



Stanway

Parish Council

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20/15 Minutes of the Extraordinary Parish Council Meeting held on January 7th 2021

This meeting was conducted under the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 which mandates public access and took place using the Zoom video-conferencing application.

Present: Cllrs J. Spademan (Chairman), Baines, Chambers, Cotter, Dundas, Jordan, and Williams, CBC Cllr Scott-Boutell (to Item 10) and the Parish Clerk

1. Chairman’s Welcome

The meeting commenced at 7.05pm, with the Chairman welcoming and thanking all present.

2. Apologies for Absence

Apologies were received and accepted from Cllrs Bloomfield, Botha, Norton, Sleeper B and Sleeper J

3. Declaration of Interests - NONE

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests where required – **NONE**

4. Minutes of the Parish Council Meeting of 26th November 2020 - RESOLVED - to approve the Minutes (previously circulated) as a true and accurate record.

5. RESOLVED - to **APPROVE** the meeting dates and times, as presented, of the Council and all its standing committees for the coming year.

6. RESOLVED - to **NOTE** and **CONFIRM** the exercising of the emergency expenditure authority of the Clerk & RFO (as agreed at the June 2020 AGM under Item 20-2) to allow the Parish Council to cover the cost of repairs to the Victory Hall heating system.

7. RESOLVED – After review, interim approval was given to the Parish Council’s Standing Orders and Financial Regulations, subject to a review by the Corporate Governance Committee on the appropriate levels of authority, particularly when unexpected variations from original decisions occur.

8. RESOLVED - To **APPROVE** the principle of taking a full-repairing long-term lease on the Silverwitch Green and Lucy Lane South pocket parks and estimated conveyancing costs of up to £2,500 to protect the Parish Council’s interests.

9. RESOLVED - To **AUTHORISE** and **INSTRUCT** the recording of all meetings of the Council and its Committees.

10. APPROVED – the date and time of the next meeting as **Thursday 28th January at 7pm, venue to be confirmed.**

11. In accordance with Section 100A(4) of the Local Government Act 1972 and the Local Government (Access to Information) (Variation) Order 2006, it was **RESOLVED** to exclude the Public, including the Press, from the meeting so that any items containing exempt and confidential information (for example, confidential, specialist, financial or legal advice) in the remainder of this agenda can be discussed and decided. Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972

12. RESOLVED - to **RECEIVE** the minutes and **APPROVE** the recommendations arising from the Staffing Committee meetings of November 17th (already noted) and January 5th. Cllr Dundas (as Chairman of the Staffing Committee) extended his thanks to the Clerk, the members of the Interview Panel and the Staffing Committee for their help and support in the recruitment process. He then spoke about the logistics of the process and stood ready to answer any questions about it. In line with the recommendations, the Council confirmed the appointment of Donna Tristram as the new Parish Clerk and David Lines as the RFO (Responsible Financial Officer), agreeing to the revised contracts for both.

The Chairman closed the meeting at 7.42 pm.