



Stanway

Parish Council

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21/07

Minutes of Community Assets Committee Meeting held on Wednesday 21st April 2021 at 7.00pm.

In attendance – Cllrs. Jordan (Chair), Baines, Chambers, Norton, Spademan and the Deputy Clerk.

1. **Chair's Welcome** – Cllr. Jordan welcomed everyone to the meeting and confirmed it would be recorded.

2. **Apologies for Absence** Apologies RECEIVED and **APPROVED** from Cllrs. Botha, Bloomfield and Williams.

3. **Declaration of Interest** To allow Parish Councillors to declare a Disclosable Pecuniary, Other Pecuniary or Registerable Non-Pecuniary interest on any matters covered by this Agenda – **NONE DECLARED**

4. **Public Participation** Chair to invite members of the public to indicate if they wish to speak at this meeting either on an agenda item or on a general matter not on this agenda – **NONE PRESENT**

5. **Minutes of the Community Assets Committee Meeting of Wednesday 17th March 2021** previously circulated – **APPROVED**.

6. **Dept. Clerk's Report/Update with Financial Report** – **NOTED** and **APPROVED** with the following comments:

i/ to send mowing/hedge cutting schedule to Cllr. Norton.

7. **Burial Ground Sub-Committee** – Cllr. Chambers reported problems in obtaining three quotations for building a Memorial Wall. Two quotations considered and proposed to recommend acceptance of quotation from Cooke and Philips for approval at Full Council - **NOTED**.

8. Play Areas and Open Spaces:

a) **APPROVED** to begin investigation with play-equipment providers on the upgrade of the children's play areas at both SWG and LLS with a total budget of £80k for both projects combined.

b) (Document of costs previously circulated). Confirmation that construction would begin on installation of adult gym equipment on SWG in mid-May – **NOTED**.

9. Other Assets:

- **Swan Green Bus Shelter:** (Document previously circulated). Quotations for bus shelter base discussed and **APPROVED** to accept quote from Colne Contracts Ltd.

- **Noticeboards:** Further delay in delivery of noticeboards – **NOTED**.

- **London Road Coronation Bus Shelter:** Shelter painted and inscription newly engraved, with costs given in Dept. Clerk's report – **NOTED**.

10. Village Hall Complex:

a) **Tollgate carpark drains** – porosity testing complete and awaiting report, but likely recommendation will be that area unsuitable for soakaways and a new drainage system will need to be installed – **NOTED**.

b) **Tollgate Hall** - **APPROVED** to proceed with a building survey condition report of Tollgate Hall at a cost of £1.5k.

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11. Grounds Maintenance Contract: ADVISED the quotation for cutting of additional section of London Road hedge is £4-5k and details to be circulated to councillors.

12. Waste Collection: CONFIRMED that bins removed from Drought Garden to be relocated on SWG at Miller's Lane entrance and at entrance through hedge on Chapel Road.

13. Items for Committees/next Council Meeting - To receive and consider requests for items to be included on agendas for future meetings, other committees or Full Council:

- For Full Council to accept recommendation from Burial Ground committee to contract Cooke and Philips to build Memorial Wall at Comb Meadow Burial Ground.
- For Community Assets to discuss possibility of disability access to Silver Witch Green.
- For Full council/Clerk to raise issue of collection of bench behind the hoardings at Drought Garden.

14. To CONFIRM the date of the next Community Assets Committee Meeting will be held on **Wednesday 19th May 2021 at 7.00pm** at a venue to be confirmed.

Chair closed meeting at 8.35pm.