



Stanway

Parish Council

Parish Clerk: Donna Tristram
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Dear Councillors,

You are hereby summoned to the forthcoming Corporate Governance Committee Meeting of Stanway Parish Council to be held in the Committee Room, Stanway Community Centre on **11th September 2024 at 7pm** for the purposes of transacting the business shown on the Agenda.

Kind regards

Parish Clerk

6th September 2024

AGENDA

1. **Chair's Welcome and record and approve apologies for absence**
2. **Declarations of Interest**
Councillors to declare a Disclosable Pecuniary, Other Pecuniary or Registerable Non-Pecuniary interest on any matters covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear that they have an interest, they must declare it.
3. **Public Participation**
The Chair to invite members of the public to indicate if they wish to speak at this meeting – either on an item on the agenda or on a general matter. Public questions are invited prior to the start of the meeting for a maximum of 10 minutes & limited to 3 minutes per person at the discretion of the Chair.
The public may ask questions relating to the work and services of the Council. Questions may not always be answered at the meeting, but they will be dealt with appropriately. If a question is to be discussed by councillors, it will be added to the agenda for the next Council meeting or passed to the relevant committee.
4. To **APPROVE** the minutes of the Corporate Governance meeting held on 14th August 2024 (*previously circulated*)
5. **Clerk's Report** -To **RECEIVE** an update regarding ongoing action items from previous meetings (refer separate report)
6. **RFO Report** – To **RECEIVE** an update regarding current and ongoing financial matters and seek resolutions (refer separate report)
7. To **CONSIDER** and **AGREE** options for engaging in private grounds care to support the community
8. **Corporate Governance Review:-**
 - (i) To **RECEIVE** latest Stanway Parish Council's internal and external auditor's recommendation report and **DECIDE** on any relevant actions
 - (ii) To **REVIEW** and **PROPOSE GDPR Policy and Request for Information Form**
9. To **RECEIVE** an update from the Jansma Park Working Group & **DECIDE** on any relevant actions
10. To **REVIEW** proposed parking agreement between Stanway Parish Council and Stanway Primary School

Corporate Governance Agenda 11th September 2024 (Cont'd)

11. **Information Update** – To **RECEIVE** oral updates from members on matters affecting the Parish
12. **Agenda Items for Committees / next Council Meeting** – To **RECEIVE** and **CONSIDER** requests for items to be included on agendas for future committee and Full Council meetings
13. To **CONFIRM** the date and time of the next meeting as Wednesday, 11th September 2024 at 7pm, Committee Room, Victory Hall, Stanway Community Centre, Villa Road, Stanway