



Stanway

Parish Council

Amanda Ward, Deputy Parish Clerk
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AGENDA

Dear Councillor,

You are hereby summoned to the forthcoming meeting of the Full Council to be held at the Victory Hall, Villa Road on **THURSDAY 28TH MARCH 2024** at 7.00pm when the under-mentioned business will be transacted:

*****Members of the public are invited to attend this meeting*****

Yours faithfully,

Amanda Ward

Deputy Clerk to the Parish Council

21st March 2024

1. **Chairman's welcome and formal notice of the recording of meeting if applicable**
2. **To record and approve apologies for absence**
3. **Declaration of Interests** - to **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests where required.
To allow Councillors to declare either a disclosable pecuniary, or any other pecuniary or registerable, non-pecuniary interests on any matter covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it.
4. **Public Participation**
The Chairman to invite members of the public to indicate if they wish to speak at this meeting – either on an item on the agenda or on a general matter. *Public questions are invited prior to the start of the meeting for a maximum of 10 minutes, limited to three minutes per person at the discretion of the Chairman. In accordance with SPC Standing Order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.*
5. **Minutes of the Parish Council Meeting 25th January 2024** - To approve the Minutes (previously circulated) as a true and accurate record.
6. **Adoption of Committee Reports** – see <https://www.stanwaypc.org.uk/council-meetings.html>
To **NOTE** the (draft) minutes (*previously circulated*) from:
 - a) **Planning Committee** meetings held on 6th & 20th February 2024 & 5th & 19th March 2024
 - b) **Corporate Governance Committee** meetings held on 15th February & 13th March 2024
 - c) **Community Services Committee** meeting held on 12th March 2024

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- d) **Community Assets Committee** meeting held on 21st February 2024
7. **To consider LHP schemes in relation to Essex Highways scheme criteria and receive a report from City Councillor Sue Lissimore.**
 8. **Essex County Councillor's Report** - To receive an oral or written report from Cllr. Kevin Bentley (Essex County Council), and to give him the opportunity to respond to any issues raised in Public Participation.
 9. **City Councillors' Reports** -To receive an oral or written report from any City Councillors and to give them the opportunity to respond to any issues raised in Public Participation.
 10. To **CONSIDER** any actions arising from matters brought to the Council's attention during Public Participation.
 11. To **RECEIVE** applications to become a Parish Councillor and/or to **APPROVE** any changes to the membership of the Committees of the Parish Council and **RECEIVE** an update from any Councillor training
 12. **Clerk's Report**-To **RECEIVE** an update regarding ongoing actions from previous meetings (*per circulated list*)
 13. **RFO Report – To RECEIVE** an update regarding ongoing actions: and
 - i) **Interim Management Accounts** — to **RECEIVE** the latest interim management accounts.
 - ii) **AUTHORISE** contracts or project expenditure exceeding any committee's £10,000 delegated authority
 - iii) **AUTHORISE** any virements and transfers to Earmarked Reserves prior to the Financial Year End, as necessary
 14. To **REVIEW** and **APPROVE** any deletions/additions to current account bank signatories
 15. To **REVIEW** and **APPROVE** Projects for Stanway regarding S106 Funding
 16. To **RECEIVE** an update from the Jansma Park Working Group and **DECIDE** on any relevant actions
 17. **Grant Application**
To **CONSIDER** the grant application from SVHMC.
 18. **Winstree Road Healthy School Streets Scheme**
To discuss the update on the scheme circulated by email 1/3/24.
 19. **Approval of Policies**

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To review and approve the following Policies:

Dignity at Work – Civility and Respect

Diversity and Inclusion

Co-Option of Councillors

20. To RECEIVE Reports from Outside Bodies

- | | |
|--|---|
| a) Bus Passenger Representative Councils | b) Colchester Association of Local Councils |
| c) Emergency Planning Office Officer | d) Footpath/Tree Warden/Hedgerow |
| e) Quarry Liaison Group | f) Rosemary Alms Houses |
| g) School Governors | h) Village Hall Management Committee |
| i) Winstree Road Working Group Party | |

21. **Information Update** - to receive oral updates from Members on matters affecting the Parish.

22. **Items for Committees/ Next Council Meeting** - to receive and consider requests for items to be included on agendas for any committee or the next meeting of the Parish Council.

23. **Exclusion of Public & Press In accordance with The Public Bodies (Admissions to Meetings) Act 1960 RESOLVE to exclude the Public, including the Press, from the meeting so that any items containing exempt and confidential information (for example, whenever publicity would be prejudicial to the public interest by the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceeding such as confidential, specialist, financial or legal advice) in the remainder of this agenda can be discussed and decided.**

- Staffing Matters

24. **Date and time of next meeting** - the next scheduled meeting of the Parish Council will take place on **Thursday 30th May at 7.00 pm, Victory Hall, Stanway Community Centre**