



Clerks Report for Full Council September 2021

Agenda Item	Subject	Update	Status	
<p>269</p> <p>CG 21/12 (No. 6)</p>	<p>Stanway/Toll-gate Link</p>	<p>Affected by Drought Garden reappropriation</p> <p>22.06.21 - A positive, in principle response has been received to the pre-app the owners submitted to CBC. CBC welcome the widening of the footpath to 3m and have requested lighting and CCTV are installed and the walkway/cycle path is open 24/7. CBC have requested the design is amended as the dog leg nature is not suitable. The architects will redesign accordingly and the management company will provide us with a copy before submission. The clerk advised SPC would like to be more involved in the planning of the link, particularly if we were to assist by maintaining/financing any part of this. Our bench can be retrieved when work commences due to it being cemented in, unless SPC wish to remove it prior to this. <i>The Clerk has received further visuals (provided)-The Management Company has advised “The client and architects have been going back and forth with the designs. (The) understanding is that the attached is being revised to make the units smaller and provide a little more parking”. Signage has been added to the hoarding and the area behind the hoarding has been secured after a break in. The public space has also been tidied and cut back by the Management Company.</i></p> <p><i>Cllr Dundas & the Clerk have written to CBC Planning to request a “permanent” right of way be a condition of the Tollgate Village II Application 211610.</i></p> <p><i>The Clerk is pending feedback from CBC Planning concerning its views on cars crossing the footpath/cycle path.</i></p>		

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332	SPC & SVHMC MoU	<p>The Clerk has several templates from RCCE to consider with SVHMC for drafting an MoU to confirm the current verbal MoU. After confirming liability with SPC insurers, the Clerk has confirmed with SVHMC that all hirers using the field (unless for a large event), will hire through SVHMC and arrange for SPC's disclaimer to be signed regarding liability. The Clerk will continue to liaise and review and monitor operations with SVHMC and Stanway Villa on an ongoing basis to further clarify and streamline the arrangements and organise an MoU or similar <i>Sept 2021 – The Clerk will escalate this agreement due to a recent issue with playing field hire. SVHMC have completed the guttering work at Tollgate Hall satisfactorily. The water supply upgrade has been completed and the re-tarmac-ing of the carpark may have been completed by now. Cllrs Baines confirmed SVHMC were seeking a grant from the CIF for a new PA system from Marks Tey Radio for Victory & Tollgate Hall. CG RATIFIED that access should be granted to SVHMC to connect Tollgate Hall to the Open Reach network for wi-fi. This will cost SVHMC £ 2500. Cllr Baines may like to add further comments concerning any other projects SVHMC would like to complete, subject to funds eg., Tollgate ceiling replacement</i></p>		
9.7.6	Emergency Planning	<p>EP Working Group report – to be revisited in July/August in association with new community centre. This may be pushed back due to the inevitable delays with the new community centre</p>		
321 (FC)	Old Pay Area as Car Park	<p>Survey to be completed – to be reviewed and prioritised in accordance with future expected legal budgetary constraints. Clerk has spoken with SVHMC at their May Committee Meeting to request they spearhead the sourcing of grants, either through SVHMC or SPC, to progress this project. SPC will support SVHMC in this process – <i>As Cllr Baines has advised that lots of big events will be taking place in the Community Centre, the Clerk will review this ASAP</i></p>		
19.27.11 (FC)	New Community Centre	<p>The Clerk has confirmed our solicitors, Fisher Jones Greenwood LLP Solicitors, to deal the lease – they have requested a current valuation of the property once build. . CBC plans have been approved by Planning - https://www.colchester.gov.uk/planning-app-details/?id=38760749-8f97-eb11-b1ac-0022489c7650#ValidationSummaryEntityFormView - The Clerk has been pursuing avenues with the police/traffic police concerning SPC's proposed out of hours police rest as CBC have removed this scope from the planning application due to lack of funds. <i>The Clerk met CBC and Amphora Reps 7th Sept – the timeline is Oct 2021 start with July 2022 finish. A full inventory of what SPC will receive has been requested. CBC are requesting details of the name for the new centre as Totem signage at the entrance is being organised. NB: the country park is going to be called Stanway Country Park. FC are also to decide if they wish to contribute to the meeting/police room's separate wash facility (To put a proprietary cubicle (complete with WC</i></p>		

