



Stanway

Parish Council

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Dear Councillors,

You are hereby summoned to the forthcoming meeting of the Community Assets Committee of Stanway Parish Council to be held via Zoom teleconferencing application on **WEDNESDAY 21st APRIL 2021 at 7.00pm** when the under-mentioned business will be transacted:

<https://us02web.zoom.us/j/88338396427>

This follows the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 and is otherwise supported by the Council's own emergency protocols agreed at its Extraordinary Meeting of 18th March 2020.

******Members of the public are invited to contact the Deputy Clerk via email if they wish to "attend" this meeting******

Recording of Meetings: All meetings will be recorded in compliance with SPC Data Protection Regulations.

Yours faithfully,

Deputy Clerk and RFO to the Parish Council

15th April 2021

AGENDA

1. Chair's Welcome and commencement of recording of the meeting.

2. To record and approve Apologies for Absence.

3. Declaration of Interests: To allow Councillors to declare either a disclosable pecuniary, or any other pecuniary or registerable, non-pecuniary interests on any matter covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it. To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests where required.

4. Public Participation: The Chair to invite members of the public to speak – either on an item on the agenda or on a general matter. Public questions are invited prior to the start of the meeting for a maximum of ten minutes, limited to three minutes per person at the discretion of the Chair.

5. Minutes of the Community Assets Committee Meeting of 17th March 2021 - to APPROVE the minutes of that meeting (previously circulated).

6. Clerk's Report/Update - To RECEIVE a report, including financial information, from the Deputy Clerk and, if necessary, an oral update on current and outstanding issues dealt with by the Council.

7. Burial Ground Sub-Committee - To RECEIVE and NOTE the on-line discussions of the Burial Ground Sub-Committee and **CONSIDER** any recommended actions arising out of those discussion or deal with any matters arising subsequently.

a). Quotes for Memorial Wall

- 8. Play Areas and Open Spaces** - to **CONSIDER** any matter or expenditure arising out of the maintenance, redesign and/or replacement of equipment, fencing, gates, outdoor furniture and any risk mitigation in the recreational areas under the Parish Council's responsibility:
- a). Lucy Lane South** – to decide whether to proceed with installation of new play equipment.
 - b.) Silver Witch Green** – to decide whether to proceed with installation of new play equipment (see report on both playgrounds).
 - c). Silver Witch Green Adult Gym Equipment** – (see report). Update on progress.

9. Other Assets - to **CONSIDER** any matter or expenditure arising out of the maintenance, redesign and/or replacement of equipment, fencing, gates, outdoor furniture, and any risk mitigation of the Other Assets under the Parish Council's responsibility:

- **Swan Green Bus Shelter** – costings for groundworks (see report).
- **Noticeboards** – verbal update.
- **London Road Coronation Bus Shelter** – verbal update

10. Village Hall complex - to **CONSIDER** any matter or expenditure arising out of the maintenance, redesign and/or replacement of buildings, grounds, equipment, fencing, gates, outdoor furniture and any risk mitigation in the Village Hall complex that is under the Parish Council's responsibility (noting the parameters of the Hall Management agreement with SVHMC).

- a). Tollgate carpark drains** – update on BRE investigation.
- b). Tollgate Hall** – to **CONSIDER** undertaking a building survey condition report at a cost of £1,500.00.

11. Grounds Maintenance Contract – to **CONSIDER** option of adopting other half of London Road hedge for maintenance at a potential cost of £4-5k per annum.

12. Waste Collection Contract – to **CONSIDER** options for relocation of two waste bins from Drought Garden.

12. Items for Committees / next Council Meeting - To receive and consider requests for items to be included on agendas for future meetings, other committees, or Full Council.

13. To CONFIRM the date of the next meeting - the next Community Assets Committee Meeting will be held on **Wednesday 21st May 2021 at 7.00pm** – venue to be confirmed.