



Stanway

Parish Council

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Dear Councillors,

You are hereby summoned to the forthcoming meeting of the Community Assets Committee of Stanway Parish Council to be held via the Zoom teleconferencing application on **WEDNESDAY 20th JANUARY 2021 at 7.00pm** when the under-mentioned business will be transacted.

This follows the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 and is otherwise supported by the Council's own emergency protocols agreed at its Extraordinary Meeting of 18th March 2020.

*******Members of the public are invited to contact the Deputy Clerk via email if they wish to "attend" this meeting*******

Yours faithfully,

Deputy Clerk and RFO to the Parish Council

14th January 2021

AGENDA

1. Chair's Welcome

2. To record and approve Apologies for Absence

3. Declaration of Interests

To allow Councillors to declare either a disclosable pecuniary, or any other pecuniary or registerable, non-pecuniary interests on any matter covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it.

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests where required.

4. Public Participation

The Chair to invite members of the public to speak – either on an item on the agenda or on a general matter. Public questions are invited prior to the start of the meeting for a maximum of ten minutes, limited to three minutes per person at the discretion of the Chair.

5. Minutes of the Community Assets Committee Meeting of 18th December 2020 - to APPROVE the minutes of that meeting (previously circulated).

6. Clerk's Report/Update - To RECEIVE a report, including financial information, from the Deputy Clerk and, if necessary, an oral update on current and outstanding issues dealt with by the Council.

7. Burial Ground Sub-Committee - To RECEIVE and **NOTE** the on-line discussions of the Burial Ground Sub-Committee and **CONSIDER** any recommended actions arising out of those discussion or deal with any matters arising subsequently.

8. Play Areas and Open Spaces - to CONSIDER any matter or expenditure arising out of the maintenance, redesign and/or replacement of equipment, fencing, gates, outdoor furniture and any risk mitigation in the recreational areas under the Parish Council's responsibility:

a). ROSPA Report (undertaken 14th January 2021) – verbal update.

b). Silver Witch Green Adult Gym Equipment Planning permission – verbal update.

9. Drought Garden – to CONSIDER any matter or expenditure arising out of the maintenance, redesign and/or replacement of equipment, fencing, gates, outdoor furniture and any risk mitigation in the areas under the Parish Council's responsibility:

a). to decide, in light of disputed ownership, whether to carry out tree maintenance and replace fence panels up to £500.00.

b). to **CONSIDER** legal position on ownership and how to proceed (see report).

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10. Other Assets - to **CONSIDER** any matter or expenditure arising out of the maintenance, redesign and/or replacement of equipment, fencing, gates, outdoor furniture, and any risk mitigation of the Other Assets under the Parish Council's responsibility:

- **Parish Noticeboards** – verbal update
- **Shed at Tollgate** – (see report) to decide about electricity supply
- **Swan Green Bus Shelter** – (see report) to decide whether to proceed on replacing bus shelter

11. Village Hall complex - to **CONSIDER** any matter or expenditure arising out of the maintenance, redesign and/or replacement of buildings, grounds, equipment, fencing, gates, outdoor furniture and any risk mitigation in the Village Hall complex that is under the Parish Council's responsibility (noting the parameters of the Hall Management agreement with SVHMC).

a). Tollgate carpark drains - to decide whether to proceed with porosity testing for Tollgate carpark (see report).

b). MacDonald/Stanway Villa bins – to discuss additional expenditure of £1,040.00 per annum to include Stanway Villa rubbish bins on TBS Ltd. waste contract with SPC (see report).

12. Items for Committees / next Council Meeting - To receive and consider requests for items to be included on agendas for future meetings, other committees, or Full Council.

13. To CONFIRM the date of the next meeting - the next Community Assets Committee Meeting will be held on **Wednesday 17th February 2021 at 7.00pm** – place to be confirmed.