

RFO REPORT

9 August 2021 (2021-2022)

Stanway Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
172	09/08/2021		2. Barclays Main C/A	Direct Debit	Printer lease	BNP Paribas	S	120.00	24.00	144.00
173	09/08/2021		1. Unity Trust Bank	Direct Debit	Telephone & Broadband	New Star Networks Ltd	S	160.67	32.13	192.80
174	09/08/2021		1. Unity Trust Bank	Standing Order	IT Support	Saint IT Ltd	S	99.00	19.80	118.80
175	09/08/2021		1. Unity Trust Bank	Standing Order	IT Support	Saint IT Ltd	S	129.10	25.82	154.92
176	09/08/2021		1. Unity Trust Bank	Standing Order	Street Lighting Maintenance	A&J Lighting	S	127.30	25.46	152.76
182	09/08/2021		1. Unity Trust Bank	Standing Order	HW Allowance	C Clouston	X	18.00	0.00	18.00
183	09/08/2021		1. Unity Trust Bank	Standing Order	HW Allowance	D Lines	X	18.00	0.00	18.00
184	09/08/2021		1. Unity Trust Bank	Standing Order	HW Allowance	Donna Tristram	X	18.00	0.00	18.00
185	09/08/2021		1. Unity Trust Bank	Standing Order	HW Allowance	A Ward	X	18.00	0.00	18.00
186	09/08/2021		1. Unity Trust Bank		Pension payments	Essex Pension Fund	X	1,946.88	0.00	1,946.88
188	09/08/2021		1. Unity Trust Bank		Travel Expenses	B Cooper	X	40.32	0.00	40.32
189	09/08/2021		1. Unity Trust Bank		Fuel - Machinery	B Cooper	S	5.00	1.00	6.00
190	09/08/2021		1. Unity Trust Bank		Printer supplies	Corona Corp Solutions Ltd	S	11.96	2.40	14.36
191	09/08/2021		1. Unity Trust Bank		SPC Work wear	Ernest Doe	S	158.92	31.79	190.71
192	09/08/2021		1. Unity Trust Bank		Signage	SignAce	S	890.00	178.00	1,068.00
193	09/08/2021		1. Unity Trust Bank		Councillor/staff training	EALC	S	70.00	14.00	84.00
194	09/08/2021		1. Unity Trust Bank		Grounds Maintenance	Dines Agri Services	X	190.00	0.00	190.00
195	09/08/2021		1. Unity Trust Bank		Play equipment repair	Dines Agri Services	X	65.00	0.00	65.00
196	09/08/2021		1. Unity Trust Bank		Tree Maintenance	TWH Tree & Garden Service	X	200.00	0.00	200.00
197	09/08/2021		1. Unity Trust Bank		Mole Treatment	Royds Services	X	90.00	0.00	90.00
198	09/08/2021		1. Unity Trust Bank		Fitness Sessions	CrossFit DireWolf Ltd	X	20.00	0.00	20.00
199	09/08/2021		1. Unity Trust Bank		Office Supplies	Amazon Services Europe	S	65.83	13.17	79.00
200	09/08/2021		1. Unity Trust Bank		Office Supplies	Amazon EU UK branch	S	10.00	2.00	12.00
201	09/08/2021		1. Unity Trust Bank		MW Tools and supplies	Kent Blaxhill	S	24.63	4.93	29.56
202	09/08/2021		1. Unity Trust Bank		BG Memorial Wall	Cook & Philips	S	10,080.00	2,016.00	12,096.00
Total								14,576.61	2,390.50	16,967.11

