



Stanway

Parish Council

Parish Clerk; David Lines
Victory Hall, Villa Road,
Stanway, Essex CO3 0RH
P: 01206 542221
E: clerk@stanwaypc.org.uk

Dear Councillors,

You are hereby summoned to the forthcoming meeting of Stanway Parish Council to be held in the Committee Room (Victory Hall) on **Wednesday 18th December 2019 at 8.00pm** when the under-mentioned business will be transacted.

Yours faithfully,

Clerk and RFO to the Parish Council

12th December 2019

AGENDA

1. Chairman's Welcome

2. Apologies for Absence – Cllr Norton (other commitment)

3. Declaration of Interests

To allow Councillors to declare either a disclosable pecuniary, or any other pecuniary or registerable, non-pecuniary interests on any matter covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it.

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests where required.

4. Minutes of the Parish Council Meeting of 28th November 2019

To approve the Minutes (previously circulated) as a true and accurate record.

5. Exclusion of Public & Press

In accordance with Section 100A(4) of the Local Government Act 1972 and the Local Government (Access to Information) (Variation) Order 2006 to **RESOLVE** to exclude the Public, including the Press, from the meeting so that any items containing exempt and confidential information (for example, confidential, specialist, financial or legal advice) in the remainder of this agenda can be discussed and decided. Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972.

6. Adoption of Committee Reports: To note the (draft) minutes (*previously circulated*) from the Staffing Committee Meeting held on Tuesday 3rd December 2019 (*It is recommended that the adoption of all other committee reports should be deferred until the next scheduled meeting of the Parish Council*).

7. To CONSIDER the long-term staffing requirements of the Parish Council, as recommended by the Staffing Committee, taking into account the likely growth in its financial resources and potential increase of services to parish residents, as well as ensuring that the Parish Council, in light of its recent experience, has sound key-person risk management and succession-planning policies in place. The financial implications of any proposals will have to be considered within the timetable of the Parish Council's imminent budget process.

To **DELEGATE** the organisation of any recruitment process to the Chairman of the Staffing Committee and the Clerk within the constraints of the Parish Council's Recruitment Policy (see attached) and the approval of any appointment arising out of that process to the Staffing Committee.

8. To CONSIDER the options relating to the 'ransom strips' owned by the Council in Stanway Green and to **DELEGATE** to the Corporate Governance Committee the authority to implement the Council's decision

9. Date and time of Next Meeting

The next meeting of the Parish Council will take place on **Thursday 30th January 2020** at 7pm in the Victory Hall.