



# Clerks Report Full Council March 2024

Agenda Item	Subject		Status
269	Stanway/Tollgate Link	<p><b>Planning Application - 212943 6/5/2022</b> –Land Agent happy to talk to SPC when the work does start re: widening the path to accommodate cycles or put in railings at either end of the footpath.</p> <p>06.01.24 – Email with relevant documents sent to Cllr D Lingham-Baker to review</p>	
332	SPC & SVHMC MoU	<p>09.23 CA AGREED to revised proposed disclaimer from SVHMC re: use of playing field by hirers</p> <p>03.01.24 Clerk attended SVHMC meeting. CA to consider SVHMC taking over maintenance of front of village hall at their cost.</p> <p><b>CA approved the request at their February 2024 meeting. The MOU will be updated to reflect the change from 1 March 2024.</b></p> <p>SVHMC accounts up to 2021 submitted to charity commission Dec 2023 with 2022 &amp; 2023 to be filed by 03.24 deadline</p> <p><b>Deputy clerk attended SVHMC March meeting, all accounts are now up to date. Charity Commission has closed their inquiry</b></p>	
9.7.6	Emergency Planning	<p>08.23 Clerk to commence working on this Spring 2024 with Cllr D Lingham-Baker support</p>	
<p><b>CG 21/10</b></p> <p><b>CGC 13/13 No. 7</b></p>	<p>Footpath/Cycle Path enhancements</p> <p>Earmarked Footpath Reserves</p>	<p>CGC 10.23 meeting - AGREED to transfer £9,000 from General Reserves for current 2023/4 budget to allow for future projects, including progressing walking/cycling links and routes around Stanway</p> <p><b>WINSTREE ROAD</b></p> <p>12.23 NEPP proposing change of no waiting 8-5pm to no parking 8-9.30 &amp; 2.30-4pm, Mon-Fri from 30m from 29 Winstree Road southwards for approx. 40m, both sides</p> <p>12.23 TO83C Dept have now been able to add Miller Road/London Road flooding back into the 2023/4 construction programme as an additional project, which will be carried out if budget and resources are available.</p> <p>01.24 EH confirmed reports will be out shortly re: AEaTF4 budget for improvements and a Healthy School Streets Strategy</p> <p><b>THE FOLLEY, Villa/Winstree Road –</b></p> <p>12.23 SISK CANNOT CARRY OUT A CLEARANCE OF THE FOLLEY</p> <p>01.24 Maintenance Worker cleared the path of overhang</p> <p><b>Footpath 5 – Tollgate Road</b></p> <p><b>01.24 – Clerk will write to current Homebase owners to request access across their land entering from right hand corner of SPC playing field</b></p>	
<p><b>CGC 22/03 9 &amp; FC 23/11 No. 14</b></p>	S106 Funding	<p>01.24 – Updated reports received and circulated. All current funds are spent, apart from £5,000 - £ 15,000 for leisure facilities. Further substantiation has been requested</p> <p>01.24 Discussions with CCC are ongoing regarding PA212507 S106 Agreement with developer (Weston Homes). SPC have asked for:- Bus route and bus route contribution   Contribution for Jansma Park and other Stanway Projects as agreed with the developer (under leisure facilities and/or parks and recs)</p> <p>01.24 FC to consider projects for S106 funding and advise CCC and Weston Homes (in relation to PA212507) <b>COMPLETED</b></p> <p>Cllr Chambers has offered to attend future planning committee meeting where PA212507 will be discussed</p>	

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		<p><b>02.24 – RFO &amp; Chair met with West Bergholt Chair, RFO &amp; Clerk to discuss their approach to S106</b></p> <p><b>04.24 – Meeting scheduled on 11<sup>th</sup> with CCC, Ward Councillors &amp; SPC to discuss S106 &amp; project list</b></p>
<b>CGC 22/04 11</b>	Local Highway Panel (LHP) Update	<p>01.24 – Tollgate Village II will fund signalled crossing at Hobycraft/London Road when developed</p> <p>01.24 – Clerk has written to Cllr Bentley for support re: 20's Plenty outside local primary schools</p> <p>01.24 – Tarmac/ENOVERT approached about funding LHP speeding review for single speed</p>
<b>FC 22/14 18</b>  <b>CGC 10/23 No. 9</b>	Jansma Park (Comb Field) Donation / Jansma Park Working Group	<p>03.23 – Full Council accepted donation of Comb Field &amp; bequest of 10% of Mrs Jansma's estate – Clerk advised solicitor (size 9.8 acres (3.967 hectares).</p> <p>11.23 – New neighbour has agreed to farm the land (planting beans) - annual Contract Farming Agreement to be agreed</p> <p>11.23 Interim cheque from estate received, but not cashed by SPC</p> <p>11.23 – SPC Solicitors have provided partial search results for scrutiny. Upon production of all satisfactory search results and responses to enquiries raised on SPC behalf, contract can be issued to transfer land, after which, land registry will be advised</p> <p>01.24 Highways Search confirmed ECC are responsible for land abutting London Road Entry</p> <p>01.24 Working Party to meet on satisfactory conclusion of legal transfer documents</p> <p><b>03.24 Solicitors still dealing with the transfer of land and search clarifications</b></p> <p><b>19.3.24 – A further interim cheque received from estate, but not cashed by SPC</b></p>
<b>FC 22/14 19</b>	Warren Lane/Maldon Road Strategic Junction	<p>01.24 EH have confirmed feasibility study has been updated – Clerk has requested a copy</p> <p>01.24 – Cllr K Bentley will convene meeting with all stakeholders as a result of feasibility study to progress options and funding</p> <p><b>03.24 Online Meeting scheduled for Friday 22<sup>nd</sup> March at 4pm – presentation has been circulated which includes estimated costings for each alternative solution</b></p>
<b>FC 23/11 No. 11</b>	Zoo Working Group	01.24 – No update
<b>FC 23/11 No. 11</b>	Highways Working Group	<p>01.24 Clerk contacted new portfolio holder, Cllr Tom Cunningham to arrange a meeting</p> <p>01.24 does the Council want infrastructure repairs to be a priority task?</p> <p><b>05.24 Villa Road scheduled for resurfacing 29/5-31/5 2024. Chapel Road/Wheatfield dates to be confirmed.</b></p>
<b>FC 23/12 No. 20</b>	Neighbourhood Plan Review	<p>01.24 Does the Council want to progress with a Neighbourhood Plan – Cllr Bentley has confirmed his support?</p> <p><b>13.3.24 – CGC Agreed to invite Karen Syrett to May FC to discuss a Neighbourhood Plan</b></p>
<b>CGC 10/23 No. 13</b>	Corporate Identity Working Group	<p>09.23 - Set up by CGC to report back to CGC regarding cohesive, visual identity of the Parish Council</p> <p>01.24– Minor inhouse formatting changes to external documents made.</p> <p>01.24 Clerk launched photo competition for website and social media in Stanway Life.</p> <p><b>1.3.24 – Competition closed, winner chosen and advised. Photo's now on website.</b></p>