



Stanway

Parish Council

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Minutes of the Community Services Committee held on Tuesday 13th October 2020 at 7.00pm.

1. **Attendance** – Cllrs Jordan (Chairman), Norton and Botha and the Deputy Clerk
2. **Apologies for Absence** – APOLOGIES RECEIVED AND ACCEPTED from Cllrs. Bloomfield, B. Sleeper and J. Sleeper.
3. **Declaration of Interest** - To allow Parish Councillors to declare a Disclosable Pecuniary, Other Pecuniary or Registerable Non-Pecuniary interest on any matters covered by this Agenda – **None declared**
4. **Public Participation** - Chair to invite members of the public to indicate if they wish to speak at this meeting either on an item on the agenda or on a general matter not on this agenda – **None present**
5. **Minutes of the Community Services Committee Meeting of Tuesday 8th September 2020** – APPROVED
6. **Clerk's Report with Update and Financial Report** – NOTED
7. **To APPROVE any changes to membership of the Committee with its terms of reference of having six members.** JN noted that there were currently 8 members, and if numbers were reduced, potentially the committee would not remain quorate. **AGREED** to refer matter to Full Council requesting a change in Terms of Reference to increase membership.
8. To receive reports on Local Community events organised or supported by SPC, with related expenditure, which have taken place:
The Macmillan Cake-Away Event: £220.00 raised. Challenging to hold event in current circumstances – people nervous about attending. Makes it difficult to plan for and hold other events in the near future whilst there are restrictions in numbers meeting.
9. **Future Events:** to CONSIDER the arrangement and management of, or participation in forthcoming local community events, with related expenditure, whether organised by the Parish Council or other organisation:
 - a. **Community Coffee Morning:** postponed after poor attendance of Macmillan event. JN emphasised the importance of putting planning in place so SPC would be able to proceed with event once restrictions were lifted. This also applied to all other future events.
 - b. **Tree Give-away:** NOTED to link activity to National Tree Week and final date of 21st November CONFIRMED. Dept Clerk has already liaised with Ann Long to avoid any potential clash with football practice. CONFIRMED to use event to also give away salt bags. **AGREED** that arrangements should be the same as the Green Waste Collection where a circular route was set out around Victory Hall. This would maintain all safety and distancing rules. JN concerned that some residents would take more than their fair share of trees so the supply would run out so **AGREED** that if possible residents would pre-order. Advertising and promotion to be done through social media and the website. RB agreed to help with this to raise public awareness of the event.
 - c. **Christmas Fair:** postponed after poor attendance of Macmillan event but plans to be put in place.
 - d. **Christmas Children's Event:** postponed but plans to be put in place.
 - e. **Quiz Night:** due to problems of holding event with social distancing decision to postpone event to March 2021.
 - f. **Event/Project Calendar** – all event dates entered on SPC website calendar.

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10. Communications: to CONSIDER all matters, including redesign, upgrade or replacement, and expenditure relating to the Parish Council's external communications (e.g. website, social media, projected images, etc). NOTED that it is important to use website for all communication in combination with Stanway Residents Facebook page.

11. Community Safety – to consider all matters and expenditure relating to community safety (e.g. crime and disorder, road safety, Local Highways Panel, etc.) – **Special Constables / LHP update / future projects.**

There is no update for Special Constables. Dept. Clerk asked to contact Kevin Bentley for more information about LHP.

12. Community Services – to consider all matters relating to community services (current or proposed) managed or under or under the responsibility of the Parish Council:

a. Defibrillators: APPROVED to proceed with purchase of three defibrillators at a cost of £1,390.00 each. Colchester First Responders have confirmed that Stanway Post Office was an excellent location but The Barn Garden Centre, Turkey Cock Lane is too close to other defibs. Suggested OUTSIDE wall of Stanway Rovers. Dept. Clerk has received verbal approval from Club but no answer to email yet. A third site still needs to be found. CFR suggested somewhere around Lucy Lane South, but it would have to be a private residential house as there are no other possible sites. RB agreed to approach local residents. Training dates to be decided later.

b. Foodbank: After two meetings with Foodbank in Brightlingsea and Stanway it was thought the best way for SPC to provide support was to facilitate a more central location at village halls at a rental cost of £29.00 per week. SVHMC only had availability of Friday mornings at Tollgate, but Foodbank volunteers only available on Tuesday or Wednesday. Foodbank has decided to continue operating out of hall by St. Albrights even though this is not accessible to most clients. JN suggested Stanway Foodbank move to central premises of Office World (now empty) in Tollgate Shopping Centre. He will contact West family to make this proposal.

c. Christmas lights: APPROVED to spend up to £750.00 to purchase outdoor decorations for balcony on Victory Hall. One reindeer purchased (£229.00) and more will follow. Problems with storage as SPC office becoming full.

d. Electric Car Charging Point: AGREED to investigate options and prices. JN felt that more than one point should be available to avoid blocking by a single user.

e. Fitness coaching: SPC has been approached by Colchester Fitness who want to provide Boot Camp Training sessions on the Sports Field. They would also be prepared to offer free sessions on the new adult gym equipment in return for use of Sports Field. JN said that Stanway Villa provided excellent football training for the young in Stanway and any other fitness activity should happen on Silver Witch Green.

13. Evaluation and delivery of new services to the community in the 2020/21 Civic Year that could be provided now and out of the new Community Centre from 2021 onwards (referral from Full Council): No report made.

14. Items for future meetings, other committees or Full Council: Age Concern has requested a donation of £500. **AGREED** this should be discussed by Full Council. **CONFIRMED** £100.00 to spend on Remembrance Wreath should come out of Chairman's Allowance unless otherwise advised.

15. To CONFIRM the date of next meeting – the next Community Services Committee Meeting will be held on **Tuesday 10th November at 7.00pm** at a venue to be advised.

The Chairman closed the meeting at 8.20pm

