

RFO's report to the Corporate Governance Committee meeting on 11 October 2023

Payments List (Appendix One) and Supporting Paperwork (Appendix Two)

1. There are 24 proposed payments for the Committee to review (per 21.4 of the Financial Regulations).
 - a. Highlighted in yellow are proposed payments of more than £50. The RFO recommends the Committee authorises payment.
 - b. Highlighted in blue is a proposed payment to a new supplier. The RFO recommends the Committee authorises payment, subject to one or more members verifying the supplier's identity and bank details (per 21.10 of the Financial Regulations).
2. The remaining Vouchers on the list are for the Committee to note. They are made up of:
 - a. payments of less than £50 which are approved automatically (per 21.5 of the Financial Regulations); and
 - b. payments by Direct Debit or Standing Order as previously approved (per 22.4 of the Financial Regulations).
3. The published version of the list excludes personal data and other sensitive information (per 21.6 of the Financial Regulations).

Bank Reconciliation (Appendix Three) and Bank Statements (Appendix Four)

4. The accounting records do not reconcile with the bank statements as of the dates in the report. There is a mismatch of £238 owing to the following transactions shown in bank statements, for which supporting paperwork has not been provided to the RFO:
 - a. £15 received from 'Totham Mary' on 15 September;
 - b. £30 received from 'Mrs M Reakes' on 18 September;
 - c. £15 received from 'T D Baines' on 19 September; and
 - d. £178 received from Barclays Bank UK PLC on an unknown date between 18 August and 19 September 2023.

Summary of Receipts and Payments (Appendix Five) and Flexed Budget Report (Appendix Six)

5. The summary and budget report show the position for each cost centre and cost code as of 30 September 2023. Material variances (i.e. greater than 15 percent of budget or £1,000) are highlighted in red.
6. At the mid-point of the financial year, it is timely for the Committee to review progress against budgets. Of note are the following points.
 - a. Revenue income is in line with budget expectations and shows the precept provides 99% of income.
 - b. Revenue expenditure is also in line with budget. There are, however, a handful of cost codes where corrective action may be appropriate.
 - c. 25 (External Audit). There is an overspend of 25% against a full year budget of £840; however, no further costs against this code are anticipated.
 - d. 27 (Buildings & Car Parks). Around 70% of the annual budget has been spent with half the year still to go.
 - e. 36 (Insurance). The spend at mid-year is already over budget and further costs are to be expected when Jansma Park comes on stream in the next few months.
 - f. 37 (Subscriptions). Membership and subscription fees have risen this year resulting in less than 20% of the budget remaining.
 - g. 38 (Bank Charges). Bank fees are running ahead of expectations at the mid-year point.
 - h. Capital expenditure overall is in line with budget, but £18,100 has already been drawn from general reserves to cover the funding gap. To avoid a deficit at year end, the remaining projects should not go ahead unless there is grant funding in hand to cover the cost fully.

Reserves (Appendix Seven)

7. At this mid-point in the year, the Committee should review:
 - a. Earmarked Reserves to ensure there is adequate provision for the future; and
 - b. the General Reserve to ensure it meets the minimum threshold.

Cash Investments

8. SPC has been unable to service its accounts with Barclays Bank UK PLC and Nationwide Building Society since October 2022, meaning the money deposited with these institutions is practicably unavailable to SPC.
9. The RFO, Clerk and Chairman sent a letter to Barclays Bank UK PLC on July 13, 2023 demanding closure of the accounts. The RFO followed this with a 'letter before action' on September 14, 2023. Barclays Bank UK PLC has failed to act on these letters or return the Council's money. The RFO recommends SPC commences legal proceedings to recover its money.
10. The Clerk is continuing efforts to access the accounts with Nationwide.
11. Accounts will be opened with Redwood Bank and Cambridge & Counties Bank once funds are available from closing the accounts with Barclays Bank and Nationwide Building Society.

