



## Clerks Report for Full Council February 2023

Agenda Item	Subject		Status
269	Stanway/Tollgate Link	<p><b>Planning Application - 212943 6/5/2022</b> – Upon dialled in advice and a thorough discussion, May 6<sup>th</sup> FC AGREED to instruct Ellisons to write a legal letter stating the right of way agreement needed amending, regardless of the Planning Application being granted by CBC Planning Committee – 06.2022 – CGC decided against legal costs of up to £1700 for Dispute Resolution Department to review legal position, instead asking the Clerk to contact Land Agent re: design. 09.22 Nicolas Percival advised the landowner has instructed them to search for a tenant for the whole site with a view to vets/dentist/coffee house type establishments (latest visuals provided). NP advised start may be put back from 2023 due to escalating costs and current cost of living climate. NP confirmed the Right of Way agreement is not with his client and only relates to the section at the back next to Homebase. As previously aware, this pathway can be closed at any time. NP happy to talk to SPC when the work does start re: widening the path to accommodate cycles or put in railings at either end of the footpath.</p> <p><b>11.22 CGC requested CAC establish ownership of rocks</b></p>	
332	SPC & SVHMC MoU	<ul style="list-style-type: none"> <li>The Clerk has several templates from RCCE to consider with SVHMC for drafting an MoU to confirm the current verbal MoU. After confirming liability with SPC insurers, the Clerk has confirmed with SVHMC that all hirers using the field (unless for a large event), will hire through SVHMC and arrange for SPC's disclaimer to be signed regarding liability.</li> </ul> <p><b>01.23 SVHMC &amp; the Clerk discussed MOU and clerk will propose changes for approval and adoption by SVHMC and SPC</b></p> <ul style="list-style-type: none"> <li><b>Bouncy Castle school holiday fun days - CS to investigate for Summer 2023</b></li> </ul>	
9.7.6	Emergency Planning	<p><b>02.23 The Clerk will commence as times permits</b></p>	
321 (FC) & FC 21.23 15	Old Play Area as Car Park	<p>08.22 Planning application (221356) APPROVED, with the caveat that cycle parking for up to 18 vehicles are provided. CBC S106 have agreed to extra £ 15,000 to cover this, bringing the total ringfenced for this project to £ 80,000.</p> <p>12.2022 contractor appointed from tender process @ £ 52,000. <b>Work to commence 20.02.23 for 4 weeks.</b></p> <p>31.01.23 site visit with contractor – agreed to close carparks to Stanway School for safety reasons. Contractor to provide price to repair potholes in Tollgate carpark after work has been completed. Risk and Method Statements received.</p> <p><b>02.23 CGC chair and clerk agreed to cost of track mats to protect existing pod pave @ £ 1484.88</b></p>	

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<p><b>CG 21/10</b></p>	<p>Footpath/Cycle Path enhancements</p>	<p><b>WINSTREE ROAD – Next meeting 21.02.23 – proposed schemes email forwarded for comment prior to meeting. 02.23 CGC reviewed and proposed raised table at Fiveways school as preferred option from those suggested, but also would prefer zebra crossing here</b></p> <p><b>THE FOLLEY, Villa/Winstree Road</b> 01.23 CGC discussed funding clearance of Folley (Villa Road) . Grounds contractors visited site 01.23 and provided price @ £350 – <b>work carried out 10.02.23</b></p> <p><b>01.23 further request for price for edging to sure up mud banks requested by Cllr L Scott-Boutell – Clerk has chased 02.23</b></p>	
<p><b>GC 20/22 NO. 9</b></p>	<p>Transfer of ownership of SWG &amp; LLS Playgrounds</p>	<p>02.2022 – Land Transfer drafts have been sent from CBC to Ellisons</p> <p>09.22 FC agreed to Land Transfers proposed by Ellisons – Clerk has instructed solicitors to proceed ASAP</p> <p><b>Clerk to obtain £ 6000 CIF grant when land transfers complete</b></p> <p>01.23 Full Council signed transfer documents land transfer with CCC – documents delivered back to Ellisons to register with Land Registry</p>	
<p><b>FC 21/23 12</b></p>	<p>SWG and LLS Park Upgrades</p>	<p>08.07.2022 – Independent Post Installation Inspections carried out (08.07.22) &amp; reports discussed with Caloo on site 13.07.22 – 13.07.22 - CGC agreed to pay Caloo’s final balance, deducting £ 4000 + VAT subject to satisfactory Caloo response regarding the surfacing issues raised re: underground voids.</p> <p>10.22 – All necessary alternations raised within the Post Installation Reports have now been completed, including return to LLS to reposition stepping stone equipment away from railings.</p> <p>11.22 -CGC agreed to release outstanding retention of £ 4000 + VAT on confirmation of ground work and surface warranties</p> <p><b>Clerk to obtain £ 6000 grant from CIF once land transfer of both parks are complete</b></p>	
<p><b>CGC 22/03 9</b></p>	<p>S106 Funding</p>	<p><b>02.23 – S106 advised there is now £ 0.00 left from the £40,000 remaining to spend on Leisure, Sport and Recreation as this has been allocated elsewhere – the Clerk has asked for details</b></p> <p>07.22 Clerk has enquired how CBC will deliver on the Local Plan pledge to protect all current public land use allocation requested a plan of currently owned public land &amp; developer assigned public use land. 12.22 Cllr Bentley advised there would be various maps according to portfolios eg., schools, NHS, parks – not one fully encompassing map for all county/city owned land/facilities unfortunately.</p> <p><b>02.23 FC to consider table of projects for S106 Audit</b></p>	
<p><b>CGC 22/04 11</b></p>	<p>Local Highway Panel (LHP) Update</p>	<p><b>11.2022 – FC to note resident request regarding speeding on B1408 - the London Road between Sainsbury's and Copford and EH response.</b></p>	

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<p><b>FC 22/14 18</b></p>	<p>Jansma Park (Comb Field) Donation</p>	<p>11.22 FC CONSIDERED acceptance of gift of Comb Field and AGREED to raise a cost code to enable budgeting for 2023/4 and beyond 01.23 Solicitors have updated value of Comb Field and size as 9.8 acres (3.967 hectares) <b>01.23 CGC proposed reserves for acceptance of donation, which have been built into 2023/4 budget and beyond</b></p>	
<p><b>FC 22/14 19</b></p>	<p>Warren Lane/Maldon Road Strategic Junction</p>	<p>11.23 FC DISCUSSED the lack of movement regarding the Warren Lane/Maldon Road junction upgrades. Clerk to identify Strategic Officer at Essex Highways who would deal with this junction <b>02.23 Clerk is chasing up revised feasibility study from Essex Highways, after which a site meeting will be set up with Councillors and EH officers</b></p>	