



# Stanway

## Parish Council

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### Minutes of Community Assets Committee Meeting held on Wednesday 17<sup>th</sup> February 2021 at 7.00pm.

In attendance – Cllrs. Jordan (Chair), Baines, Chambers and the Deputy Clerk.

1. **Chair's Welcome** – Cllr. Jordan welcomed everyone to the meeting.

2. **Apologies for Absence** Apologies RECEIVED and **APPROVED** from Cllrs. B. Sleeper, J. Sleeper, Botha, Bloomfield, Norton and Williams.

3. **Declaration of Interest** To allow Parish Councillors to declare a Disclosable Pecuniary, Other Pecuniary or Registerable Non-Pecuniary interest on any matters covered by this Agenda – **NONE DECLARED**

4. **Public Participation** Chair to invite members of the public to indicate if they wish to speak at this meeting either on an agenda item or on a general matter not on this agenda – **NONE PRESENT**

5. **Minutes of the Community Assets Committee Meeting of Wednesday 20<sup>th</sup> January 2021** – **APPROVED** the minutes of that meeting as circulated.

6. **Dept. Clerk's Report/Update with Financial Report** – **NOTED and APPROVED.**

i/ **CONFIRMED** to accept terms for three year contract with DinesAgri Services.

ii/ **ADVISED** that a section of The Folley cleared by Cllr. Baines with help of a resident.

lii/ Dept. Clerk to investigate extension to Tollgate carpark and relocation of yellow rubbish bin to replace lost parking spaces due to the erection of Tollgate shed.

7. **Burial Ground Sub-Committee** – Cllr. Chambers reported on-going investigation into building a Memorial Wall 16m long and 1 1/2m high - **NOTED. AGREED** to purchase more top-soil for the Comb Meadow if required.

a) **APPROVED** expenditure of £250.00 to purchase a strimmer.

#### 8. **Play Areas and Open Spaces:**

a) Bark chippings replaced at Lucy Lane South play area - **NOTED.**

b) Possible delay with planning permission application for adult gym equipment on Silver Witch Green as CBC have requested contamination report – **NOTED**

c) **APPROVED** to spend £120.00 to resolve mole problem at Swan Green.

#### 9. **Drought Garden:**

a) **CONFIRMED** to delay decision about possible action until a response is received from JLG Investment Ltd about ownership. SPC will continue to clear rubbish and maintain footpath through the Drought Garden.

#### 10. **Other Assets:**

- **Parish Noticeboards:** **CONFIRMED** to remove damaged noticeboard from London Road bus stop and after repairs place it in new bus shelter at Swan Green.

- **Shed at Tollgate:** **APPROVED** to spend up to £300.00 on shelving units. **CONFIRMED** that an isolator has been fitted in both Tollgate Hall and Tollgate shed for safety reasons. **AGREED** for Dept. Clerk to provide an electric safety certificate to SVHMC for the recent work done and write to SVHMC to agree a mutually convenient system for the

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monthly billing for the electricity used out of Tollgate Hall, with the understanding that a climate levy may be charged with higher usage.

- **Swan Green Bus Shelter: NOTED** that applications have been submitted to Essex Highways for necessary permits and quotes being obtained for groundworks. Work scheduled to begin in April.

**11. Village Hall Complex:**

a) **Tollgate carpark drains - APPROVED** to spend £2,470.00 on a porosity investigation on the drainage system to advise on how to proceed with resolving drainage problems in the carpark. **AGREED** that no work would commence before consultation with Stanway Villa and recognition of their activity timetable and that all work on the Sports Field would be outside the football pitches.

**12. Items for Committees/next Council Meeting** - To receive and consider requests for items to be included on agendas for future meetings, other committees or Full Council: **NONE**

**13. To CONFIRM** the date of the next meeting - the next Community Assets Committee Meeting will be held on **Wednesday 17th March 2021 at 7.00pm** using remote meeting technology.

**Chair closed meeting at 8.13pm.**