



Stanway

Parish Council

Deputy Parish Clerk: Catherine Clouston
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Dear Councillor,

You are hereby summoned to the forthcoming meeting of the Community Services Committee to be held via the Zoom teleconferencing application on **TUESDAY 11th MAY 2021** at 7.00pm when the under-mentioned business will be transacted: **Join Zoom Meeting - <https://us02web.zoom.us/j/85371155417>**

This follows the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 and is otherwise supported by the Council's own emergency protocols agreed at its Extraordinary Meeting of 18th March 2020.

*****Members of the public are invited to contact the Deputy Clerk via email if they wish to "attend" this meeting*****

Recording of Meetings: All meetings will be recorded in compliance with SPC Data Protection Regulations.

Yours faithfully,

Deputy Clerk and RFO to the Parish Council

7th May 2021

AGENDA

1. Chairman's Welcome and commencement of recording of the meeting.

2. Apologies for Absence

3. Declaration of Interests - To allow Councillors to declare either a disclosable pecuniary, or any other pecuniary or registerable, non-pecuniary interests on any matter covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it.

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** dispensation requests as required.

4. Public Participation

The Chairman to invite members of the public to indicate if they wish to speak at this meeting – either on an item on the agenda or on a general matter. Public questions are invited prior to the start of the meeting for a maximum of 10 minutes, limited to 3 minutes per person at the discretion of the Chairman.

5. Minutes of the Committee Services Committee Meeting of Tuesday 13th April 2021 - To **APPROVE** the minutes of that meeting (previously circulated).

6. To RECEIVE a report from the Clerk with a financial update (previously circulated).

7. To RECEIVE reports on local community events organised or supported by the Parish Council, with related expenditure, which have taken place - **NONE**.

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8. Community Safety - to consider all matters and expenditure relating to community safety (see report).

9. Community Events and Services - to **CONSIDER** all matters and expenditure relating to community events and services (current or proposed) managed or under the responsibility of the Parish Council or other organisation, with related expenditure:

a. Defibrillators – update

b. SPC Welcome booklet – update and costs.

c. Community Coffee Morning – to consider planning such an event.

d. Sponsorship of fitness programme – to consider possible options.

e. Woodland and Biodiversity Project – to consider possible options.

10. Communications - to **CONSIDER** all matters, including redesign, upgrade or replacement, and expenditure relating to the Parish Council's external communications (e.g. website, social media, projected images, etc).

a. Annual Parish Forum – to confirm details of the event.

b. Signage around Parish – update and costs.

11. Items for future meetings, other committees or Full Council.

12. To CONFIRM the date of the next Community Services Committee Meeting will be held on **Tuesday 8th June 2021** at 7.00pm at a venue to be advised.