



OFFICIAL LAUNCH OF SILVER WITCH GREEN GYM EQUIPMENT

1. Guest List:

- SPC councillors – majority confirmed
- MP – Priti Patel - invited
- County Councillor – Kevin Bentley – confirmed
- Sir Bob Russell - confirmed
- Borough Councillors
 - Paul Dundas - invited
 - Lesley Scott Boutell - confirmed
 - Jeremy Hagan - confirmed
- Mayor – confirmed (Civic Officer 01206 282206)
- Dex Adams – police - invited
- Active Essex - confirmed
- Stanway School - confirmed
- Caloo – confirmed (bringing free water, gifts, ribbon and scissors)
- Colchester Fitness – confirmed
- OurParks - confirmed

2. OurParks will have a free session at 10.00am every Saturday for 30 weeks, sponsored by SPC, beginning 17th July.

3. OurParks will launch Fitness Training Qualification as part of their programme.

4. Colchester Fitness will have a free session at 4.00pm every Friday, sponsored by SPC, beginning 23rd July.

5. Refreshments: Crumb and Brew mobile van – confirmed

Michelle's Italian Ice cream van – confirmed

Checked all documentation.

6. Gazebo – DL, DT both offered. SPC gazebos still missing. Who to put it up?

7. PLI – all insurance checked.

8. Risk assessment for event.

9. Equipment sign – ordered and hopefully installed.

10. Press – Stanway Life, Colchester Gazette, East Anglian Times, BBC Essex.

11. Marketing – Caloo, OurParks, Colchester Fitness to help.

12. Promoting event – SPC FB event made.

13. Microgrant of £2,500.00 to pay for fitness training programme.

14. Contact made with Ability Using Sport about targeted exercise programme.

15. Contact made with Age Concern about targeted exercise programme.