



Stanway

Parish Council

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Minutes of Community Assets Committee Meeting held on Wednesday 17th November 2021 at 7.00pm.

In attendance – Cllrs. Jordan (Chair), Chambers, Baines, J. Norton, and the Deputy Clerk.

1. Chair's Welcome – Cllr. Jordan welcomed everyone to the meeting and advised that the meeting would be recorded.

2. Apologies for Absence – Cllrs. Bloomfield, Botha and Williams – **APPROVED.**

3. Declaration of Interest To allow Parish Councillors to declare a Disclosable Pecuniary, Other Pecuniary or Registerable Non-Pecuniary interest on any matters covered by this Agenda – **NONE DECLARED.**

4. Public Participation Chair to invite members of the public to indicate if they wish to speak at this meeting either on an agenda item or on a general matter not on this agenda – **NO PUBLIC PRESENT.**

5. Minutes of the Community Assets Committee Meeting of Wednesday 20th October 2021 previously circulated – **APPROVED as a true reflection of the meeting** by majority, with Cllrs. Baines and Norton voting against, with the following comments:

1. Cllr. Baines objected to the issue of Stanway Villa McDonald bins stated as not being on the agenda, as she stated that the topic was listed on the September Community Assets agenda, item 10.b) and the subsequent discussion noted in the September Minutes.

2. Cllr. Baines objected to the wording, stating that she may have “commented on” but had not “raised concerns” about the disposal of the scrap metal from the swings.

6. Dept. Clerk's Report/Update with Financial Report – **NOTED and APPROVED** with the following comments:

Councillors would like clarification about which committees have control over the new community centre and who is responsible for which areas.

7. Burial Ground Sub-Committee: Councillors discussed the forthcoming Memorial for Trevor Manning on Saturday 20th November and noted that a plaque had been fixed on to the Memorial Wall. Cllr. Chambers requested a list of trees which would be planted at Comb Meadow – **NOTED.**

8. Play Areas and Open Spaces: Deputy Clerk advised that Caloo had confirmed that the signed contracts for the playground upgrades were in their “system” and the council would be notified in advance before work commenced for finalisation of plans - **NOTED.**

9. Other Assets:

a) Swan Green Bus Shelter – Dept. Clerk informed councillors that Colne Contracts had confirmed that they will commence work on 29th November - **NOTED.**

b) to replace security posts for Tollgate workshop – Dept. Clerk informed councillors that she was still waiting for a revised price for the taller metal posts. Cllr. Jordan confirmed that he had checked the best position for the posts and assured Cllr. Baines that there would be space for the repositioning of the salt bin and leave enough room for a full parking space – **NOTED.**

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c) to discuss disposal of scrap metal stored behind Tollgate workshop – CONFIRMED that responsibility for disposal should be passed to the Clerk as the councillors did not have the time to organise disposal.

d) to discuss positioning of bins around Village Hall complex – Cllr. Jordan suggested the bin outside Tollgate Hall should be moved beside the nearby bench as this would be better for disposal of rubbish from the footballers and other users of the community field. After discussion it was **AGREED** to leave the bin in its current position. Dept. Clerk advised that a new bin is on order and should arrive shortly. The councillors arranged to visit Cllr. Baines on Friday 19th November at 10.00am to assess whether the Stanway Villa MacDonald bins are fit for purpose.

10. Village Hall Complex:

a) to receive notice about drain clearance at Tollgate carpark – Cllr. Jordan expressed his disappointment that SVHMC had failed to follow the proper process of lease holder to landlord, by informing Community Assets in advance of the work undertaken on the Tollgate drains, for which Cllr. Baines apologised. Cllr. Baines then provided information on the work undertaken and the future work planned, for which Cllr. Chambers expressed thanks. A quote from Ask Us Drains was shown to the councillors, and it was agreed to obtain, for transparency, two further quotations, for discussion at the next meeting.

b) to receive notice of works on footpath from Villa Road to Tollgate carpark – Cllr. Baines advised that this work was not being undertaken by SVHMC and believed that it was part of ECC Sustrans Project. The councillors asked that the Clerk to investigate and provide information about who granted ECC permission for this work to proceed.

c) to receive notice of plans to extend Tollgate carpark – Cllr. Baines advised that this was a long-held wish of SVHMC to extend the carpark due to the increasing numbers using the community halls and attending football. Dept. Clerk confirmed that she was obtaining quotations for the work, to be discussed at the next meeting, but advised there may be problems with obtaining planning permission and possible objections from Sport England.

d) to receive notice of plans to upgrade toilet facilities at Tollgate Hall – Cllr. Baines that SVHMC had no current plans to upgrade these facilities.

11. Items for Committees/next Council Meeting - To receive and consider requests for items to be included on agendas for future meetings, other committees or Full Council:

i/ councillors to receive a full breakdown of all costings for new Community Centre, with a building schedule and details of what responsibilities lie with individual committees to allow time for proper planning and decision making.

ii/ for the Clerk to arrange for the disposal of the scrap metal behind Tollgate workshop.

iii/for the Clerk to provide evidence of permission given to ECC for the current work being undertaken on Villa Road to Tollgate carpark on behalf of Sustrans.

12. The date of the next Community Assets Committee Meeting will be held on Wednesday 19th January 2022 at 7.00pm in the Committee Room, Victory Hall.

Chair closed meeting at 8.32pm.

