



Stanway

Parish Council

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23/24

Minutes of the Parish Council Meeting held at 7pm on 24th January 2024 in the Victory Hall

Present : Cllrs Baines (Chair), T Bloomfield, Chambers, Cotter, Hagon, McAllister, A Norton, S Seabrook & Spademan
Also Present: The Parish Clerk, Responsible Finance Officer (RFO) & Deputy Clerk (until 8.25pm)

1. **The Chairperson welcomed all present**
2. **Recorded & approved apologies of absence** – Cllrs Jordan, A Lingham-Baker, D Lingham-Baker. Cllr Kevin Bentley (Essex County Council) also sent apologies.
3. **Declaration of Interests – None declared**
4. **Public Participation – None present**
5. **Minutes of the Parish Council Meeting 30th November 2023 - APPROVED** and the Chair signed the Minutes (previously circulated) as a true and accurate record.
6. **Adoption of Committee Reports – see <https://www.stanwaypc.org.uk/council-meetings.html>**
NOTED the (draft) minutes (*previously circulated*) from:
 - a) **Planning Committee** meetings held on 5th & 19th Dec. 2023 & 16th January 2024
 - b) **Corporate Governance Committee** meetings held on 13th Dec. 2023 & 10th January 2024
 - c) **Community Services Committee** meeting held on 9th January 2024
 - d) **Community Assets Committee** meeting held on 5th December 2023
7. **Essex County Councillor's Report – RECEIVED & NOTED** written report from Cllr Bentley's meeting with the Clerk 19th January 2024
8. **City Councillors' Reports – Cllr Hagon** advised the Juniper/Holly Road additional soakaway installations were currently underway and he would be pushing for the other end of Winstree Road to be placed on Essex Highway's flood road scheme also. Villa Road is due to be resurfaced between May-August 2024. MP Pritti Patel joined Cllr Tom Cunningham (Essex County Council Highways Portfolio Holder), Cllr Hagon and Cllr Bentley for a walk around the Wheatfield Road area to experience the problems there first hand. Highway repairs will commence on Wheatfield Road and Warren Lane in February 2024.
The Waste Scheme is now in place and bins are being delivered upon request.

Draft until signed:  Chair

Date: 28/3/2024.

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9. To **CONSIDER** any actions arising from matters brought to the Council's attention during Public Participation – **None present**
10. **RECEIVED & ACCEPTED** letters of resignation from Cllr J Norton and Cllr J Seabrook and a verbally delivered resignation from the Clerk for Cllr D Bloomfield. The Chair extended the Council's thanks and disappointment, but wished to thank all three councillors, with particular reference to the long service of Cllrs J Norton and D Bloomfield.
- APPROVED** Cllr Chambers and Cllr A Norton as members of the Community Services Committee
11. **Clerk's Report-To RECEIVED** an update regarding ongoing actions from previous meetings *(per circulated list)*
CGC 22/03 9 & FC 23/11 No. 14 - S106 Funding
 The S106 Agreement for Planning Application 212507 will specifically reference Jansma Park and CNG Sports Park and Highwoods Leisure World will no longer be included.
- FC 23/11 No. 11 – Highways Working Group**
 Cllr Baines advised that bus routes as well as infrastructure were a priority
- FC 23/12 No. 20 – Neighbourhood Plan Review**
 Cllr Hagon advised Colchester City Council are reviewing their Local Plan and are still working through the call for sites. Stanway community previously went through a Local Plan process so funding may not now be available.
12. **RFO Report – To RECEIVED** an update regarding ongoing actions: and
- i) **Interim Management Accounts** — **RECEIVED** the latest interim management accounts (<https://www.stanwaypc.org.uk/uploads/23-12-financial-statements.pdf?v=1706179723>)
 - ii) **NO CONTRACTS** or project expenditure exceeding any committee's £10,000 delegated authority required authorising
 - iii) **NO VIREMENTS** required authorising
13. **REVIEWED** and **UNANIMOUSLY APPROVED** the 2024/5 Budget and Precept proposal in accordance with the Local Government Finance Act 1988, S 68, as recommended by Corporate Governance Committee. Cllr Cotter, Chair of the Corporate Governance Committee stated the Council is in a much better financial position than a year ago and thanked the RFO for, what was a, sensible and pragmatic budget process and proposal which suits the needs of the Council in 2024/5. Cllr Spademan thanked the RFO for his skills in presenting an easy to follow budget proposal. Approved Budget Proposal link
<https://www.stanwaypc.org.uk/uploads/2024-25-budget-proposal-final.pdf?v=1706179993>
 The RFO will advice Colchester City Council of the Precept figure of £ 364,200
14. **REVIEWED** and **APPROVED** Cllr S Seabrook as an additional Unity Trust signatory

15. **REVIEWED** and **APPROVED** Projects for Stanway regarding S106 Funding. The Clerk will provide the updated listing to Colchester City Council, Essex Highways & Ward Councillors as follows:-

- 1 **Jansma Park**
- 2 **Warren Lane/Maldon Road Strategic Junction (Also S278 funding)**
- 3 **Bus route development**
- 4 **Skatepark**
- 5 **Crossing Points (Also S278 funding)**

With the inclusion of Items 2 & 3, the Council were clear in keeping the priority list focused on enhancing Stanway's infrastructure and transport facilities to enable the free flow of movement by encouraging and providing greener, alternative modes of transport to the car

16. **RECEIVED** an update from the Jansma Park Working Group. The transfer of land is ongoing but taking longer than expected due to an historical charge registered at the Land Registry. The Working Party will reconvene when the executors provide an update

17. **To RECEIVE Reports from Outside Bodies**

- a) Bus Passenger Representative – No Update
- b) Colchester Association of Local Councils – No Update
- c) Emergency Planning Office - No Update
- d) Footpath/Tree Warden/Hedgerow Officer – No Update
- e) Quarry Liaison Group – Cllr Spademan advised the Enovert Waste Site is due to close in 3 years, after which the land will be remodelled as a nature reserve. Access will be limited to certain areas for wildlife protection and the fruit farm will be repositioned 200ft below where it currently is. The site will still produce energy in the form of underground gas extraction
- f) Rosemary Alms Houses – No Update
- g) School Governors – No Councillors are currently Governors
- h) Village Hall Management Committee – Cllr A Norton advised the Centre Manager is stepping down from caretaker duties and another caretaker has been employed.
- i) Winstree Road Working Group Party – No Update

18. **Information Update – No Updates**

19. **Items for Committees/ Next Council Meeting - None**

20. **Date and time of next meeting** - the next scheduled meeting of the Parish Council will take place on **Thursday 28th March at 7.00 pm, Victory Hall, Stanway Community Centre**

The Chair closed the meeting at 8.44pm