



Stanway

Parish Council

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21/01

Minutes of Community Assets Committee Meeting held on Wednesday 20th January 2021 at 7.00 pm.

In attendance – Cllrs. Jordan (Chair), Baines, Bloomfield, Chambers, Norton, Spademan, and the Deputy Clerk.

1. Chair's Welcome – Cllr. Jordan welcomed everyone to the meeting.

2. Apologies for Absence Apologies RECEIVED and **APPROVED** from Cllrs. B. Sleeper, J. Sleeper, Botha and Williams.

3. Declaration of Interest To allow Parish Councillors to declare a Disclosable Pecuniary, Other Pecuniary or Registerable Non-Pecuniary interest on any matters covered by this Agenda – **NONE DECLARED**

4. Public Participation Chair to invite members of the public to indicate if they wish to speak at this meeting either on an item on the agenda or on a general matter not on this agenda – Donna Tristram (new Clerk) attended meeting.

5. Minutes of the Community Assets Committee Meeting of Wednesday 18th December 2020 – **APPROVED** the minutes of that meeting as circulated.

6. Clerk's Report/Update with Financial Report – **NOTED and APPROVED.**

i/ **CONFIRMED** that Dept. Clerk would discuss renewal of contracts with DinesAgri Services and TBS Waste Ltd on a three year basis if terms were acceptable.

ii/ **CONFIRMED** The Folley would remain on Dept. Clerk's Report but CAC would not pursue possible ownership with ECC. Letter to be sent to Cllr. Bentley about the poor repair of the footpath.

7. Burial Ground Sub-Committee – Cllr. Bloomfield reported that a memorial plaque has been made for Trevor Manning. Discussions have started for the building of a new Memorial Wall for plaques and bricks. Cllr. Baines commented that there was £5.5k in the budget - **NOTED.**

8. Play Areas and Open Spaces:

a) **APPROVED** to spend up to £500.00 to replace bark chippings at Lucy Lane South play area following recommendation in latest ROSPA report.

b) Planning permission application submitted for adult gym equipment on Silver Witch Green – **NOTED**

9. Drought Garden:

a) **APPROVED** to spend up to £500.00 to remove tree which is leaning dangerously over a shed in a neighbouring property and replace fencing panel which tree has damaged.

b) (Report circulated on legal advice received from Ellisons). **APPROVED** to ask solicitor to write to JLG Ltd with regard to SPC ownership.

Cllr. Bloomfield left the meeting at 8.25pm.

10. Other Assets:

- **Parish Noticeboards:** **CONFIRMED** that the three new noticeboards will be placed as follows: i/ Warren Farm/Lucy Lane North/Dale Close, ii/ outside Lakelands Primary School close to defibrillator on school fence, iii/ outside Village Halls under oak tree when delivery can be arranged.

21/02

- **Shed at Tollgate:** (Report circulated). **APPROVED** to **POSTPONE** decision about electricity supply until more detailed information received from contractors and circulated to councillors.

- **Swan Green Bus Shelter:** (Report circulated). **APPROVED** to proceed with the installation of a wooden bus shelter, to be supplied by The Shedman, using the LHP Grant contributed by Cllr. Bentley and other funding.

11. Village Hall Complex:

a) **Tollgate carpark drains** - **APPROVED** to spend up to £1.5k on a porosity investigation on the drainage system to advise on how to proceed with resolving drainage problems in the carpark.

b) **Stanway Villa MacDonald bins** - (Report circulated). **CONFIRMED** there was no evidence to demonstrate SPC ownership and **APPROVED** responsibility for the bins, including emptying of them, remained with Stanway Villa.

12. Items for Committees/next Council Meeting - To receive and consider requests for items to be included on agendas for future meetings, other committees or Full Council: **NONE**

13. To CONFIRM the date of the next meeting - the next Community Assets Committee Meeting will be held on **Wednesday 17th February 2021 at 7.00pm** using remote meeting technology.

Chair closed meeting at 9.00pm.