



# Stanway

## Parish Council

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Dear Councillors,

You are hereby summoned to the forthcoming meeting of Stanway Parish Council to be held in Victory Hall, Stanway Community Centre on **THURSDAY 31st March at 7pm** when the under-mentioned business will be transacted.

Yours faithfully,

Clerk to the Parish Council

**25<sup>th</sup> March 2022**

### FULL COUNCIL MEETING AGENDA

**1. Chairman's welcome and formal notice of the recording of meeting if applicable**

**2. Apologies for Absence**

**3. Declaration of Interests** - to **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests where required.

*To allow Councillors to declare either a disclosable pecuniary, or any other pecuniary or registerable, non-pecuniary interests on any matter covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it.*

**4. Public Participation**

The Chairman to invite members of the public to indicate if they wish to speak at this meeting – either on an item on the agenda or on a general matter. *Public questions are invited prior to the start of the meeting for a maximum of 10 minutes, limited to three minutes per person at the discretion of the Chairman. In accordance with SPC Standing Order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.*

**5. Minutes of the Parish Council Meetings 24<sup>th</sup> February and 14<sup>th</sup> March 2022** - To approve the Minutes (previously circulated) as a true and accurate record.

**6. Adoption of Committee Reports** – see <https://www.stanwaypc.org.uk/council-meetings.html>

- a) **Planning Committee:** To note the (draft) minutes (*previously circulated*) held on 01/03/2022 & 15/03/2022
- b) **Corporate Governance Committee:** To note the (draft) minutes (*previously circulated*) held on 09/03/2022
- c) **Community Assets Committee:** To note the (draft) minutes (*previously circulated*) held on 16/03/2022
- d) **Community Services Committee:** To note the (draft) minutes (*previously circulated*) held on 08/03/2022
- e) **Burial Ground Sub-Committee:** To note the (draft) minutes (*previously circulated*) held on 01/03/2022
- f) **Staffing Committee:** to note the (draft) minutes (*previously circulated*) held on 10/03/2022
- g) **Internal Audit Committee:** To note the (draft) minutes (*previously circulated*) held on 15/03/2022

**7. Essex County Councillor's Report** - To receive an oral or written report from Cllr. Kevin Bentley (Essex County Council), and to give him the opportunity to respond to any issues raised in Public Participation.

**8. Borough Councillors' Reports** -To receive an oral or written report from any Borough Councillors and to give them the opportunity to respond to any issues raised in Public Participation.

**9. To CONSIDER** any actions arising from matters brought to the Council's attention during Public Participation.

**10. To RECEIVE** applications to become a Parish Councillor or to **APPROVE** any changes to the membership of the Committees of the Parish Council.

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**11. Clerk's Report-**To **RECEIVE** an update & action any ongoing items from previous meetings, per the circulated list.

**12. RFO Report Financial Reports -**

**a.** To **RECEIVE** a list of Payments (net of staff salaries) and Receipts since the last Parish Council meeting, a year-to-date Receipts and Payments Summary, along with an updated Bank Reconciliation.

**b.** To **AUTHORISE** (if required) contracts or project expenditure exceeding any committee's £10,000 delegated authority.

**c.** To **AUTHORISE** any virements proposed from Corporate Government Committee, as detailed in the Finance Officer's report

**13.** To **RECEIVE** a presentation from SISK detailing the activity and timeframes regarding their proposed work on the A12 Concrete Roads Framework on behalf of Highways England.

**14. NEW COMMUNITY CENTRE UPDATE –**

**i)**To **RECEIVE** a presentation from Stanwell Hub concerning how they would like to use the Stanway Lakelands Centre for hosting community events and also potentially operating from the Centre and **DECIDE** upon these propositions

**ii) Update from Working Party** regarding commercial considerations, including taking over, equipping, maintaining and running Stanway Lakelands Centre

**iii) Update on Build Project -** to **RECEIVE** a full breakdown of current costings and building schedule as available

**iv) To RECEIVE and AGREE** on hire out fees for using the Centre

**v) To DECIDE** if a dedicated Play Space area is something the Council would like to bring to the new Centre by working with CBC Community Response Team to secure S106 & other external funding streams, alongside any Council contribution

**15) To NOTE and AGREE** on the Internal Auditor's report of October 2021, with further changes to processes, were approved, to be monitored by the Internal Audit Committee

**16. Speed humps at the Village Hall Car Park –**Referral from Community Assets to **RESOLVE** that the rubber speed humps are removed and the tarmac ones remain, with Community Assets monitoring what affect this has on speeding over 6 months and reporting back to Full Council

**17.** To **AGREE** to forward fund grants relating to the SWG and LLS Playground upgrades subject to necessary agreements being in place with Enovert and ownership being in the Council's name with the Community Initiative Fund

**18. Reports from Outside Bodies**

**a)** Colchester Association of Local Councils

**c)** School Governors

**e)** Footpath/Tree Warden/Hedgerow Officer

**g)** Rosemary Alms Houses

**b)** Village Hall Management Committee

**d)** Quarry Liaison Group

**f)** Bus Passenger Representative

**h)** Larger Local Council Forum

**18. Items referred/requested for consideration by Committees or Members of the Parish Council**

**19. Information Update -** to receive oral updates from Members on matters affecting the Parish.

**20. Items for Committees/ Next Council Meeting -** to receive and consider requests for items to be included on agendas for any committee or the next meeting of the Parish Council.

**21. Date and time of next meeting -** the next scheduled meeting of the Parish Council will take place on **Thursday 28<sup>th</sup> April 2022 at 7.00 pm, Victory Hall, Stanway Community Centre**