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		<p><i>and hand basin) and add a sink (presumably similar to the originally planned police rest room arrangement - This is likely to cost in the region of £5,500, plus possibly £ 2000 for the external door)). (FC 29th Sept, Agenda Item 13). Cllr Norton has asked for the issue of grey water recycling to be raised again – Amphora have advised that this has not been factored into the design on the basis of non-viability due to limited usage. The Country Park behind the new centre is currently working on a master plan over the next 12 months, there’s money allocated to provide various sport and play equipment but there’s currently no plans for a visitor centre or café. The Clerk has contacted the Country Park rep to discuss what they are proposing.</i></p> <p><i>The Clerk organised a virtual meeting with Cllr Bentley, various other ECC and CBC and SPC Reps 9th Sept to discuss the necessity for a TOUCAN crossing. This was very successful as ECC will hand over the project to CBC, who should be able to complete it in time for the opening. Highways are now supportive of this crossing and CBC are looking to reallocate £ 90,000 S106 funds. ECC will look to provide the remaining funds, possibly with support from SPC (total costs for the crossing could be £ 150,000) Another stakeholder meeting has been organised to update on progress.</i></p>		
20.15.07 (FC)	Review of SO’s/Fin Regs	<p>Corporate Governance Review – Ongoing – CG have advised the review cannot be dealt with “en masse”, as each area of potential change requires due consideration separately. CG will therefore “chip away” at this. After adoption of SO’s and Financial Regulations at the AGM, the Clerk will continue to review the SO’s and Financial Regulations (with the RFO) and propose any changes after their adoption at subsequent FC meetings. CG would like guidance from FC as to the “Mission Statement/Vision” of the SPC – On Agenda 24.06.21 FC have endorsed the Mission Statement/Vision and CG will proceed on this basis. The Clerk has added our Mission Statement/Vision to SPC website. All Committees are to review their budget request in accordance with this direction. <i>CG agreed to review budgets bi-annually to ensure compliance. Financial Regs have been updated pending resolution by CG (10.2021)</i></p>		
20.24 (FC)	Virtual/F2F Meetings	<p>Meetings have returned to F2F Meetings (in Victory Hall until 20th June and back in the Committee Room for Committee Meetings thereafter). The Clerk will see if an audio stream of the meetings can be set up ASAP (possibly FC 24.06.21) <i>The Clerk has not been able to progress this as yet – but will be looking at providing a hybrid platform</i></p>		
20.18.9 (FC)	Street Light Project	<p>The Clerk has spoken to Colchester Borough Homes regarding the survey carried out in Spring 2020. As a lot of the lights are on telegraph poles, CBH felt asking to replace them could potentially result in SPC being asked to remove them entirely and CBC also indicated that the “piecemeal” ownership SPC have is fairly unique seeing as virtually all the streetlights are on</p>		

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		<p>Highways adopted land. CG have been updated and are in agreement with the Clerk that another possible avenue to explore is ECC re-acquiring most/all of the streetlights. The Clerk is looking into this with assistance from Cllr Bentley and fact finding with other councils to see if they have had similar dealings. The integrity of the poles and wiring prompted a survey by SPC in Spring 2020. Feedback from other PC's so far - (eg., Tiptree/Lambourne/Great Horkesley) – they all use A&J (as do we) to replace bulbs with LED ones as and when they break down – Tiptree also have a phased plan to replace a few bulbs each year and Great Horkesley have used A&J to replace a metal pole also – The Clerk has contacted A&J to discuss this in more detail. SPC currently replace LEDs were feasible too on the basis of when each light requires repairs. costs (other PC's have advised in the region of £ 500 per lamp to convert to LED. Clerk had meeting with Keith Tovee from Essex Highways 23.06.21 – the clerk will report back to CG regarding the electrical and structural status of the lights tested by Colchester Borough Homes and organise a quote for any remaining lights that require testing (if applicable). CG will then suggest a programme of works to upgrade/replace. ECC will definitely not consider taking back the lights. <i>The Clerk will be collating a full report from the various reports provided to date which will be discussed by CG with a view to the best course of action regarding replacements/repairs – in conjunction with perhaps pursuing a public works loan</i></p>		
<p>CG 21/10</p>	<p>Footpath/Cycle Path enhancements</p>	<p><i>The Clerk has identified Sustrans as the reps visiting Stanway to monitor and promote the Park and Stride Agenda. They have completed a 2 year consultation about Winstree Road and will start to implement these traffic calming measures, such as kerb-line adjustments, changes to shared surfaces and Park & Stride improvements, October 2021. The Clerk is waiting to hear back if they will consider measures for the Folly and get involved in the Drought Garden walkway/cycle path</i></p> <p><i>The Clerk is still looking into how to locate details of all private/CBC/Essex Highways managed footpaths, with contact details so any works required can be speedily reported accordingly.</i></p>		
<p>GC 20/22 NO. 9</p>	<p>Transfer of ownership of SWG & LLS Playgrounds</p>	<p><i>CBC have issued notice regarding transfer of ownership which has raised concerns with residents as it does not state the parks will remain. The Clerk has provided Ellisions Solicitors contact details and been advised that the transfer should take around 3 months to complete (from Sept 2021)</i></p>		

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