



Stanway

Parish Council

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Minutes of the Community Services Committee - Tuesday 14th September 2021 at 7.00pm.

1. **Attendance** – Cllrs Jordan (Chair), Spademan, Norton, and the Deputy Clerk.
2. **Apologies for Absence** – Apologies **RECEIVED** and **ACCEPTED** from Cllr. Williams.
3. **Declaration of Interest** – Cllr. Norton declared an interest as a member of Stanway Rovers (Agenda item 11).
4. **Public Participation** – David Mills, Vice Chair, U3A
5. **Minutes of the Community Services Committee Meeting of Tuesday 13th July 2021** (previously circulated) – **APPROVED.**
6. **Clerk's Report with Update and Financial Report** (previously circulated) – **NOTED** with the following comments:
 - i/ Posters produced for recruitment of Community Specials and previously circulated to the councillors - **APPROVED.**
 - ii/ Cllr. Norton advised outdoor gym equipment was being used in the evenings as it was getting dark, and residents of Silver Witch Green may complain.
7. **Local Community Events:**
 - a. **Launch event of outdoor adult gym equipment** – Dept. Clerk advised that the day had gone well with good attendance. Stanway Parish Council was being cited as an example of good practice by CBC for their use of funding to provide a community service with the exercise classes using the new equipment.
8. **Future Events and Services:**
 - a). **First Aid Courses: CONFIRMED** to proceed with a public First Aid training course but agreed that the SPC diary was becoming full for this year, and it would be better to fix a date for 2022. Funding for such training added to future budget planning. Cllr. Norton will investigate option for a First Aid trainer who would offer free sessions.
 - b). **Sponsorship of fitness programme:** Dept. Clerk confirmed that training sessions were continuing with reasonable attendance. Building on this it is planned to have classes for an older demographic, using the contacts of U3A, Age UK and Help the Aged. It was suggested that the local care homes should also be contacted about their interest.
 - c). **Quiz Night on Saturday 13th November: CONFIRMED** that Dept. Clerk had booked Tollgate Hall. **CONFIRMED** that Cllr. Spademan had booked Quiz Master and borrowed a suitable PA system. Dept. Clerk to contact SVHMC on maximum seated capacity of Tollgate Hall as there was a wish to have ten tables of six people. Participants will be charged £2.00 per head and bring their own food and drink. Cllr. Norton will investigate options for a cash raffle and Dept. Clerk to buy raffle ticket books. Dept. Clerk to design a poster and publicise event. All proceeds after costs to be donated to the British Legion Poppy Appeal.
 - d). **Community Engagement event on Tuesday 21st September: CONFIRMED** that speakers booked and publicity on-going and it was hoped that there would be a positive response from the public.
 - e). **Macmillan Coffee Morning on Friday 24th September: CONFIRMED** that this event was proceeding, using Stanway Rovers Community Football Club facilities. Planning is being led by Cllr. Bloomfield. Posters have been distributed and the event has been advertised on social media.

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9. To consider proposal to organise and host a Men's Health event in November: CONFIRMED to proceed with event in February/March 2022, working in conjunction with CHAPS Men's Health Charity and Stanway Rovers Community Football Club where the event will be held. Dept. Clerk to investigate funding to provide catering for the event. Cllr. Norton will contact a local charity, Weight Matters, with whom he has a connection.

10. To consider planning a community event for Queen's Platinum Jubilee: CONFIRMED that Stanway Parish Council would like to participate in this event with the purchase of a beacon, and hopefully arrange other supporting activities. Cllr. Norton suggested a costume parade. Funding will be required to proceed with the event, of at least £500.00 and this has been added to budget proposal for 2022/3. A Working Group will be set up, led by Cllr. Jordan, and interested parties contacted. It was suggested that SPC should work with U3A, St Albrights and the British Legion.

11. To consider applications for Stanway Parish Council grants:

a) Stanway Rovers Community Football Club: APPROVED

b) Help the Aged: DECLINED for reasons that this is a parochial grant, and the application did not demonstrate sufficiently that the funds would be used for the local Stanway community.

12. To consider whether SPC should participate in Tri-Parish Group with Copford and Marks Tey on the matter of London Road being used as a diversion route for HGV and whether to give financial support to a traffic survey: DECLINED.

13. To consider budget proposals for Community Services for 2022/23 (document previously circulated): APPROVED to proceed with budget proposal with minor changes, and on the understanding that every attempt would be made by the committee to apply for grants and obtain match funding from other sources.

14. To consider options on proposals to spend £4,000 Locality grant from Cllr. Kevin Bentley: APPROVED to request the funding for traffic calming signs for Warren Lane, and if possible, other locations within Stanway.

15. Items for future meetings, other committees or Full Council: NONE

16. To CONFIRM date of next Community Services meeting will be held on **Tuesday 12th October 2021 at 7.00pm** in Victory Hall.

The Chairman closed the meeting at 8.51pm