



# Stanway

## Parish Council

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*Dear Councillors,*

*You are hereby summoned to the forthcoming meeting of The Burial Ground Sub Committee to be held on TUESDAY 7<sup>TH</sup> SEPTEMBER 2021 at 2PM in the COMMITTEE ROOM, VICTORY HALL, VILLA ROAD when the under-mentioned business will be transacted.  
\*\*\* Members of the public are invited to contact the Clerk via email if they wish to 'attend' this meeting\*\*\**

*Yours faithfully*

*Donna Tristram*

*Clerk to the Parish Council*

*17<sup>th</sup> August 2021*

### **1.Attendance and Apologies for Absence**

To record the attendance and reasons for absence

### **2.Declaration of Interest**

To allow Parish Councillors to declare a Disclosable Pecuniary, Other Pecuniary or Registerable Non-Pecuniary interest on any matters covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest they must declare it

### **3.Public Participation**

a)The Chairman to invite members of the public to indicate if they wish to speak at this meeting – either on an item on the agenda or on a general matter not on this agenda. You should indicate your wish to speak to the Clerk prior to the start of the meeting.

b)The Chairman to invite contributions from members of the public who wish to speak on a general matter not on this agenda.

The public may raise matters or ask questions relating to the work of the Burial Ground Sub-Committee. Questions cannot always be answered at the meeting but they will be dealt with appropriately. If a matter raised or question asked is to be discussed by the Councillors, it will be added to the agenda for the next meeting of the Committee or passed to full Council.

### **4. Minutes of the Burial Ground Committee Meeting of 6<sup>th</sup> July 2021**

To consider and approve the minutes of that meeting which have been circulated.

### **5.Clerk's Report/ Update**

To receive a report from the Clerk and, if necessary, an oral update on current and outstanding issues dealt with by the Council.

## **6.Financial Report**

To receive a Financial Report.

## **7.Maintenance Report**

To receive an update on the Burial Ground Site.

## **8.Maintenance of Existing Grave and Ashes Plots**

To receive an update on the maintenance of the plots.

## **9.Memorial Wall**

To receive an update on the Memorial Wall.

## **10.Budget Requirement for 2022/2023**

To consider the Committee's Budget Requirement for the next Financial Year.

## **11.Items for Committees/ Next Council Meeting**

To receive and consider requests for items to be included on Agendas for Committees or Council.

## **12.To Confirm the Date of the Next Meeting**

The next Burial Ground Sub-Committee meeting will be held on Tuesday, 5<sup>th</sup> October 2021 at 2.00pm, in the Committee Room, Victory Hall, Villa Road.

