



## Clerks Report for Full Council Meeting January 2023

Agenda Item	Subject		Status
269	Stanway/Toll-gate Link	<p><b>Planning Application - 212943 6/5/2022</b> – Nicholas Percival Land Agents advised start may be put back from 2023 due to escalating costs and current cost of living climate. NP confirmed the Right of Way agreement is not with his client and only relates to the section at the back next to Homebase. As previously aware, this pathway can be closed at any time. NP happy to talk to SPC when the work does start re: widening the path to accommodate cycles or put in railings at either end of the footpath.</p> <p>11.22 CGC requested CAC establish ownership of rocks. 12.2022 – Owners have confirmed they would like the rocks returned (at SPC request) when the site is re-developed</p>	
332	SPC & SVHMC MoU	<ul style="list-style-type: none"> <li>The Clerk has several templates from RCCE to consider with SVHMC for drafting an MoU to confirm the current verbal MoU. After confirming liability with SPC insurers, the Clerk has confirmed with SVHMC that all hirers using the field (unless for a large event), will hire through SVHMC and arrange for SPC’s disclaimer to be signed regarding liability.</li> <li><b>23.01.23 Clerk/Deputy Clerk will be meeting SVHMC to discuss working relationship – Clerk to provide any verbal update during subsequent FC meeting</b></li> <li>FC 01.22 agreed to costs up to £ 12,000 to repair drainage system re: Tollgate Carpark – CA will progress work.</li> <li>Tollgate hall WiFi: OpenReach excavation resulted in gas leak – SVHMC will update next step accordingly</li> <li>10.22 – S106 advised there is now only approx. £10,000 remaining to spend on Leisure, Sport and Recreation and £ 2400 for Community Projects</li> <li><b>Bouncy Castle school holiday fun days - CS to investigate for Summer 2023</b></li> </ul>	
9.7.6	Emergency Planning	<p>EP Working Group report – to be revisited in July/August in association with new community centre. <b>This may be pushed back due to the inevitable delays with the new community centre</b></p>	
321 (FC) & FC 21.23 15	Old Play Area as Car Park	<p>08.22 Planning application (221356) APPROVED, with the caveat that cycle parking for up to 18 vehicles are provided. CBC S106 have agreed to extra £ 15,000 to cover this, bringing the total ringfenced for this project to £ 80,000.</p> <p><b>12.22 formal confirmation from CCC that award from S106 for £ 52,000 has been granted</b></p> <p><b>01.22 Soil test has confirmed contract will continue as quoted. Work to commence 13<sup>th</sup> February for approx. 4 weeks. SVHMC and Stanway Primary have been advised and SM and notice boards have updates. Contractor will invoice on completion of works and CCC will release funds on receipt of invoice.</b></p>	

## Stanway Parish Council

<p><b>CG 21/10</b></p>	<p>Footpath/Cycle Path enhancements</p>	<p><b>WINSTREE ROAD – 10.22 – Winstree Road Working Group Walk Around – Clerk has separately circulated report of findings. 11.22 – SVHMC have agreed to offer Community Centre as drop off point for Stanway School – SPC to consider also (on the basis of back entrance being secured). 01.23 SPC to advertise crossing patrol officer vacancy around the community.</b></p> <p><b>THE FOLLEY, Villa/Winstree Road</b> 01.2022 the Clerk wrote to residents and the letters were hand delivered – only Stanway School has responded stating they will ensure their area is cut back as necessary. – Refer above re: Winstree Road Working group (can The Folley be upgraded under the “walk the last mile to school” incentive?) 10.22 – meeting postponed with Cllrs LSB/TA – Clerk to reorganise. <b>01.23 CGC proposed surface clearance of Folley (PROW 3), similar to clearance Dec 2021. Clerk is awaiting a price and availability</b></p>	
<p><b>GC 20/22 NO. 9</b></p>	<p>Transfer of ownership of SWG &amp; LLS Playgrounds</p>	<p>02.2022 – Land Transfer drafts have been sent from CBC to Ellisons 09.22 FC agreed to Land Transfers proposed by Ellisons – Clerk has instructed solicitors to proceed ASAP <b>Clerk to obtain £ 6000 CIF grant when land transfers complete</b> <b>12.22 – Solicitor has issued documents to SPC – to be signed at SPC FC Jan 2023 meeting</b></p>	
<p><b>FC 21/23 12</b></p>	<p>SWG and LLS Park Upgrades</p>	<p>08.07.2022 – Independent Post Installation Inspections carried out (08.07.22) &amp; reports discussed with Caloo on site 13.07.22 – 13.07.22 - CGC agreed to pay Caloo’s final balance, deducting £ 4000 + VAT subject to satisfactory Caloo response regarding the surfacing issues raised re: underground voids. 10.22 – All necessary alternations raised within the Post Installation Reports have now been completed, including return to LLS to reposition stepping stone equipment away from railings. <b>11.22 -CGC agreed to release outstanding retention of £ 4000 + VAT on confirmation of ground work and surface warranties</b> <b>Clerk to obtain £ 6000 grant from CIF once land transfer of both parks are complete</b></p>	
<p><b>CGC 22/03 9</b></p>	<p>S106 Funding</p>	<p>07.22 Clerk has enquired how CBC will deliver on the Local Plan pledge to protect all current public land use allocation requested a plan of currently owned public land &amp; developer assigned public use land. Pending responses from CBC – <b>12.22 Cllr Bentley has advised he is not aware of any definitive map of publicly owned land as Highways would have their own, as would NHS and schools.</b></p>	
<p><b>CGC 22/04 11</b></p>	<p>Local Highway Panel (LHP) Update</p>	<p>10.22 – CGC reviewed results from Speeding Reviews on Church Lane, Blackberry and Villa Road and fed back comments to LHP, particularly re: concerns around Blackberry and Villa Road re: school children accessing Winstree Road. 11.2022 CGC reviewed further EH amendments to LCOL198003 - Footpath 5 off Tollgate Road, Stanway - Access improvements <b>12.22 At SPC request (from resident’s concerns re: speeding on London Road) LCOL222059 traffic survey has been added and will be carried out when funding permits</b></p>	
<p><b>FC 22/14, No. 19</b></p>	<p>Maldon Road/Warren Lane Junction</p>	<p><b>12.22 – Clerk has highlighted the issues with Cllr Bentley, Cllr Lee Scott and EH officers</b> <b>01.23 – Updated feasibility study is pending. Clerk has requested meeting with officers at site</b></p>	

## Stanway Parish Council

<b>FC 22/14 18</b>	Comb Field Donation	<b>11.22 FC CONSIDERED acceptance of gift of Comb Field and AGREED to raise a cost code to enable budgeting for 2023/4 and beyond and allocate a reserve in 2023/4 budget</b> <b>01.23 Solicitors have updated value of Comb Field and size as 9.8 acres (3.967 hectares)</b>	
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