APPENDIX ONE

Payments lists

Stanway Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
218	09/09/2023		1. Unity Trust XXXXXC		Maintenance consumables	Screwfix Direct Ltd t/a Trade	S	38.49	7.69	46.18
219	11/09/2023		1. Unity Trust XXXXXC		Playground equipment	Caloo Ltd	S	495.00	99.00	594.00
220	13/09/2023		1. Unity Trust XXXXXC		Grant	Hope For Tomorrow	X	1,060.00		1,060.00
221	13/09/2023		1. Unity Trust XXXXXC		Maintenance consumables	Screwfix Direct Ltd t/a Trade	S	53.34	10.66	64.00
222	18/09/2023		1. Unity Trust XXXXXC		Signage	Impact Sign Services Ltd	S	120.00	24.00	144.00
223	15/09/2023		1. Unity Trust XXXXXC	DIRECT DEBIT	Telephone and broadband	New Star Networks Ltd	S	147.01	29.40	176.41
224	14/09/2023		1. Unity Trust XXXXXC		Streetlights maintenance	A&J Lighting Solutions Ltd	S	429.00	85.80	514.80
225	21/09/2023		1. Unity Trust XXXXXC		Grounds maintenance	M J Baker	X	130.00		130.00
226	24/09/2023		1. Unity Trust XXXXXC		Waste collection	TBS Hygiene Ltd	S	286.25	57.25	343.50
227	26/09/2023		1. Unity Trust XXXXXC		Street furniture	Earth Anchors Limited	S	417.00	83.40	500.40
228	28/09/2023		1. Unity Trust XXXXXC		Audit fees	PKF Littlejohn LLP	S	1,050.00	210.00	1,260.00
229	02/10/2023		1. Unity Trust XXXXXC	DEBIT CARD	Fuel	Sainsbury's Supermarkets Lir	S	29.16	5.83	34.99
240	28/09/2023		1. Unity Trust XXXXXC		Streetlights - Electricity	Colchester City Council	S	2,595.78	519.16	3,114.94
241	28/09/2023		1. Unity Trust XXXXXC		Advertising	Regional Life Ltd	S	40.00	8.00	48.00
242	29/09/2023		1. Unity Trust XXXXXC		IT software and support	Saint IT Ltd	S	109.40	21.88	131.28
243	01/10/2023		1. Unity Trust XXXXXC	STANDING ORDER	IT software and support	Saint IT Ltd	S	99.00	19.80	118.80
244	01/10/2023		1. Unity Trust XXXXXC	STANDING ORDER	IT software and support	Saint IT Ltd	S	176.61	35.32	211.93
245	02/10/2023		1. Unity Trust XXXXXC		Grounds maintenance	Dines Agri Services	X	600.20		600.20
246	28/09/2023		1. Unity Trust XXXXXC		Expenses reimbursement	Teresa Baines	S	84.92	16.98	101.90
247	02/10/2023		1. Unity Trust XXXXXC		Street furniture	Screwfix Direct Ltd t/a Trade	S	32.08	6.42	38.50
248	02/10/2023		1. Unity Trust XXXXXC		Waste collection	TBS Hygiene Ltd	S	23.00	4.60	27.60
249	02/10/2023		1. Unity Trust XXXXXC		Grounds maintenance	M Basham	X	156.00		156.00
252	02/10/2023		1. Unity Trust XXXXXC		Membership subscription	Essex Playing Fields Associati	X	30.00		30.00
253	02/10/2023		1. Unity Trust XXXXXC	STANDING ORDER	Streetlights maintenance	A&J Lighting Solutions Ltd	S	127.30	25.46	152.76
254	05/10/2023		1. Unity Trust XXXXXC		Expenses reimbursement	Lee Needham	E	6.85		6.85
255	27/09/2023		1. Unity Trust XXXXXC		Expenses reimbursement	Lee Needham	S	32.68	6.54	39.22
256	27/09/2023		1. Unity Trust XXXXXC		Expenses reimbursement	Lee Needham	S	32.68	6.54	39.22
257	03/10/2023		1. Unity Trust XXXXXC		Expenses reimbursement	Lee Needham	S	79.33	15.87	95.20
Total								8,481.08	1,299.60	9,780.68

Stanway Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
230	01/10/2023		1. Unity Trust XXXXXC	STANDING ORDER						
231	01/10/2023		1. Unity Trust XXXXXC	STANDING ORDER						
232	01/10/2023		1. Unity Trust XXXXXC	STANDING ORDER						
233	01/10/2023		1. Unity Trust XXXXXC							
234	01/10/2023		1. Unity Trust XXXXXC							
235	01/10/2023		1. Unity Trust XXXXXC							
236	01/10/2023		1. Unity Trust XXXXXC							
237	01/10/2023		1. Unity Trust XXXXXC							
237	01/10/2023		1. Unity Trust XXXXXC							
238	01/10/2023		1. Unity Trust XXXXXC							
238	01/10/2023		1. Unity Trust XXXXXC							
Total								13,612.18		13,612.18

