



Stanway

Parish Council

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Minutes of the Community Assets Committee held on Wednesday 17th June 2020 at 7.00 pm.

1. Attendance In attendance – Cllrs Jordan (Chairman) Norton, Chambers, Baines, Sleeper B, Sleeper J, and the Deputy Clerk.

2. Apologies for Absence Apologies RECEIVED and APPROVED from Cllr Bloomfield.

3. Declaration of Interest To allow Parish Councillors to declare a Disclosable Pecuniary, Other Pecuniary or Registerable Non-Pecuniary interest on any matters covered by this Agenda – None declared.

4. Public Participation - the Chairman to invite members of the public to indicate if they wish to speak at this meeting either on an item on the agenda or on a general matter not on this agenda – None present

5. Minutes of the Community Assets Committee Meeting of Wednesday 19th February 2020

RESOLVED - to approve the minutes of that meeting as circulated.

6. Clerk's Report with Update – NOTED

7. Financial Report- NOTED

8. Burial Ground Sub-Committee – To RECEIVE and NOTE the update of the Burial Ground Sub-Committee - NOTED

To CONSIDER any recommended actions arising out of those minutes or deal with any matters arising subsequently.

The committee would like to recognise Trevor Manning's significant contribution to the council as a whole, for the care and maintenance of Comb Meadow and recommend that his passing be marked with a Memorial Bench, all costs of his forthcoming funeral met by SPC and in other significant ways, to be discussed.

It has been agreed that Barry Cooper will spend four hours each week at Comb Meadow.

9. Play Areas and Youth Garden

To CONSIDER any matter or expenditure arising out of the maintenance, redesign and/or replacement of equipment, fencing, gates, outdoor furniture, and any risk mitigation in the recreational areas under the Parish Council's responsibility.

- Silver Witch Green / Lucy Lane South – the ROSPA report had not been received yet. Consideration of adult gym equipment for Silverwitch Green and AGREED to accept tender from Caloo at cost of £25,000. Suggestion that it should be dedicated to Cllr. Manning. Position to be discussed. CBC Woodland Project will supply new trees.

- Youth / Community Garden Redesign (part of the Stanway/Tollgate Links Project) – Jane Thompson of CBC has agreed to financial contribution to improve lighting. No clarification of who gifted land to SPC as no paper trail (suggestions of West or Watt families). AGREED costings to remove and store basket-ball hoop, bicycle rack, and remove sides of pod. Considerable improvements already made with cut back of trees and hedges and replacement of wooden panels. Anti-social behaviour will continue to be monitored.

10. Open Spaces

To CONSIDER any matter or expenditure arising out of the maintenance, redesign and/or replacement of equipment, fencing, gates, outdoor furniture and any risk mitigation in the Open Spaces and Community Gardens under the

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Parish Council's responsibility.

- Parish Noticeboards. To confirm purchase of three noticeboards. Funding support from two development companies and applied for grant funding to help with cost.
- Swan Green. Contact Amanda Ward to see if there is any information from Kevin Bentley on the bus shelter.
- Stanway Village Sign. AGREED to give refurbishment contract to Bakers of Danbury at cost of £1,800.
- Tree Maintenance. On-going search of tree surveyor to complete full survey of all trees in Stanway and put five-year maintenance contract in place.

11. Street Lighting and Street Furniture

To CONSIDER any matter or expenditure arising out of the functioning / maintenance and/or replacement of equipment or street furniture and any risk mitigation for street lighting and furniture under the Parish Council's responsibility.

- Street Lighting. AGREED to undertake full structural survey at a cost of £4,500.

12. Village Hall complex - to CONSIDER any matter or expenditure arising out of the maintenance, redesign and/or replacement of buildings, grounds, equipment, fencing, gates, outdoor furniture and any risk mitigation in the Village Hall complex that is under the Parish Council's responsibility (noting the parameters of the Hall Management agreement with SVHMC). Update received on current maintenance projects.

13. New Projects – to CONSIDER the timetable for new projects, accepting identifiable community demand or need for what is to be provided and the appropriate budget (including on-going maintenance costs).

14. Ground Maintenance Contract – Verbal update

16. Items for Committees/ next Council Meeting - To receive and consider requests for items to be included on agendas for future meetings, other committees or Full Council.

17. To CONFIRM the date of the next meeting - the next Community Assets Committee Meeting will be held on **Wednesday, 15th July 2020 at 7.00pm** in the Committee Room, Victory Hall.