



Stanway

Parish Council

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Full Council Meeting - 27th January 2022

RFO Report

Item 12b) To AUTHORISE (if required) contracts or project expenditure exceeding any committee's £10,000 delegated authority.

i) Play Area Upgrades

The Council has been awarded grant funding from three sources (totalling a net **£90,492.10**) for two projects - the upgrade of the play areas at Silverwitch Green and Lucy Lane South. The grantors are Enover Community Trust, Hyperlocal and ECC's Community Initiatives Fund.

The Community Assets Committee has gone through the approved selection process and agreed that the contracts for both shall be awarded to Caloo as a combined project, attracting a discount accordingly.

As both projects exceed the £10,000 expenditure limit, the approval of the Full Council is required for expenditure totalling **£97,769 + VAT**. The shortfall of **£7,276.90** will come from General Reserves, and both projects are in the current and forecast budget for this year and next.

In addition, the Council has been requested by Enover, the major grantor, for the names of two authorised signatories to facilitate acceptance of the grants. As such, the following three recommendations require the Council's consideration.

1. To **APPROVE** the quotations provided by Caloo (with a total expenditure of £97,769) and **AUTHORISE** the Clerk & RFO to sign the contracts on the Council's behalf, and to act as Project Manager, in conjunction with the Deputy Clerk, to oversee the completion of both play areas.
2. To **AUTHORISE** the Chair of the Council, Cllr. Bloomfield, and the Clerk & RFO to act as authorised signatories on the Council's behalf to expedite the receipt of the generous grants from Enover Community Trust.
3. To **RECORD** the Council's wholehearted appreciation to the three grant funds for their generous contributions to the cost of upgrading the play areas at Silverwitch Green and Lucy Lane South for the benefit of our younger residents.

ii) Tollgate Car Park drains replacement

The Community Assets Committee has found that the soakaway drains in the Tollgate Car Park are in significant disrepair, even non-functional and have received one estimate to quantify the likely cost. As such, the Committee has sent the following request to the Council

To **AUTHORISE** the expenditure of up to £12,000 to repair and/or replace some or all of the four soakaway drains in the Tollgate Car park