APPENDIX TWO

Invoices and other supporting paperwork

APPENDIX THREE

Bank Reconciliation

Stanway Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/09/2023		
	Cash in Hand 01/04/2023		164,732.04
	ADD Receipts 01/04/2023 - 30/09/2023		451,541.64
	SUBTRACT Payments 01/04/2023 - 30/09/2023		616,273.68
			234,508.17
A	Cash in Hand 30/09/2023 (per Cash Book)		381,765.51
	Cash in hand per Bank Statements		
	Petty Cash	03/05/2023	0.00
	2. Barclays XXXXX152	19/09/2023	5,148.23
	3. Barclays XXXXX528	19/09/2023	66,609.85
	1. Unity Trust XXXXX053	30/09/2023	252,128.15
	4. Nationwide XXXXX427	21/07/2023	31,571.29
	5. Nationwide XXXXX419	21/07/2023	31,709.86
			387,167.38
	Less unrepresented payments		5,163.87
			382,003.51
	Plus unrepresented receipts		
B	Adjusted Bank Balance		382,003.51
	Error A does NOT equal B		
	ERROR IS	£-238.00	

Stanway Parish Council
Uncashed payments/transfers out (All banks)
(Upto 30/09/2023)

Voucher	Date	Cheque No.	Description	Total	Bank
167	27/07/2023	DEBIT CARD	Fuel	49.40	1. Unity Trust XXXXX053
218	09/09/2023		Maintenance consumables	46.18	1. Unity Trust XXXXX053
219	11/09/2023		Playground equipment	594.00	1. Unity Trust XXXXX053
220	13/09/2023		Grant	1,060.00	1. Unity Trust XXXXX053
221	13/09/2023		Maintenance consumables	64.00	1. Unity Trust XXXXX053
222	18/09/2023		Signage	144.00	1. Unity Trust XXXXX053
223	15/09/2023	DIRECT DEBIT	Telephone and broadband	176.41	1. Unity Trust XXXXX053
224	14/09/2023		Streetlights maintenance	514.80	1. Unity Trust XXXXX053
225	21/09/2023		Grounds maintenance	130.00	1. Unity Trust XXXXX053
226	24/09/2023		Waste collection	343.50	1. Unity Trust XXXXX053
227	26/09/2023		Street furniture	500.40	1. Unity Trust XXXXX053
228	28/09/2023		Audit fees	1,260.00	1. Unity Trust XXXXX053
240	28/09/2023		Streetlights - Electricity		1. Unity Trust XXXXX053
241	28/09/2023		Advertising	48.00	1. Unity Trust XXXXX053
242	29/09/2023		IT software and support	131.28	1. Unity Trust XXXXX053
246	28/09/2023		Expenses reimbursement	101.90	1. Unity Trust XXXXX053
			Total-----	5,163.87	

Stanway Parish Council
Uncashed receipts\transfers in (All banks)
(Upto 30/09/2023)

Voucher	Date	Cheque No.	Description	Total	Bank
			Total-----		

APPENDIX FOUR

Bank Statements

APPENDIX FIVE

Summary of Receipts and Payments

Summary of Receipts and Payments

Cost Centre Group - Excluding Retired Cost Codes (Between 01/04/2023 and 30/09/2023)

A1 Revenue Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	353,793.00	353,793.00					(0%)
2	Wayleaves	1.00		-1.00				-1.00 (-100%)
6	Credit Interest	75.00	138.28	63.28				63.28 (84%)
53	Community Events - Income	300.00	467.00	167.00				167.00 (55%)
55	Burial Ground - Income	4,000.00	2,205.00	-1,795.00				-1,795.00 (-44%)
77	All Other Revenue Income		1,150.00	1,150.00				1,150.00 (N/A)
SUB TOTAL		358,169.00	357,753.28	-415.72				-415.72 (-0%)

A2 Capital Receipts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	CCC Grants - General							(N/A)
4	CCC Grants - CIL, s106, etc.	53,000.00	52,000.00	-1,000.00				-1,000.00 (-1%)
5	Other Grants	44,500.00	127.00	-44,373.00				-44,373.00 (-99%)
7	LCTS Administration Subsidy	5,259.00	5,259.00					(0%)
SUB TOTAL		102,759.00	57,386.00	-45,373.00				-45,373.00 (-44%)

B1 Staff

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8	Salaries (inc. employee's tax, NI)				140,000.00	60,988.19	79,011.81	79,011.81 (56%)
9	Employers' NI Contribution					5,641.68	-5,641.68	-5,641.68 (N/A)
11	Employers' Pension Contribution				37,937.00	13,030.47	24,906.53	24,906.53 (65%)
SUB TOTAL					177,937.00	79,660.34	98,276.66	98,276.66 (55%)

B2 Office & IT

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17	Office Supplies & Consumables				2,970.00	789.24	2,180.76	2,180.76 (73%)
20	Telephone & Broadband		163.40	163.40	3,465.00	1,214.90	2,250.10	2,413.50 (69%)
22	IT Services (inc. software & supp				7,260.00	2,994.92	4,265.08	4,265.08 (58%)
SUB TOTAL			163.40	163.40	13,695.00	4,999.06	8,695.94	8,859.34 (64%)