This list excludes net salaries, PAYE & NI, totalling £6556.45

Bank Reconciliation at 09/08/2021			
	Cash in Hand 01/04/2021		179,045.53
	ADD Receipts 01/04/2021 - 09/08/2021		143,379.82
			322,425.35
	SUBTRACT Payments 01/04/2021 - 09/08/2021		128,807.53
A	Cash in Hand 09/08/2021 (per Cash Book)		193,617.82
Cash in hand per Bank Statements			
	Cash	11/04/2021	0.00
	5. Nationwide 419-95	01/04/2021	31,054.86
	4. Nationwide 427-45	01/04/2021	31,027.43
	1. Unity Trust Bank	03/08/2021	73,034.21
	3. Barclays Premium Savings A/C	19/07/2021	66,144.25
	2. Barclays Main C/A	19/07/2021	15,992.62
			217,253.37
	Less unrepresented payments		23,635.55
			193,617.82
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		193,617.82

Stanway Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

9 August 2021 (2021-2022)

A - General Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	270,146.00	135,073.00	-135,073				-135,073 (-50%)
2	Wayleaves	1.00		-1				-1 (-100%)
3	CBC Grants - General	500.00	250.00	-250				-250 (-50%)
4	CBC Grants - CIL, s106, etc..							(N/A)
5	Other Grants		2,500.00	2,500				2,500 (N/A)
6	Interest Income	125.00	1.82	-123				-123 (-98%)
7	LCTS Grant	4,759.00	2,380.00	-2,379				-2,379 (-49%)
77	Miscellaneous							(N/A)
85	VAT Refund							(N/A)
SUB TOTAL		275,531.00	140,204.82	-135,326				-135,326 (-49%)

B - Admin - Personnel

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8	Salaries, PAYE & NI (all)				88,000.00	32,762.25	55,238	55,238 (62%)
10	Home working allowance				864.00	360.00	504	504 (58%)
11	Pension contributions (total)				19,350.00	9,734.40	9,616	9,616 (49%)
12	Payroll Services				500.00	102.00	398	398 (79%)
13	Training - All				1,400.00	594.00	806	806 (57%)
14	Travel expenses				1,000.00	152.58	847	847 (84%)
15	Stationery - Councillors				325.00		325	325 (100%)
75	Chairman's Allowance				200.00	70.00	130	130 (65%)
82	Staffing Reserve				17,300.00	117.00	17,183	17,183 (99%)
SUB TOTAL					128,939.00	43,892.23	85,047	85,047 (65%)

C - Admin - Office/IT

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Postage				200.00	28.68	171	171 (85%)
17	Office supplies				900.00	269.72	630	630 (70%)
18	Printer maintenance				1,200.00	396.99	803	803 (66%)
19	Councillor IT Support				1,200.00	495.00	705	705 (58%)
20	Phone/Broadband charges				1,200.00	999.49	201	201 (16%)
21	Website Maintenance				800.00		800	800 (100%)
22	Office IT Support				1,750.00	645.50	1,105	1,105 (63%)
23	IT/PA System Reserve				1,000.00	627.02	373	373 (37%)
78	Room Hire				250.00	73.00	177	177 (70%)
SUB TOTAL					8,500.00	3,535.40	4,965	4,965 (58%)

D - Admin - Audit & Accountin

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend

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24 Internal Audit Fees	1,450.00	700.00	750	750 (51%)
25 External Audit Fees	600.00		600	600 (100%)
26 Accounting software fees	648.00		648	648 (100%)
SUB TOTAL	2,698.00	700.00	1,998	1,998 (74%)

E - Admin - Other

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
36	Insurance				2,275.00	2,344.61	-70	-70 (-3%)
37	Annual Subscriptions				1,775.00	1,791.72	-17	-17 (-0%)
38	Bank charges				150.00	56.40	94	94 (62%)
39	Election Reserve				500.00		500	500 (100%)
40	Legal Fees Reserve				1,000.00	330.00	670	670 (67%)
41	Other specialist fees				500.00		500	500 (100%)
74	Sundry items				54.00	19.93	34	34 (63%)
92	Risk Management				1,500.00	103.90	1,396	1,396 (93%)
SUB TOTAL					7,754.00	4,646.56	3,107	3,107 (40%)

F - Planning

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
76	Planning fees reserve							(N/A)
SUB TOTAL								(N/A)

