



Stanway

Parish Council

Victory Hall, Villa Road,
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19/22

Minutes of the Parish Council Meeting held on December 18th 2019

Present: Cllrs J. Spademan (Chairman), Manning, Baines, Chambers, Dundas, Fowles, Jordan, Wancerska and Williams, and the Parish Clerk.

1. Chairman's Welcome

The Chairman gave a welcome to all attending.

2. Apologies for Absence

Apologies were received and accepted from Cllr Norton (other meeting) and Cllr Bloomfield (illness)

3. Declaration of Interests - NONE

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests where required – **NONE**

4. Minutes of the Parish Council Meeting of 28th November 2019

To approve the Minutes (previously circulated) as a true and accurate record.

5. Exclusion of Public & Press

RESOLVED, in accordance with Section 100A(4) of the Local Government Act 1972 and the Local Government (Access to Information) (Variation) Order 2006 **to exclude the Public**, including the Press, from the meeting so that any items containing exempt and confidential information (for example, confidential, specialist, financial or legal advice) in the remainder of this agenda can be discussed and decided. Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972.

6. Adoption of Committee Reports: RESOLVED - to note the (draft) minutes (*previously circulated*) from the Staffing Committee Meeting held on Tuesday 3rd December 2019 (also **AGREED** - the adoption of all other committee reports was deferred until the next scheduled meeting of the Parish Council).

7. To CONSIDER the long-term staffing requirements of the Parish Council, as recommended by the Staffing Committee. **RESOLVED** – to accept Option 3, Restructure B to create a new post of Deputy Clerk/RFO, with related changes to current staff responsibilities/hours, and to confirm the decision of the Staffing Committee to implement Option 1 in Agenda Item 7 Part 2, a 4 ½ hour increase in working hours for the Council's maintenance worker **RESOLVED** - to **DELEGATE** the organisation of the recruitment process to the Chairman of the Staffing Committee and the Clerk within the constraints of the Parish Council's Recruitment Policy and the approval of any appointment arising out of that process to the Staffing Committee.

8. To CONSIDER the options relating to the 'ransom strips' owned by the Council in Stanway Green and to **DELEGATE** to the Corporate Governance Committee the authority to implement the Council's decision. **RESOLVED** – subject to receiving the advice of the appointed land agent, the Council is minded to maintain the status quo and instructs the Corporate Governance Committee accordingly.

9. Date and time of Next Meeting

The next meeting of the Parish Council will take place on **Thursday 30th January 2020** at 7pm in the Victory Hall.

The Chairman closed the meeting at 9.12 pm