



Stanway

Parish Council

Parish Clerk: Donna Tristram
Victory Hall, Villa Road,
Stanway, Essex CO3 0RH
P: 01206 542221/07759 837111
E: clerk@stanwaypc.org.uk

Dear Councillors,

You are hereby summoned to the forthcoming meeting of Stanway Parish Council to be held at Stanway Community Centre on **THURSDAY 30th March at 7pm** when the under-mentioned business will be transacted.

Yours faithfully,

Clerk to the Parish Council

25th March 2023

FULL COUNCIL MEETING AGENDA

1. Chairman's welcome and formal notice of the recording of meeting if applicable

2. To record and approve apologies for absence

3. Declaration of Interests - to **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests where required.

To allow Councillors to declare either a disclosable pecuniary, or any other pecuniary or registerable, non-pecuniary interests on any matter covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it.

4. Public Participation

The Chairman to invite members of the public to indicate if they wish to speak at this meeting – either on an item on the agenda or on a general matter. *Public questions are invited prior to the start of the meeting for a maximum of 10 minutes, limited to three minutes per person at the discretion of the Chairman. In accordance with SPC Standing Order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.*

5. Minutes of the Parish Council Meeting 23rd February 2023 - To approve the Minutes (previously circulated) as a true and accurate record.

7. Adoption of Committee Reports – see <https://www.stanwaypc.org.uk/council-meetings.html>

To note the (draft) minutes (*previously circulated*) from:

- a) **Planning Committee** meetings held on 07 & 22.03.23
- b) **Corporate Governance Committee** meetings held on 08.02.23 & 08.03.23
- c) **Staffing Committee** meeting held on 08.03.23
- d) **Community Services Committee** meeting held on 14.03.23

8. Essex County Councillor's Report - To receive an oral or written report from Cllr. Kevin Bentley (Essex County Council), and to give him the opportunity to respond to any issues raised in Public Participation.

9. City Councillors' Reports -To receive an oral or written report from any City Councillors and to give them the opportunity to respond to any issues raised in Public Participation.

10. To CONSIDER any actions arising from matters brought to the Council's attention during Public Participation.

11. To RECEIVE applications to become a Parish Councillor or to **APPROVE** any changes to the membership of the Committees of the Parish Council

Stanway Parish Council

12. Clerk's Report-To **RECEIVE** an update & action any ongoing items from previous meetings, per the circulated list.

13. RFO Report Financial Reports -

a)To **RECEIVE** a list of Payments (net of staff salaries) and Receipts since the last Parish Council meeting, a year-to-date Receipts and Payments Summary, along with an updated Bank Reconciliation.

b). To **AUTHORISE** contracts or project expenditure exceeding any committee's £10,000 delegated authority

c). To **AUTHORISE** any virements proposed from Corporate Governance Committee, as detailed in the Finance Officer's report

14. To RECEIVE an Essex Highways update in person concerning the strategic junction Warren Road/Maldon Road from the recent survey update and **DECIDE** on any Council action

15. To RESOLVE in accordance with the Local Government Act 1972, s139(1) and (3) to accept the gift of Comb Field (to be renamed Jansma Park) and the bequest of a percentage of Mrs Jansma's estate for this purpose as offered and in accordance with the conditions of Mrs Jansma's will.

16. To DECIDE on roads to suggest for the 20's Plenty Campaign as recommended by Community Services Committee.

17. To REVIEW and **ADOPT** Investment and Reserves Policy as proposed by Corporate Governance Committee

18. Reports from Outside Bodies

a) Colchester Association of Local Councils

c) School Governors

e) Footpath/Tree Warden/Hedgerow Officer

g) Rosemary Alms Houses

b) Village Hall Management Committee

d) Quarry Liaison Group

f) Bus Passenger Representative

h) Winstree Road Working Group Party

19. Information Update - to receive oral updates from Members on matters affecting the Parish.

20. Items for Committees/ Next Council Meeting - to receive and consider requests for items to be included on agendas for any committee or the next meeting of the Parish Council.

21. Date and time of next meeting - the next scheduled meeting of the Parish Council will take place on **Thursday 27th April 2023 at 7.00 pm, Victory Hall, Stanway Community Centre.**