



## Clerks Report for Corporate Governance November 2022

Agenda Item	Subject		Status
269	Stanway/Tollgate Link	<p><b>Planning Application - 212943 6/5/2022</b> – Upon dialled in advice and a thorough discussion, May 6<sup>th</sup> FC AGREED to instruct Ellisons to write a legal letter stating the right of way agreement needed amending, regardless of the Planning Application being granted by CBC Planning Committee – 06.2022 – CGC decided against legal costs of up to £1700 for Dispute Resolution Department to review legal position, instead asking the Clerk to contact Land Agent re: design. 09.22 Nicolas Percival advised the landowner has instructed them to search for a tenant for the whole site with a view to vets/dentist/coffee house type establishments (latest visuals provided). NP advised start may be put back from 2023 due to escalating costs and current cost of living climate. NP confirmed the Right of Way agreement is not with his client and only relates to the section at the back next to Homebase. As previously aware, this pathway can be closed at any time. NP happy to talk to SPC when the work does start re: widening the path to accommodate cycles or put in railings at either end of the footpath.</p> <p><b>10.22 At request of CAC, land agent reminded of the 2 x benches and large rocks (owned by third party) that SPC want to reclaim when excavation work starts. SPC will repaint the bench outside of the hoarding shortly.</b></p>	
332	SPC & SVHMC MoU	<ul style="list-style-type: none"> <li>The Clerk has several templates from RCCE to consider with SVHMC for drafting an MoU to confirm the current verbal MoU. After confirming liability with SPC insurers, the Clerk has confirmed with SVHMC that all hirers using the field (unless for a large event), will hire through SVHMC and arrange for SPC’s disclaimer to be signed regarding liability.</li> <li><b>11.22 SVHMC &amp; the Clerk due to review current agreements in place and re-define as necessary</b></li> <li>FC 01.22 agreed to costs up to £ 12,000 to repair drainage system re: Tollgate Carpark – CA will progress work.</li> <li>Tollgate hall WiFi: OpenReach can now install an overhead pole &amp; the Clerk has provided SVHMC with written permission</li> <li><b>10.22 – S106 advised there is now only approx. £10,000 remaining to spend on Leisure, Sport and Recreation and £ 2400 for Community Projects</b></li> <li><b>Bouncy Castle school holiday fun days - CS to investigate for Summer 2023</b></li> </ul>	
9.7.6	Emergency Planning	EP Working Group report – to be revisited in July/August in association with new community centre. <b>This may be pushed back due to the inevitable delays with the new community centre</b>	
321 (FC) & FC 21.23 15	Old Play Area as Car Park	<p>08.22 Planning application (221356) APPROVED, with the caveat that cycle parking for up to 18 vehicles are provided. CBC S106 have agreed to extra £ 15,000 to cover this, bringing the total ringfenced for this project to £ 80,000.</p> <p><b>09.22 – FC agreed to additional expenditure @ £ 15,000 for cycle parking (all via S106 funding)</b></p>	

## Stanway Parish Council

		<b>10.22 - Clerk has listed project on Contractor Finder Government Website and will update 11.22 re: the contractor awarded the works. Clerk meeting contractors on site for tender purposes Nov 2022</b>	
<b>CG 21/10</b>	Footpath/Cycle Path enhancements	<b>WINSTREE ROAD – 10.22 – Winstree Road Working Group Walk Around – Clerk has separately circulated report of findings. THE FOLLEY, Villa/Winstree Road</b> 01.2022 the Clerk wrote to residents and the letters were hand delivered – only Stanway School has responded stating they will ensure their area is cut back as necessary. – Refer above re: Winstree Road Working Group (can The Folley be upgraded under the “walk the last mile to school” incentive?) 10.22 – meeting postponed with Cllrs LSB/TA – Clerk to reorganise. <b>11.22 Clerk &amp; LSB have agreed that Folley does not require any further attention as SPC Maintenance Operative has kept it under control – No Further Action</b>	
<b>GC 20/22 NO. 9</b>	Transfer of ownership of SWG & LLS Playgrounds	02.2022 – Land Transfer drafts have been sent from CBC to Ellisons 09.22 FC agreed to Land Transfers proposed by Ellisons – Clerk has instructed solicitors to proceed ASAP <b>Clerk to obtain £ 6000 CIF grant when land transfers complete</b> <b>11.11 – Solicitor has requested amendment to signatory page of land transfer with CBC – awaiting revised docs for Chair to sign</b>	
<b>FC 21/23 12</b>	SWG and LLS Park Upgrades	08.07.2022 – Independent Post Installation Inspections carried out (08.07.22) & reports discussed with Caloo on site 13.07.22 – 13.07.22 - CGC agreed to pay Caloo’s final balance, deducting £ 4000 + VAT subject to satisfactory Caloo response regarding the surfacing issues raised re: underground voids. 10.22 – All necessary alternations raised within the Post Installation Reports have now been completed, including return to LLS to reposition stepping stone equipment away from railings. <b>11.22 -CGC to agree to release of outstanding retention of £ 4000 + VAT. Clerk to obtain £ 6000 grant from CIF once land transfer of both parks are complete</b>	
<b>CGC 22/03 9</b>	S106 Funding	<b>10.22 – S106 advised there is now only approx. £10,000 remaining to spend on Leisure, Sport and Recreation and £ 2400 for Community Projects</b> 07.22 Clerk has enquired how CBC will deliver on the Local Plan pledge to protect all current public land use allocation requested a plan of currently owned public land & developer assigned public use land. Pending responses from CBC	
<b>CGC 22/04 11</b>	Local Highway Panel (LHP) Update	10.22 – CGC reviewed results from Speeding Reviews on Church Lane, Blackberry and Villa Road and fed back comments to LHP, particularly re: concerns around Blackberry and Villa Road re: school children accessing Winstree Road. 10.22 CGC reviewed and commented on LCOL198003 - Footpath 5 off Tollgate Road minor upgrades (ie., dropped curb) advising the steps and railings down to Tollgate Road should be upgraded urgently also as part of this scheme <b>11.2022 CGC to review further EH amendments to LCOL198003 - Footpath 5 off Tollgate Road, Stanway - Access improvements</b>	