



Stanway

Parish Council

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Dear Councillors,

You are hereby summoned to the forthcoming meeting of Stanway Parish Council to be held at Stanway Community Centre on **THURSDAY 27th October at 7pm** when the under-mentioned business will be transacted.

Yours faithfully,

Clerk to the Parish Council

21st October 2022

FULL COUNCIL MEETING AGENDA

1. Chairman's welcome and formal notice of the recording of meeting if applicable

2. Apologies for Absence

3. Declaration of Interests - to **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests where required.

To allow Councillors to declare either a disclosable pecuniary, or any other pecuniary or registerable, non-pecuniary interests on any matter covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it.

4. Public Participation

The Chairman to invite members of the public to indicate if they wish to speak at this meeting – either on an item on the agenda or on a general matter. *Public questions are invited prior to the start of the meeting for a maximum of 10 minutes, limited to three minutes per person at the discretion of the Chairman. In accordance with SPC Standing Order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.*

5. Minutes of the Parish Council Meeting 29th September 2022 - To approve the Minutes (previously circulated) as a true and accurate record.

6. Adoption of Committee Reports – see <https://www.stanwaypc.org.uk/council-meetings.html>

- a) **Planning Committee:** To note the (draft) minutes (*previously circulated*) held on 04.10.22
- b) **Corporate Governance Committee:** To note the (draft) minutes (*previously circulated*) held on 12.10.22
- c) **Community Assets Committee:** To note the (draft) minutes (*previously circulated*) held on 19.10.22
- d) **Staffing Committee:** To note the (draft) minutes (*previously circulated*) held on 06.09.22
- e) **Community Services Committee:** To note the (draft) minutes (*previously circulated*) held on 13.10.22
- f) **Internal Audit Committee:** To note the (draft) minutes (*previously circulated*) held on 18.10.22

7. Essex County Councillor's Report - To receive an oral or written report from Cllr. Kevin Bentley (Essex County Council), and to give him the opportunity to respond to any issues raised in Public Participation.

8. Borough Councillors' Reports -To receive an oral or written report from any Borough Councillors and to give them the opportunity to respond to any issues raised in Public Participation.

9. To CONSIDER any actions arising from matters brought to the Council's attention during Public Participation.

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10. To **RECEIVE** applications to become a Parish Councillor or to **APPROVE** any changes to the membership of the Committees of the Parish Council.

11. NEW COMMUNITY CENTRE UPDATE –

- i) LEASE** To receive an update on the fully maintaining and insurance lease negotiations
- ii) COST BENEFIT ANALYSIS –** To **AGREE** to the necessary extra precept demand (commencing 2023/4), required to mitigate financial and logistical risk to the Council's current activities and assets, in order to take on Colchester Borough Council's 150 year lease to run Stanway Lakelands Centre for the community.

12. To **RESOLVE** to **ACCEPT** the gifts from Mrs Jansma's will regarding the donation of Comb Field and ten percent share of net residue of her estate, subject to the conditions stated within the will.

13. To **DECIDE** whether to **REGISTER** as an Interested Party and/or make a representation to the Secretary of State regarding the Development of Consent Order for the A12 Chelmsford to A120 widening scheme by 4th November 2022 deadline

14. Clerk's Report-To **RECEIVE** an update & action any ongoing items from previous meetings, per the circulated list.

15. RFO Report Financial Reports -

- a)**To **RECEIVE** a list of Payments (net of staff salaries) and Receipts since the last Parish Council meeting, a year-to-date Receipts and Payments Summary, along with an updated Bank Reconciliation.
- b).** To **AUTHORISE** contracts or project expenditure exceeding any committee's £10,000 delegated authority.
- c).** To **AUTHORISE** any virements proposed from Corporate Government Committee, as detailed in the Finance Officer's report

16. Reports from Outside Bodies

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| a) Colchester Association of Local Councils | b) Village Hall Management Committee |
| c) School Governors | d) Quarry Liaison Group |
| e) Footpath/Tree Warden/Hedgerow Officer | f) Bus Passenger Representative |
| g) Rosemary Alms Houses | h) Larger Local Council Forum |
| i) Winstree Road Working Group Party | |

17. Items referred/requested for consideration by Committees or Members of the Parish Council

18. Information Update - to receive oral updates from Members on matters affecting the Parish.

19. Items for Committees/ Next Council Meeting - to receive and consider requests for items to be included on agendas for any committee or the next meeting of the Parish Council.

20. Date and time of next meeting - the next scheduled meeting of the Parish Council will take place on **Thursday 24th November at 7.00 pm, Victory Hall, Stanway Community Centre**