



Stanway

Parish Council

Deputy Parish Clerk: Catherine Clouston
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Dear Councillor,

You are hereby summoned to the forthcoming meeting of the Community Services Committee to be held at Victory Hall, Villa Road on **TUESDAY 8th JUNE 2021** at 7.00pm when the under-mentioned business will be transacted:

*****Members of the public are invited to attend this meeting*****

Yours faithfully,

Deputy Clerk and RFO to the Parish Council

2nd June 2021

AGENDA

1. Chairman's Welcome

2. Apologies for Absence

3. Declaration of Interests - To allow Councillors to declare either a disclosable pecuniary, or any other pecuniary or registerable, non-pecuniary interests on any matter covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it.

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** dispensation requests as required.

4. Public Participation

The Chairman to invite members of the public to indicate if they wish to speak at this meeting – either on an item on the agenda or on a general matter. Public questions are invited prior to the start of the meeting for a maximum of 10 minutes, limited to 3 minutes per person at the discretion of the Chairman.

5. Short presentation by Nick Day, CBC Woodland Trust and Biodiversity Project.

6. Minutes of the Committee Services Committee Meeting of Tuesday 11th May 2021 - To APPROVE the minutes of that meeting (previously circulated).

7. To elect a new Chair for the following municipal year.

8. To elect a new deputy Chair for the following municipal year.

9. To RECEIVE a report from the Clerk with a financial update (previously circulated).

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10. To **RECEIVE** reports on local community events organised or supported by the Parish Council, with related expenditure, which have taken place:

a) Annual Parish Forum

11. Community Safety - to consider all matters and expenditure relating to community safety.

a) verbal update on meeting with Les Hawkins on 7th June on PCSOs.

12. Community Events and Services - to **CONSIDER** all matters and expenditure relating to community events and services (current or proposed) managed or under the responsibility of the Parish Council or other organisation, with related expenditure:

a) Defibrillators – update

b) SPC Welcome booklet – details on reprinting costs.

c) Sponsorship of fitness programme – update on OurParks and grant application.

d) Launch event for SWG adult gym equipment – to discuss options on how to proceed.

e) Woodland and Biodiversity Project – to consider possible options.

f) NHS health check van in Tollgate carpark – (see report) to consider viability.

g) Neighbourhood Watch – (see report) to consider Stanway representation.

13. Communications - to **CONSIDER** all matters, including redesign, upgrade or replacement, and expenditure relating to the Parish Council's external communications (e.g. website, social media, projected images, etc).

a) Website – to consider spending £750.00 on redesign/upgrade.

14. Items for future meetings, other committees or Full Council.

15. To **CONFIRM** the date of the next Community Services Committee Meeting will be held on **Tuesday 8th July 2021** at 7.00pm at Victory Hall.