



Stanway

Parish Council

Amanda Ward, Deputy Parish Clerk
Victory Hall, Villa Road,
Stanway, Essex CO3 0RH
P: 01206 542221
E: deputyclerk@stanwaypc.org.uk

2023/25

Minutes of the Corporate Governance Committee Meeting held on WEDNESDAY 13th MARCH 2024

1. Attendance and Apologies for Absence

The following Councillors were in attendance: Cllrs J Cotter, T Baines, J Hagon, S Seabrook and J Spademan

Also, in attendance Cllr A Norton and Amanda Ward, Deputy Clerk.

2. Declaration of Interest

None.

3. Public Participation

There were no members of the public present.

4. Minutes of the Corporate Governance Committee Meeting of 15th February 2024 **RESOLVED to approve the Minutes of the Corporate Governance Committee Meeting of the 15th of February 2024.**

5. Clerks Report

The Clerk's report was circulated prior to the meeting and noted.

Cllr T Baines advised that she and the Finance Officer had attended a Meeting with the Chair of West Bergholt Parish Council to discuss the problems being experienced in obtaining S106 Monies, she is awaiting a copy of the spreadsheet they use to keep track of the monies due from each Planning application.

Cllr T Baines reported that the Meeting with Colchester City Council about S106 had been rearranged and would now be held on the 11th April and that she would be attending the meeting.

6. RFO Report – to RECEIVE an update regarding ongoing:

(i) **Interim Management Accounts – RECEIVED** the latest interim Management Accounts and **NOTED** the latest bank reconciliation.

Cllr T Baines felt that some tidying up of some cost codes needed to be done before the year end. Some of the codes with large sums left in them need to be earmarked, for example Streetlights – Electricity, it was agreed that this would be discussed at Full Council.

Cllr T Baines then went on to ask if the Committee was going to pursue compensation from Barclays Bank for the considerable delay in closing the account. Barclays are currently willing to pay the sum of £100.00 in compensation for the mistakes they have identified and admitted they had made, which those present felt was too low. Cllr Baines will draft a letter to the bank for consideration at the next meeting.

Stanway Parish Council

2023/26

(ii) **Payment List:** Noted, approved and signed.

(iii) **Approval of Virements:** None

(iv) **Review of Capital Projects, reserves and budget reports:** None

(v) **Update on the Councils cash investments:** The detailed cash investments report from the Finance Officer was noted. Cllr J Cotter thanked Cllr T Baines for her help in closing the Barclays Bank Account.

Cllr T Baines confirmed that the Parish Council is aware of the financial limits relating to their Unity Trust Bank account and that the Council accepts the risk of having all of their money in one account until the Finance Officer returns in April.

7. To REVIEW the latest Local Highways Panel (LHP) Report

Cllr J Cotter advised that this would be discussed at the Full Council Meeting.

8. Corporate Governance Review

There was no update.

9. To **REVIEW** & continue to push for improvements to the Warren Lane / Maldon Road Strategic junction.

Cllr T Baines advised that there was an online meeting to discuss this being held at 4pm on Friday 22nd March and encouraged those present to attend and that the Clerk had circulated a presentation on the current proposals prior to the meeting.

The Committee all agreed that it was a roundabout that was needed as opposed to any other options.

Cllr S Seabrook felt that improvements to the Zoo entrance should be undertaken before any work began on the junction.

10. To **RECEIVE** an update from the Jansma Park Working Group

Cllr T Baines advised that there was no update as the Working Group hadn't met but that an interim invoice from Ellisons Solicitors had just been received for the costs incurred to date for their work on Jansma Park.

Given the amount of the invoice it was agreed that it would need to be paid from this year's budget.

RESOLVED to pay Ellisons Solicitors the sum of £5117.92 by cheque, to be signed by Cllrs J Cotter and T Baines. Cost Code 40 Professional Fees and to be sent Recorded Delivery.

11. Information Update

Cllr J Hagon advised that the entire length of Villa Road is due to be resurfaced over a period of three days commencing 29th May. Diversions will be in place and a tow away operation will be in operation. All information can be found on the one. Network website.

Repairs to Winstree Road and Chapel Road will be taking place in the next few Months but as yet there are no exact dates for the works.

Cllr T Baines reported that she had attended the recent CALC Meeting where City Councillor Sue Lissimore spoke about the the LHP. Cllr T Baines felt it would be useful to have attend a Full

Stanway Parish Council

Council Meeting to address the Council and take questions. Cllr J Hagon will invite her to attend the March Meeting.

2023/27

Cllr T Baines advised that Great Tey Parish Council are currently submitting their Neighbourhood Plan, she has created a map, and it shows that Stanway is surrounded by Parish Councils with Neighbourhood Plans and Stanway is without one which she felt was a concern as it gives the Parish Council no say in its future development. Cllr J Hagon suggested inviting Karen Syrett from Colchester City Council to address the Council on Neighbourhood Plans.

12. Items for Committees / Next Council Meeting

13.To Confirm the Date of the Next Meeting

The next Corporate Governance committee meeting will be held on Wednesday 10th April 2024 at 7.00pm in the Committee Room at the Victory Hall.

There being no further business the Committee Chairman thanked members for their attendance.

The meeting closed at 7.48pm

Amanda Ward, Deputy Clerk

Dated: 14th March 2024

Signed.....
Chairman

Dated: 10th April 2024