



Clerks Report for Full Council 29th July 2021

Agenda Item	Subject	Update	Status	
269	Stanway/Toll-gate Link	<p>Affected by Drought Garden reappropriation</p> <p>22.06.21 - A positive, in principle response has been received to the pre-app the owners submitted to CBC. CBC welcome the widening of the footpath to 3m and have requested lighting and CCTV are installed and the walkway/cycle path is open 24/7. CBC have requested the design is amended as the dog leg nature is not suitable. The architects will redesign accordingly and the management company will provide us with a copy before submission. The clerk advised SPC would like to be more involved in the planning of the link, particularly if we were to assist by maintaining/financing any part of this. The Clerk has again requested signage be erected on the hoarding. Our bench can be retrieved when work commences due to it being cemented in, unless SPC wish to remove it prior to this. <i>The Clerk has forwarded the visual to all Councillors awaiting comment. No further update from the architects/management company – The Clerk will continue to contact the management company to pursue this</i></p>	Yellow	Yellow
332	SPC & SVHMC MoU	<p>The Clerk has several templates from RCCE to consider with SVHMC for drafting an MoU to confirm the current verbal MoU. After confirming liability with SPC insurers, the Clerk has confirmed with SVHMC that all hirers using the field (unless for a large event), will hire through SVHMC and arrange for SPC's disclaimer to be signed regarding liability. The Clerk will continue to liaise and review and monitor operations with SVHMC and Stanway Villa on an ongoing basis to further clarify and streamline the arrangements and organise an MoU or similar by Sept 2021. The Clerk has just attended a Village Hall course regarding working with SVHMC and re the new community centre. SVHMC request authorisation to carry out water supply upgrades at their</p>	Green	Yellow

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		cost, which will require excavation of the carpark area maintained by SPC. <i>SVHMC have completed the guttering work and scheduled a date for the water supply upgrade (Cllr Baines – can update the Council regarding this project and any others concerning the Community Centre)</i>		
9.7.6	Emergency Planning	EP Working Group report – to be revisited in July/August in association with new community centre. This may be pushed back due to the inevitable delays with the new community centre		
321 (FC)	Old Pay Area as Car Park	Survey to be completed – to be reviewed and prioritised in accordance with future expected legal budgetary constraints. Clerk has spoken with SVHMC at their May Committee Meeting to request they spearhead the sourcing of grants, either through SVHMC or SPC, to progress this project. SPC will support SVHMC in this process – <i>NO FURTHER ACTION – Clerk to review when possible</i>		
19.27.11 (FC)	New Community Centre	The Clerk has confirmed our solicitors, Fisher Jones Greenwood LLP Solicitors, to deal the lease – they have requested a current valuation of the property once build. . CBC plans have been approved by Planning - https://www.colchester.gov.uk/planning-app-details/?id=38760749-8f97-eb11-b1ac-0022489c7650#ValidationSummaryEntityFormView - The Clerk has been pursuing avenues with the police/traffic police concerning SPC’s proposed out of hours police rest as CBC have removed this scope from the planning application due to lack of funds. CBC’s building company (Amphora) have confirmed the following costs to keep the external door and sink (not toilet or showers) (Sink @ £1500 and external door (instead of window) @ £2000 – discuss options as do SPC want to fund this now or at a later date (Without the separate toilet facility is it relevant as access will be required to the main hall to use the toilet facilities – an internal door, in any event, should be provided (as was in the original spec). CBC has re-installed the external door requested for the police/traffic hub as outside of planning (no funding has been allocated for the separate toilet facilities as yet). CBC have confirmed Highways will permit a crossing on the Western Bypass, whereas previously this wasn’t allowed. ECC and CBC are investigating what monies are available to undertake the work. The Clerk has emailed and chased Cllr Bentley and Scott to re-organise a postponed meeting about funding options/assistance – no reply has been received to date <i>The Clerk has been chasing for a meeting regarding the crossing and Cllr Dundas has confirmed the construction contract has been awarded to Hutton Construction. If Councillor Bentley is present at the FC meeting 29th July – please question him regarding the crossing situation and request a meeting</i>		

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<p>20.15.07 (FC)</p>	<p>Review of SO's/Fin Regs</p>	<p>Corporate Governance Review – Ongoing – CG have advised the review cannot be dealt with “en masse”, as each area of potential change requires due consideration separately. CG will therefore “chip away” at this. After adoption of SO’s and Financial Regulations at the AGM, the Clerk will continue to review the SO’s and Financial Regulations (with the RFO) and propose any changes after their adoption at subsequent FC meetings. CG would like guidance from FC as to the “Mission Statement/Vision” of the SPC – On Agenda 24.06.21 <i>FC have endorsed the Mission Statement/Vision and CG will proceed on this basis. The Clerk has added our Mission Statement/Vision to SPC website. All Committees are to review their budget request in accordance with this direction</i></p>		
<p>20.24 (FC)</p>	<p>Virtual/F2F Meetings</p>	<p>Meetings have returned to F2F Meetings (in Victory Hall until 20th June and back in the Committee Room for Committee Meetings thereafter). The Clerk will see if an audio stream of the meetings can be set up ASAP (possibly FC 24.06.21) <i>The Clerk has not been able to progress this as yet</i></p>		
<p>20.18.9 (FC)</p>	<p>Street Light Project</p>	<p>The Clerk has spoken to Colchester Borough Homes regarding the survey carried out in Spring 2020. As a lot of the lights are on telegraph poles, CBH felt asking to replace them could potentially result in SPC being asked to remove them entirely and CBC also indicated that the “piecemeal” ownership SPC have is fairly unique seeing as virtually all the streetlights are on Highways adopted land. CG have been updated and are in agreement with the Clerk that another possible avenue to explore is ECC re-acquiring most/all of the streetlights. The Clerk is looking into this with assistance from Cllr Bentley and fact finding with other councils to see if they have had similar dealings. The integrity of the poles and wiring prompted a survey by SPC in Spring 2020. Feedback from other PC’s so far - (eg., Tiptree/Lambourne/Great Horkesley) – they all use A&J (as do we) to replace bulbs with LED ones as and when they break down – Tiptree also have a phased plan to replace a few bulbs each year and Great Horkesley have used A&J to replace a metal pole also – The Clerk has contacted A&J to discuss this in more detail. SPC currently replace LEDs were feasible too on the basis of when each light requires repairs. costs (other PC’s have advised in the region of £ 500 per lamp to convert to LED. Clerk had meeting with Keith Tovee from Essex Highways 23.06.21 – the clerk will report back to CG regarding the electrical and structural status of the lights tested by Colchester Borough Homes and organise a quote for any remaining lights that require testing (if applicable). CG will then suggest a programme of works to upgrade/replace. ECC will definitely not consider taking back the lights. <i>The Clerk will be</i></p>		

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		<i>collating a full report from the various reports provided to date which will be discussed by CG with a view to the best course of action regarding replacements/repairs</i>		