



Stanway

Parish Council

Parish Clerk: Donna Tristram
Victory Hall, Villa Road,
Stanway, Essex CO3 0RH
P: 01206 542221/07759 837111
E: clerk@stanwaypc.org.uk

Dear Councillors,

You are hereby summoned to the forthcoming meeting of The Burial Sub Committee to be held in the **Committee Room on 3rd May 2022 at 3pm** when the under-mentioned business will be transacted.

Yours faithfully,

Clerk to the Parish Council

27th April 2022

AGENDA

1.Attendance and Apologies for Absence

To record the attendance and reasons for absence

2.Declaration of Interest

To allow Parish Councillors to declare a Disclosable Pecuniary, Other Pecuniary or Registerable Non-Pecuniary interest on any matters covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it

3.Public Participation

The Chairman to invite members of the public to indicate if they wish to speak at this meeting – either on an item on the agenda or on a general matter. Public questions are invited prior to the start of the meeting for a maximum of 10 minutes, limited to three minutes per person at the discretion of the Chairman. In accordance with SPC Standing Order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.

4.Minutes of the Burial Ground Committee Meeting of 1st March 2022

To consider and approve the minutes of that meeting which have been circulated.

5.Clerk's Report/ Update

To receive a report from the Clerk and, if necessary, an oral update on current and outstanding issues dealt with by the Council.

6.Financial Report - To receive a Financial Report.

7.Maintenance Report - To receive an update on the Burial Ground Site.

8.Maintenance of Existing Grave and Ashes Plots - To receive an update on the maintenance of the plots.

9. To APPROVE budget spend (J58 Cost Code – Burial Ground Reserve) for Granite Entry Signage @ £ 2400

10. To UPDATE on Epitrace Markings investigation at Burial Ground

11. To AGREE a budget spend (J58 Cost Code – Burial Ground Reserve) for re-vamp of brochure based on amended regulations and brochure concept provided

13.Items for Committees/ Next Council Meeting

To receive and consider requests for items to be included on Agendas for Committees or Council.

14.To Confirm the Date of the Next Meeting

The next Burial Ground Sub-Committee meeting will be held on Tuesday, 7th June 2022 at 2.00pm, in the Committee Room, Victory Hall, Villa Road