



# Stanway

## Parish Council

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2023/15

**Minutes of the Community Assets Meeting held on**  
**TUESDAY 17<sup>TH</sup> APRIL 2024**

### **1.Attendance and Apologies for Absence**

The following Councillors were in attendance: Cllrs D Jordan, T Baines, D Chambers, K McAllister J Spademan and W Tearle

Also, in attendance Amanda Ward, Deputy Clerk.

Cllr D Jordan welcomed Cllr Tearle to his first meeting. Cllr Teare thanked those present and expressed how much he was looking forward to working with the Parish Council.

### **2.Declaration of Interest**

None

### **3.Public Participation**

There were no members of the public present.

### **4.Minutes of the Community Assets Committee Meeting of Wednesday 21<sup>st</sup> February 2024** **RESOLVED to approve the Minutes of the Community Assets Committee Meeting of the 21st of February 2024.**

### **5.Clerks Report/Update**

The Clerks Report was circulated prior to the meeting. Cllr T Baines requested that the tender for the Grounds Maintenance contract also be added to the report and advised that the contracts for the waste collections and streeting lighting would not be re-tendered.

The Financial Report was circulated prior to the meeting. The report was noted.

### **6.Burial Ground**

The Deputy Clerk advised that the 33 grave plot markers had just been received from Hunnaballs. Cllr D Chambers confirmed that the grave plots are 8ft x 4ft in size and the markers will be placed 6-8 inches away from the head end of the plot in the mowed pathway.

Cllr D Chambers and Barry Cooper will arrange a date to install the markers.

### **RESOLVED to purchase 10 Ash Plot markers at a cost of £385.00 + VAT to mark the existing plots. To be numbered AP1-1, 1-2, 1-3, 1-4, 1-5, 1-6, 1-7, 1-8, 1-40, and AP2-1.**

Cost Code 57 Burial Ground Expenditure.

*(Local Authorities Cemeteries Order 1977 and the Open Spaces Act 1906, s.15 - England).*

Going forward the sum of £50 will be payable by anyone wishing to purchase a grave or ash plot to cover the cost of future plot markers.

Those present agreed that all matters relating to the Burial Ground remains under the remit of the Community Assets Committee.

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## 7. Play Areas and Open Spaces

a) To consider the email from Monkey Challenge circulated prior to the meeting.

Cllr D Jordan advised that he would like this piece of play equipment to be considered for any play area sited at Jansma Park, Cllr J Spademan thought Silver Witch Green would be more appropriate as it is central to the schools.

Cllr W Tearle added that given the flooding issues at Silver Witch Green a suitable permeable foundation would also be needed.

After further discussion it was agreed that the Deputy Clerk would obtain more information and quotes for consideration at the next meeting, she also advised that neighbouring residents would need to be consulted before a final decision was made.

b) To consider the request from Stanway Together to hold Yoga Classes on Silver Witch Green.

**RESOLVED to grant permission for yoga classes to be held on Silver Witch Green subject to the signing of the Parish Council's Disclaimer form, sight of the teachers Public Liability Insurance if the lessons are paid for and confirmation of days and times the lessons will be held.**

c) To consider widening the footpath at Silver Witch Green.

Cllr T Baines and the Maintenance Worker have raised concerns at how narrow the path across the green to the Play Area is, making it difficult for push chairs and mobility scooters.

After some discussion it was agreed that the existing path would need to be dug out, widened, raised slightly and re-laid with permeable surface to alleviate the ongoing flooding problems.

The Deputy Clerk advised that there was no budget for this project but would obtain quotes for consideration at the next meeting.

Cllr T Baines suggested funding could be obtained from Locality Budgets and a grant from Enover.

## 8. Other Assets

a) To consider the siting of the two free benches received from Colchester Crematorium.

The Deputy Clerk advised that she had been able to obtain three second hand benches in total, all free of charge from Colchester Crematorium. The Maintenance Worker has now jet washed and repainted them.

**After discussion it was RESOLVED that the three benches be put at the Lucy Lane South Play Area, Swan Green and at the front of the Village Hall.**

## 9. Village Hall Complex

- No items.

## 10. Tree Planting at Monkey Puzzle

A decision from Essex Highways had been received and was circulated prior to the meeting.

They have confirmed that the proposed tree planting would cause future conflict with overhead cables and underground services and as an alternative suggested a coppice or shrub bed.

It was agreed that the Deputy Clerk would respond advising that the Parish Council would plant a triangle shaped shrub bed in the middle of the green.

## 11. Terms of Reference

**RESOLVED to accept the Committee's Terms of Reference with no amendments.**

## 12. Items for Committees / Next Council Meeting

- Streetlighting on the X20 Bus Route – Community Assets

- Adoption of the land where the Village Sign is sited – Community Assets

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## 13.To Confirm the Date of the Next Meeting

The next Community Assets committee meeting will be held Tuesday 19<sup>th</sup> June 2024 at 7.00pm in the Committee Room at the Victory Hall

There being no further business the Committee Chairman thanked members for their attendance.  
The meeting closed at 8.10pm

Amanda Ward, Deputy Clerk

Dated: 18<sup>th</sup> April 2024

Signed.....  
Chairman

Dated: 19th June 2024