G - Comm Assets - Grounds

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	General repairs				1,250.00	4.98	1,245	1,245 (99%)
28	Car Park repairs				5,000.00		5,000	5,000 (100%)
29	Play equipment Reserve				50,000.00	65.00	49,935	49,935 (99%)
30	Play area signs				500.00	890.00	-390	-390 (-78%)
31	Grounds maintenance				10,750.00	4,865.45	5,885	5,885 (54%)
32	Play area bark				1,000.00		1,000	1,000 (100%)
33	Tree maintenance				5,000.00	1,520.00	3,480	3,480 (69%)
34	Youth Pod / Outdoor Gym				1,000.00	20,893.15	-19,893	-19,893 (-1989%)
35	Play area benches/bins				500.00		500	500 (100%)
42	Pest control				500.00	210.00	290	290 (58%)
52	MW Consumables				750.00	524.90	225	225 (30%)
90	Safety Inspections				500.00		500	500 (100%)
94	Vehicle lease				200.00		200	200 (100%)
95	Workshop/store				200.00	2,629.00	-2,429	-2,429 (-1214%)
SUB TOTAL					77,150.00	31,602.48	45,548	45,548 (59%)

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H - Comm Assets - Streets

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46	Bus Shelter Reserve				500.00	350.00	150	150 (30%)
49	Notice Board Reserve				250.00	395.00	-145	-145 (-58%)
50	Street Light Costs				5,300.00	1,105.30	4,195	4,195 (79%)
51	Street Light Reserve				2,000.00	1,066.27	934	934 (46%)
81	Street signs etc				500.00		500	500 (100%)
84	Street lighting electricity				5,000.00		5,000	5,000 (100%)
96	Footpath Reserve				1,500.00		1,500	1,500 (100%)
SUB TOTAL					15,050.00	2,916.57	12,133	12,133 (80%)

I - Comm Assets - Halls

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
87	Architectural and other fees				1,500.00	1,500.00		(0%)
88	Contingency Reserve				1,000.00	2,271.53	-1,272	-1,272 (-127%)
SUB TOTAL					2,500.00	3,771.53	-1,272	-1,272 (-50%)

J - Comm Assets - Burial Gds

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Burial Ground Income	1,000.00	3,045.00	2,045				2,045 (204%)
56	Tree sponsorship	10.00	130.00	120				120 (1200%)
57	BG Maintenance				1,500.00	898.33	602	602 (40%)
58	BG Reserve				500.00	12,600.00	-12,100	-12,100 (-2420%)
SUB TOTAL		1,010.00	3,175.00	2,165	2,000.00	13,498.33	-11,498	-9,333 (-310%)

L - Comm Services - Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	s137/1972				9,500.00		9,500	9,500 (100%)
71	s106 expenditure							(N/A)
72	Other grants							(N/A)
73	CIL Grant expenditure							(N/A)
93	s19 (3) MPA 1976					825.00	-825	-825 (N/A)
SUB TOTAL					9,500.00	825.00	8,675	8,675 (91%)

M - Loans

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
79	Capital repayments				16,000.00	8,000.00	8,000	8,000 (50%)
80	Interest payments				6,800.00	3,382.00	3,418	3,418 (50%)

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SUB TOTAL		22,800.00	11,382.00	11,418	11,418 (50%)
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N - Comm Services - Events

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53 CE Income	500.00		-500				-500 (-100%)
54 CE Expenditure				1,000.00	1,423.77	-424	-424 (-42%)
SUB TOTAL	500.00		-500	1,000.00	1,423.77	-424	-924 (-61%)

O. Comm Services- Services

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
91 Community Safety Reserve				1,000.00		1,000	1,000 (100%)
SUB TOTAL				1,000.00		1,000	1,000 (100%)

Summary

NET TOTAL	277,041.00	143,379.82	-133,661	278,891.00	118,193.87	160,697	27,036 (4%)
V.A.T.		0.00			10,613.66		
GROSS TOTAL		143,379.82			128,807.53		