



# Stanway

## Parish Council

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### Minutes of Community Assets Committee Meeting held on Wednesday 19<sup>th</sup> May 2021 at 7.00pm.

In attendance – Cllrs. Jordan (Chair), Baines, Spademan and the Deputy Clerk.

1. **Chair's Welcome** – Cllr. Jordan welcomed everyone to the meeting.
2. **Apologies for Absence** Apologies RECEIVED and **APPROVED** from Cllrs. Botha, Bloomfield, Chambers and Williams.
3. **Declaration of Interest** To allow Parish Councillors to declare a Disclosable Pecuniary, Other Pecuniary or Registerable Non-Pecuniary interest on any matters covered by this Agenda – **NONE DECLARED**
4. **Public Participation** Chair to invite members of the public to indicate if they wish to speak at this meeting either on an agenda item or on a general matter not on this agenda – **NONE PRESENT**
5. **Minutes of the Community Assets Committee Meeting of Wednesday 21<sup>st</sup> April 2021** previously circulated – **APPROVED**.
6. **Dept. Clerk's Report/Update with Financial Report** – **NOTED and APPROVED** with the following comments:
  - i/ to remove The Folley from report.
  - ii/ to remove Drought Garden but still recognise footpath through area.
7. **Burial Ground Sub-Committee** – Dept. Clerk reported that the Asst. Clerk was exploring options for memorial tree planting to reflect realistic pricing - **NOTED**.
8. **Play Areas and Open Spaces:**
  - a) Dept. Clerk to explore options with costs for a wooden disability gate for Silver Witch Green.
  - b) **APPROVED** to place one bin on Silver Witch Green by the adult gym equipment.
  - c) Dept. Clerk advised that work had begun on the installation of the adult gym equipment.
  - d) **APPROVED** that request for erection of a marquee on Sports Field on 3<sup>rd</sup> July could proceed if the client completed a liability form, contacted SVHMC to book use of facilities in outdoor changing rooms and agreed to ensure that the field was left tidy. **APPROVED** to accept request from Stanway Villa to use the Sports Field on 10<sup>th</sup> July for their Presentation Day if they complete a liability form. They have already arranged to hire a hall and a skip for the collection of rubbish.
9. **Other Assets:**
  - **Swan Green Bus Shelter:** Dept. Clerk confirmed that work should begin in July – **NOTED**.
  - **Noticeboards:** Dept. Clerk confirmed the delivery should be next week – **NOTED**.
10. **Village Hall Complex:**
  - a) **Tollgate carpark drains** – agreed to **POSTPONE** any decision until report read by Cllrs. Norton and Chambers and their comments considered.

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**b) Tollgate Hall survey – AGREED** to circulate Survey Report to SVHMC. Cllr. Baines confirmed that all the guttering and fascias would be replaced and Cllr. Jordan extended his thanks to SVHMC for undertaking this work.

**c) Tollgate Hall trees** – Dept. Clerk confirmed that the overhanging trees had been cut back and the compromised fencing mended.

**11. Grounds Maintenance Contract:** Dept. Clerk advised that in support of No Mow May grass along hedgerows remains uncut to encourage wildlife. Maintenance Manager is monitoring mowing schedule.

**12. Waste Collection:** Dept. Clerk confirmed that there were no problems and Maintenance Manager was checking all bins on Monday and Friday afternoons.

**13. Items for Committees/next Council Meeting** - To receive and consider requests for items to be included on agendas for future meetings, other committees or Full Council:

- For Community Services to discuss an award/memorial plaque in recognition of Stanway Villa entering their 50<sup>th</sup> season in September.

**14. To CONFIRM** the date of the next Community Assets Committee Meeting will be held on **Wednesday 16<sup>th</sup> June 2021 at 7.00pm** at a venue to be confirmed.

**Chair closed meeting at 8.30pm.**