



Stanway

Parish Council

Deputy Parish Clerk: Catherine Clouston
Victory Hall, Villa Road,
Stanway, Essex CO3 0RH

P: +44 (0) 1206 542221
E: deputyclerk@stanwaypc.org.uk

Dear Councillors,

You are hereby summoned to the forthcoming meeting of the Community Assets Committee of Stanway Parish Council to be held in Victory Hall, Villa Road, Stanway CO3 0RH on **WEDNESDAY 20th OCTOBER 2021 at 7.00pm** when the under-mentioned business will be transacted:

Yours faithfully,

Deputy Clerk and RFO to the Parish Council

14th October 2021

AGENDA

1. Chair's Welcome.

2. To record and approve Apologies for Absence.

3. Declaration of Interests: To allow Councillors to declare either a disclosable pecuniary, or any other pecuniary or registerable, non-pecuniary interests on any matter covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it. To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests where required.

4. Public Participation: The Chair to invite members of the public to speak – either on an item on the agenda or on a general matter. Public questions are invited prior to the start of the meeting for a maximum of ten minutes, limited to three minutes per person at the discretion of the Chair.

5. Minutes of the Community Assets Committee Meeting of 22nd September 2021 - to APPROVE the minutes of that meeting (previously circulated).

6. Clerk's Report/Update - To RECEIVE a report, including financial information, from the Deputy Clerk and, if necessary, an oral update on current and outstanding issues dealt with by the Council.

7. Burial Ground Sub-Committee - To RECEIVE and NOTE the discussions of the Burial Ground Sub-Committee and **CONSIDER** any recommended actions arising out of those discussion or deal with any matters arising subsequently.

8. Play Areas and Open Spaces - to CONSIDER any matter or expenditure arising out of the maintenance, redesign and/or replacement of equipment, fencing, gates, outdoor-furniture and any risk mitigation in the recreational areas under the Parish Council's responsibility:

Stanway Parish Council

- a) Silver Witch Green and Lucy Lane South Playground upgrade –confirmation of revised quotations (previously circulated).
- b) to pay £2,700.00 to cut back the trees along Chapel Road and Millers Lane to the boundary fence of Silver Witch Green (outside Tree Maintenance contract).
- c) to pay approx. £2,000.00 to repair SUDS ground surface of Spinner.
- d) to consider request from Stanway Villa to have weedkillers, Depitox and Prompt, applied to the Sports Field within the next 3/4 weeks (document circulated).

10. Other Assets - to **CONSIDER** any matter or expenditure arising out of the maintenance, redesign and/or replacement of equipment, fencing, gates, outdoor furniture, and any risk mitigation of the Other Assets under the Parish Council's responsibility:

- a) Swan Green Bus Shelter – verbal update
- b) to purchase lockable 1100L bin
- c) to pay £845.00 to relocate Villa Road noticeboard
- d) to pay £803.66 to replace the security posts for Tollgate workshop

11. Village Hall complex - to **CONSIDER** any matter or expenditure arising out of the maintenance, redesign and/or replacement of buildings, grounds, equipment, fencing, gates, outdoor-furniture and any risk mitigation in the Village Hall complex that is under the Parish Council's responsibility (noting the parameters of the Hall Management agreement with SVHMC).

- a) **To consider SVHMC's preferred option to place a large bin either by Tollgate workshop or under fire escape by Victory Hall.**

12. To consider budget proposals to be considered for 2022/23- (see report).

13. Items for Committees / next Council Meeting - To receive and consider requests for items to be included on agendas for future meetings, other committees, or Full Council.

14. To CONFIRM the date of the next meeting - the next Community Assets Committee Meeting will be held on **Wednesday 17th November 2021 at 7.00pm** at Victory Hall.