N/A)
85 VAT Refund							(N/A)
SUB TOTAL	275,531.00	137,703.00	-137,828				-137,828 (-50%)

B - Admin - Personnel

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8 Salaries, PAYE & NI (all)				88,000.00	6,536.45	81,464	81,464 (92%)
10 Home working allowance				864.00	72.00	792	792 (91%)
11 Pension contributions (total)				19,350.00	1,946.88	17,403	17,403 (89%)
12 Payroll Services				500.00		500	500 (100%)
13 Training - All				1,400.00	405.00	995	995 (71%)
14 Travel expenses				1,000.00	7.38	993	993 (99%)
15 Stationery - Councillors				325.00		325	325 (100%)
75 Chairman's Allowance				200.00		200	200 (100%)
82 Staffing Reserve				17,300.00		17,300	17,300 (100%)
SUB TOTAL				128,939.00	8,967.71	119,971	119,971 (93%)

C - Admin - Office/IT

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16 Postage				200.00	10.29	190	190 (94%)
17 Office supplies				900.00		900	900 (100%)
18 Printer maintenance				1,200.00	9.68	1,190	1,190 (99%)
19 Councillor IT Support				1,200.00	99.00	1,101	1,101 (91%)
20 Phone/Broadband charges				1,200.00	326.16	874	874 (72%)
21 Website Maintenance				800.00		800	800 (100%)
22 Office IT Support				1,750.00	129.10	1,621	1,621 (92%)
23 IT/PA System Reserve				1,000.00	547.86	452	452 (45%)
78 Room Hire				250.00	52.00	198	198 (79%)
SUB TOTAL				8,500.00	1,174.09	7,326	7,326 (86%)

D - Admin - Audit & Accountin

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend

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24 Internal Audit Fees		1,450.00		1,450	1,450 (100%)
25 External Audit Fees		600.00		600	600 (100%)
26 Accounting software fees		648.00		648	648 (100%)
SUB TOTAL		2,698.00		2,698	2,698 (100%)

E - Admin - Other

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
36 Insurance				1,925.00		1,925	1,925 (100%)
37 Annual Subscriptions				1,775.00	1,383.22	392	392 (22%)
38 Bank charges				150.00	6.35	144	144 (95%)
39 Election Reserve				500.00		500	500 (100%)
40 Legal Fees Reserve				1,000.00		1,000	1,000 (100%)
41 Other specialist fees				500.00		500	500 (100%)
74 Sundry items				54.00		54	54 (100%)
92 Risk Management				1,500.00	11.99	1,488	1,488 (99%)
SUB TOTAL				7,404.00	1,401.56	6,002	6,002 (81%)

F - Planning

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
76 Planning fees reserve							(N/A)
SUB TOTAL							(N/A)

G - Comm Assets - Grounds

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27 General repairs				1,250.00		1,250	1,250 (100%)
28 Car Park repairs				5,000.00		5,000	5,000 (100%)
29 Play equipment Reserve				50,000.00		50,000	50,000 (100%)
30 Play area signs				500.00		500	500 (100%)
31 Grounds maintenance				10,750.00	720.00	10,030	10,030 (93%)
32 Play area bark				1,000.00		1,000	1,000 (100%)
33 Tree maintenance				5,000.00	650.00	4,350	4,350 (87%)
34 Youth Pod / Outdoor Gym				1,000.00		1,000	1,000 (100%)
35 Play area benches/bins				500.00		500	500 (100%)
42 Pest control				500.00	120.00	380	380 (76%)
52 MW Consumables				750.00	243.50	507	507 (67%)
90 Safety Inspections				500.00		500	500 (100%)
94 Vehicle lease				200.00		200	200 (100%)
95 Workshop/store				200.00	2,629.00	-2,429	-2,429 (-1214%)
SUB TOTAL				77,150.00	4,362.50	72,788	72,788 (94%)

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H - Comm Assets - Streets

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46	Bus Shelter Reserve				500.00	350.00	150	150 (30%)
49	Notice Board Reserve				250.00		250	250 (100%)
50	Street Light Costs				5,300.00	389.20	4,911	4,911 (92%)
51	Street Light Reserve				2,000.00		2,000	2,000 (100%)
81	Street signs etc				500.00		500	500 (100%)
84	Street lighting electricity				5,000.00		5,000	5,000 (100%)
96	Footpath Reserve				1,500.00		1,500	1,500 (100%)
SUB TOTAL					15,050.00	739.20	14,311	14,311 (95%)

I - Comm Assets - Halls

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
87	Architectural and other fees							(N/A)
88	Contingency Reserve				1,000.00		1,000	1,000 (100%)
SUB TOTAL					1,000.00		1,000	1,000 (100%)

J - Comm Assets - Burial Gds

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Burial Ground Income	1,000.00		-1,000				-1,000 (-100%)
56	Tree sponsorship	10.00		-10				-10 (-100%)
57	BG Maintenance				1,500.00	708.33	792	792 (52%)
58	BG Reserve				500.00		500	500 (100%)
SUB TOTAL		1,010.00		-1,010	2,000.00	708.33	1,292	282 (9%)

L - Comm Services - Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	s137/1972				9,500.00		9,500	9,500 (100%)
71	s106 expenditure							(N/A)
72	Other grants							(N/A)
73	CIL Grant expenditure							(N/A)
93	s19 (3) MPA 1976							(N/A)
SUB TOTAL					9,500.00		9,500	9,500 (100%)

M - Loans

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
79	Capital repayments				16,000.00		16,000	16,000 (100%)
80	Interest payments				6,800.00		6,800	6,800 (100%)

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SUB TOTAL				22,800.00	22,800		22,800 (100%)
N - Comm Services - Events							
	Receipts			Payments			Net Position
Code Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53 CE Income	500.00		-500				-500 (-100%)
54 CE Expenditure				1,000.00	67.78	932	932 (93%)
SUB TOTAL	500.00		-500	1,000.00	67.78	932	432 (28%)
O. Comm Services- Services							
	Receipts			Payments			Net Position
Code Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
91 Community Safety Reserve				1,000.00		1,000	1,000 (100%)
SUB TOTAL				1,000.00		1,000	1,000 (100%)
Summary							
NET TOTAL	277,041.00	137,703.00	-139,338	277,041.00	17,421.17	259,620	120,282 (21%)
V.A.T.		0.00			1,206.58		
GROSS TOTAL		137,703.00			18,627.75		