



Stanway

Parish Council

Parish Clerk: Donna Tristram
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Dear Councillors,

You are hereby summoned to the forthcoming meeting of Stanway Parish Council to be held in the Victory Hall on **THURSDAY 30th SEPTEMBER 2021 at 7pm** when the under-mentioned business will be transacted.

Yours faithfully,

Clerk to the Parish Council

24th September 2021

AGENDA

1. Chairman's welcome and formal notice of the recording of meeting if applicable

2. Apologies for Absence

3. Declaration of Interests - to RECEIVE delegated Declaration of Interest Dispensation decisions or APPROVE such dispensation requests where required.

To allow Councillors to declare either a disclosable pecuniary, or any other pecuniary or registerable, non-pecuniary interests on any matter covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it.

4. Public Participation

The Chairman to invite members of the public to indicate if they wish to speak at this meeting – either on an item on the agenda or on a general matter. Public questions are invited prior to the start of the meeting for a maximum of 10 minutes, limited to three minutes per person at the discretion of the Chairman. In accordance with SPC Standing Order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.

5. Minutes of the Parish Council Meeting of 29th July 2021 - To approve the Minutes (previously circulated) as a true and accurate record.

6. Adoption of Committee Reports – see <https://www.stanwaypc.org.uk/council-meetings.html>

- a) **Planning Committee:** To note the (draft) minutes (*previously circulated*) held on 3rd & 17th August & 7th Sept 2021
- b) **Corporate Governance Committee:** To note the (draft) minutes (*previously circulated*) held 11th Aug & 8th Sept '21.
- c) **Community Assets Committee:** To note the (draft) minutes (*previously circulated*) held on 22nd September 2021
- d) **Community Services Committee:** To note the (draft) minutes (*previously circulated*) held on 14th September 2021
- e) **Burial Ground Sub-Committee:** To note the (draft) minutes (*previously circulated*) held on 7th September 2021

7. Essex County Councillor's Report - To receive an oral or written report from Cllr. Kevin Bentley (Essex County Council), and to give him the opportunity to respond to any issues raised in Public Participation.

8. Borough Councillors' Reports -To receive an oral or written report from any Borough Councillors and to give them the opportunity to respond to any issues raised in Public Participation.

9. To CONSIDER any actions arising from matters brought to the Council's attention during Public Participation.

10. To RECEIVE applications to become a Parish Councillor or to APPROVE any changes to the membership of the Committees of the Parish Council

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11. Clerk's Report

- a. To **RECEIVE** an update and act on any ongoing action items from previous meetings, per the circulated list.

12. RFO Report Financial Reports

- a. To **RECEIVE** a list of Payments (net of staff salaries) and Receipts since the last Parish Council meeting, a year-to-date Receipts and Payments Summary, along with an updated Bank Reconciliation.

- b. To **AUTHORISE** (if required) contracts or project expenditure exceeding any committee's £10,000 delegated authority.

- 13. To **DISCUSS** and **DECIDE** the New Community Centre's name and whether to fund the self-contained rest room facility as originally requested by SPC.

- 14. To further **DISCUSS** the dangerous pavement parking on either side of Holly Road, Stanway.

15. Reports from Outside Bodies

- | | |
|---|--------------------------------------|
| a) Colchester Association of Local Councils | b) Village Hall Management Committee |
| c) School Governors | d) Quarry Liaison Group |
| e) Footpath/Tree Warden/Hedgerow Officer | f) Bus Passenger Representative |
| g) Rosemary Alms Houses | g) Tri-Parish London Road Task Force |

- 16. Items referred/requested for consideration by Committees or Members of the Parish Council:- **NONE**

- 17. **Information Update** - to receive oral updates from Members on matters affecting the Parish.

- 18. **Items for Committees/ Next Council Meeting** - to receive and consider requests for items to be included on agendas for any committee or the next meeting of the Parish Council.

- 19. **Date and time of next meeting** - the next scheduled meeting of the Parish Council will take place on **Thursday 28th October at 7.00 pm** - Venue to be advised.

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LARGE TEXT AGENDA

1. Chair's welcome and announcement of the recording of the meeting if applicable
2. To record and approve apologies for absence
3. Declarations of Interest
4. Public Participation
5. Approve Minutes of the Full Council Meeting of 29th July 2021
6. Adoption of May Committee Reports –refer to the following link
<https://www.stanwaypc.org.uk/council-meetings.html>
7. Essex County Councillor's Report
8. Borough Councillors' Reports
9. To **CONSIDER** any actions arising from matters brought to the Council's attention during Public Participation.
10. To **RECEIVE** applications to become a Parish Councillor, **APPROVE** changes to Committee memberships or **APPROVE** any (changes to) appointments to outside bodies.
11. Clerk's Report - To **RECEIVE** an update on any ongoing actions
12. RFO Report
 - a) To **RECEIVE** & **APPROVE** Financial Reports
 - b) To **AUTHORISE** expenditure over £10,000 for Committees.
13. To **DISCUSS** and **DECIDE** the New Community Centre's name and whether to fund the self-contained rest room facility as originally requested by SPC.
14. To further **DISCUSS** the dangerous pavement parking on either side of Holly Road
15. Reports from Outside Bodies
16. Items referred/requested for consideration by Committees of Members of the Council
17. Information Update – To receive oral updates from Councillors on Parish matters
18. Items for Committees/Next Council Meeting
19. Date and time of next meeting – Thursday 28th October at 7pm