



# Stanway

## Parish Council

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### AGENDA

Dear Councillor,

You are hereby summoned to the forthcoming meeting of the Community Assets Committee to be held at the Victory Hall, Villa Road on **WEDNESDAY 18<sup>TH</sup> SEPTEMBER** at 6.30pm when the under-mentioned business will be transacted:

**\*\*\*Members of the public are invited to attend this meeting\*\*\***

Yours faithfully,

**Amanda Ward**

Deputy Clerk to the Parish Council

6<sup>th</sup> September 2024

#### **1.Attendance and Apologies for Absence**

To record the attendance and approve apologies for absence and formally appoint any substitute members.

#### **2.Declaration of Interest**

To allow Parish Councillors to declare either a disclosable pecuniary, or any other pecuniary or registerable, non-pecuniary interests on any matters covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest they must declare it.

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** dispensation requests as required.

#### **3.Public Participation**

a)The Chairman to invite members of the public to indicate if they wish to speak at this meeting – either on an item on the agenda or on a general matter (*Public Bodies (Admissions to Meetings) Act 1960*). Public questions are invited prior to the start of the meeting for a maximum of 10 minutes, limited to 3 minutes per person at the discretion of the Chairman. *The public may ask questions relating to the work and services of the Council. Questions may not always be answered at the meeting, but they will be dealt with appropriately. If a question is to be discussed by councillors, it will be added to the agenda for the next Council meeting or passed to the relevant committee.*

#### **4.Minutes of the Community Assets Committee Meeting of Wednesday 19<sup>th</sup> June 2024**

To consider and approve the minutes of that meeting which have been previously circulated.

#### **5.Clerks Report / Update**

To receive a report, including financial information from the Deputy Clerk and, if necessary, an oral update on current and outstanding issues dealt with by the Council.

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## 6. Burial Ground

To **RECEIVE** and **NOTE** any matters relating to the Burial Ground.

- a) To consider a virement to the Burial Ground cost code.

## 7. Play Areas and Open Spaces

To **CONSIDER** any matter or expenditure arising out of the maintenance, redesign and / or replacement of equipment, fencing, gates, outdoor-furniture and any risk mitigation in the recreational areas under the Parish Council's responsibility:

- a) To consider the findings of the annual safety inspection reports.
- b) To receive an update on the email from Monkey Challenge.
- c) To receive an update on widening the footpath at Silver Witch Green.

## 8. Other Assets

To **CONSIDER** any matter or expenditure arising out of the maintenance, redesign and / or replacement of equipment, fencing, gates, outdoor-furniture and any risk mitigation of the Other Assets under the Parish Council's responsibility

- a) To consider the renewal of the Tollgate Road VAS maintenance contract.
- b) To consider the quotes to raise the seating at the Coronation Bus Shelter.
- c) To consider to continue to use TWH as the main contactor for the trees and hedges under the Committee's responsibility.

## 9. Village Hall Complex

To **CONSIDER** any matter or expenditure arising out of the maintenance, redesign and / or replacement of buildings, grounds, equipment, fencing, gates, outdoor-furniture and any risk mitigation in the Village Hall Complex that is under the Parish Council's responsibility (noting the parameters of the Hall Management agreement with SVHMC).

- a) To consider the Village Hall drains and frequency of checks.

## 10. Adoption of Land

To receive an update on adopting the piece of land at the Village Sign.

## 11. 2025/2026 Budget Request

To consider the Committee's initial budget request for 2025/2026.

## 12. Items for Committees / Next Council Meeting

To receive and consider requests for items to be included on Agendas for Committees or Council.

## 13. To Confirm the Date of the Next Meeting

The date of the next meeting of the Community Assets Committee is Wednesday 20<sup>th</sup> November 2024 at 7pm in the Committee Room, Victory Hall.