



# Stanway

## Parish Council

Deputy Parish Clerk: Catherine Clouston  
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### Minutes of the Community Services Committee held on Tuesday 8<sup>th</sup> December 2020 at 7pm.

1. **Attendance** – Cllrs Jordan (Chairman), Spademan, Williams, J. Sleeper, B. Sleeper, Botha and the Deputy Clerk
2. **Apologies for Absence** – No apologies RECEIVED
3. **Declaration of Interest** - To allow Parish Councillors to declare a Disclosable Pecuniary, Other Pecuniary or Registerable Non-Pecuniary interest on any matters covered by this Agenda – **None declared**
4. **Public Participation** - Chair to invite members of the public to indicate if they wish to speak at this meeting either on an item on the agenda or on a general matter not on this agenda – **None present**
5. **Minutes of the Community Services Committee Meeting of Tuesday 13th October 2020** (previously circulated) – **APPROVED**
6. **Clerk's Report with Update and Financial Report** (previously circulated) – **NOTED**
7. **Local Community Events:** To RECEIVE and CONSIDER the arrangement and management of, or participation in local community events, with related expenditure, whether organised by the Parish Council or other organisation which have taken place: **NONE**
8. **Future Events and Services:** to CONSIDER the arrangement and management of, or participation in forthcoming local community events, with related expenditure, whether organised by the Parish Council or other organisation:
  - a. **Free Tree and Shrub Give-away with Salt bag give-away and CBC Winter Resilience Project:** Provisional plan to reschedule for W/E of 30<sup>th</sup> January. Consultation with SVHMC and Stanway Rovers for best timing of event - **APPROVED.**
  - b. **Stanway in Bloom:** Councillors to suggest locations for planters. Decision to finalise all planning details for event, so more likely to be put into action in 2022. – **APPROVED.**
  - c. **Defibrillators:** Two confirmed locations at Stanway Post Office and Stanway Rovers. Waiting for information about attaching one to streetlight near Halstead Road – **NOTED.**
  - d. **Christmas Lights:** Lights in place. Additional expenditure for work involved – **APPROVED.**
  - e. **Woodland Project:** Discussion of planting plans, number of whips and additional costs for manpower – **APPROVED.**
9. **Communications: NO REPORT.**
10. **Community Safety** – to consider all matters and expenditure relating to community safety (e.g. crime and disorder, road safety, Local Highways Panel, etc.):
  - a. **Special Constables:** Posters to promote project still outstanding. Dept. Clerk to investigate.
  - b. **LHP update:** Councillors would like to receive more information from Cllr. Bentley
  - c. **Future projects:** Planning to begin on Annual Parish Forum. Award letter proposed to residents who supported SPC's "People in Need" project. Dept. Clerk to contact EALC for advice on how this meeting should be arranged - **NOTED.**
11. **Evaluation and delivery of new services to the community in 2020/21 which could be delivered from new community centre:** Planning should begin in the next six months. Dept. Clerk to obtain the revised building plans and timings of building schedule from CBC.

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**12. Items for future meetings, other committees or Full Council:** Liaison with the organisers of Love Stanway event for more information to present to CS.

**13. To CONFIRM** the date of next meeting – the next Community Services Committee Meeting will be held on **Tuesday 14<sup>th</sup> January 2021 at 7.00pm** in the Committee Room, Victory Hall unless otherwise informed.

**The Chairman closed the meeting at 7.35pm**