



Stanway

Parish Council

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Minutes of Community Assets Committee Meeting held on Wednesday 20th October 2021 at 7.00pm.

In attendance – Cllrs. Jordan (Chair), Chambers, Spademan, Baines, A. Norton and J. Norton, and the Deputy Clerk.

1. Chair's Welcome – Cllr. Jordan welcomed everyone to the meeting.

2. Apologies for Absence – Cllrs. Bloomfield, Botha and Williams – **APPROVED.**

3. Declaration of Interest To allow Parish Councillors to declare a Disclosable Pecuniary, Other Pecuniary or Registerable Non-Pecuniary interest on any matters covered by this Agenda – **NONE DECLARED.**

4. Public Participation Chair to invite members of the public to indicate if they wish to speak at this meeting either on an agenda item or on a general matter not on this agenda – **NO PUBLIC PRESENT.**

5. Minutes of the Community Assets Committee Meeting of Wednesday 22nd September 2021 previously circulated – **APPROVED.**

6. Dept. Clerk's Report/Update with Financial Report – **NOTED and APPROVED.**

7. Burial Ground Sub-Committee: Councillors commented on the sad passing of Colin Lax and BG committee would discuss a suitable gesture to mark his commitment to Comb Meadow. Dept. Clerk informed councillors that training had been arranged for the Maintenance Worker and the trees had been cut at the burial ground.

8. Play Areas and Open Spaces:

a) Silver Witch Green and Lucy Lane South playground upgrade - AGREED to proceed with revised quotation (previously circulated) from Caloo.

b) to pay £2,700.00 to cut back the trees along Chapel Road and Millers Lane - DISMISSED.

c) to pay approx. £2,000.00 to repair SUDS ground surface of Spinner – DISMISSED with further comment that the area should be clearly marked with hazard tape and warning sign in the short term until playground upgrade.

d) to consider Stanway Villa request to have weedkillers, Depitox and Prompt, applied to the Sports Field within the next 3/4 weeks – AGREED with further comment that spraying could only commence on receipt of a letter from Stanway Villa accepting all responsibility for potential claims/damages from harm caused as a result of the use of chemicals.

9. Other Assets:

a) Swan Green Bus Shelter – Dept. Clerk informed councillors that Colne Contracts will commence work on 29th November - **NOTED.**

b) to purchase lockable 1100L bin – APPROVED to purchase bin up to a value of £550.00.

c) to pay £845.00 to relocate Villa Road noticeboard – DISMISSED.

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d) to pay £803.66 to replace the security posts for Tollgate workshop – AGREED to install two drop-down posts by the roller door and two solid posts on the corner and by the side door, with further comment that councillors are to be consulted on the exact positioning of the posts prior to installation.

10. Village Hall Complex:

a) To consider SVHMC's preferred option to place a large bin either by Tollgate workshop or under fire escape by Victory Hall – AGREED that large bin should be placed to right of Tollgate workshop main door and chained to the white post for security.

11. To consider budget proposals for 2022/23 and onwards – AGREED to accept document as previously circulated.

Councillors raised two further issues for discussion not listed on the agenda:

- 1. Cllr. Baines circulated photos of Stanway Villa MacDonald bins, currently stored in her garden. She confirmed that she had not responded to Dept. Clerk's message offering to collect the bins as Dept. Clerk had failed to write officially to Stanway Villa to request the return of the bins. There was a further discussion of the viability of the bins, with Dept. Clerk commenting on the difficulty of emptying the bins, pouring the contents of the metal bins into bin bags and the Health and Safety implications of handling raw rubbish. The councillors stated that the bins were in good order and had been used in the past so there was no reason why they could not be put back in use.*
- 2. Cllrs. Baines, J.Norton and A. Norton raised concerns that Dept. Clerk had not followed due process or gone through a proper consultation with the councillors over the removal of the swing unit from Silver Witch Green, and allowing the frame to be removed from the site by a contractor who potentially could earn money from the sale of scrap metal or be responsible for fly-tipping. The failure to obtain certification from Dines on the scrap value of the swing frame was misappropriation of council assets. Dept. Clerk advised that all documentation had been circulated to the councillors with the safety issues outlined. If there was continued question over the actions taken then it was her strong recommendation that this matter should be referred to the Staffing Committee as it concerned the professional integrity of the Dept. Clerk. The councillors declined to do this.*

12. Items for Committees/next Council Meeting - To receive and consider requests for items to be included on agendas for future meetings, other committees or Full Council:

i/ councillors to receive a full breakdown of all costings for new Community Centre, with a building schedule and details of what responsibilities lie with individual committees to allow time for proper planning and decision making.

13. The date of the next Community Assets Committee Meeting will be held on Wednesday 17th November 2021 at 7.00pm in the Committee Room, Victory Hall.

Chair closed meeting at 8.48pm.