B3 Banking & Finance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	Bank Charges				220.00	132.80	87.20	87.20 (39%)
79	Capital Repayments				16,000.00	8,000.00	8,000.00	8,000.00 (50%)
80	Debit Interest				5,162.00	2,670.00	2,492.00	2,492.00 (48%)

Summary of Receipts and Payments

Cost Centre Group - Excluding Retired Cost Codes (Between 01/04/2023 and 30/09/2023)

SUB TOTAL				21,382.00	10,802.80	10,579.20	10,579.20 (49%)
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B4 Professional Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
24	Internal Audit				1,650.00	1,250.00	400.00	400.00 (24%)
25	External Audit				840.00	1,050.00	-210.00	-210.00 (-25%)
40	Professional Fees				7,700.00	126.00	7,574.00	7,574.00 (98%)
SUB TOTAL					10,190.00	2,426.00	7,764.00	7,764.00 (76%)

B5 Other Admin

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	Home Working Allowance				936.00	468.00	468.00	468.00 (50%)
13	Training		90.00	90.00	3,850.00	1,301.10	2,548.90	2,638.90 (68%)
14	Travel				596.00	234.56	361.44	361.44 (60%)
36	Insurance				6,100.00	6,321.04	-221.04	-221.04 (-3%)
37	Subscriptions				2,200.00	1,762.99	437.01	437.01 (19%)
75	Chairman's Allowance				220.00		220.00	220.00 (100%)
78	Room Hire				198.00		198.00	198.00 (100%)
998	Uncategorised Expenditure					564.25	-564.25	-564.25 (N/A)
999	Accounting Adjustment							(N/A)
SUB TOTAL			90.00	90.00	14,100.00	10,651.94	3,448.06	3,538.06 (25%)

CA1 Grounds

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	Buildings & Car Parks				8,500.00	5,945.71	2,554.29	2,554.29 (30%)
30	Play Areas				6,000.00	949.27	5,050.73	5,050.73 (84%)
31	Grounds Maintenance		267.25	267.25	22,500.00	7,153.50	15,346.50	15,613.75 (69%)
52	Tools and Consumables				1,500.00	166.01	1,333.99	1,333.99 (88%)
94	Maintenance Vehicle				7,489.00	472.21	7,016.79	7,016.79 (93%)
SUB TOTAL			267.25	267.25	45,989.00	14,686.70	31,302.30	31,569.55 (68%)

CA2 Streets

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
50	Streetlights - ex. Electricity				6,000.00	2,050.80	3,949.20	3,949.20 (65%)
81	Street Furniture				3,800.00	1,716.83	2,083.17	2,083.17 (54%)
84	Streetlights - Electricity				24,000.00	6,762.86	17,237.14	17,237.14 (71%)
96	Footpaths				1,500.00		1,500.00	1,500.00 (100%)
SUB TOTAL					35,300.00	10,530.49	24,769.51	24,769.51 (70%)

Summary of Receipts and Payments

Cost Centre Group - Excluding Retired Cost Codes (Between 01/04/2023 and 30/09/2023)

CA3 Burial Ground

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
57	Burial Ground - All Expenditure				2,200.00	474.86	1,725.14	1,725.14 (78%)
SUB TOTAL					2,200.00	474.86	1,725.14	1,725.14 (78%)

CS1 Community Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
54	Community Events - Expenditure				3,000.00	770.87	2,229.13	2,229.13 (74%)
70	Grants (all)				5,000.00	1,560.00	3,440.00	3,440.00 (68%)
91	Community Safety				5,000.00	4,104.20	895.80	895.80 (17%)
104	Community Services - other exp				2,000.00	324.92	1,675.08	1,675.08 (83%)
SUB TOTAL					15,000.00	6,759.99	8,240.01	8,240.01 (54%)

Q Capital Projects

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
200	Community Services - environm				1,500.00		1,500.00	1,500.00 (100%)
201	Community Services - other new				12,000.00		12,000.00	12,000.00 (100%)
202	Car park extension				52,000.00	52,557.08	-557.08	-557.08 (-1%)
203	Soakaway				19,000.00	19,069.50	-69.50	-69.50 (-0%)
204	Car park resurfacing				30,000.00		30,000.00	30,000.00 (100%)
205	Electric vehicle charging point				1,000.00		1,000.00	1,000.00 (100%)
206	Air conditioning				5,000.00	3,862.00	1,138.00	1,138.00 (22%)
207	Jansma Park				10,000.00		10,000.00	10,000.00 (100%)
SUB TOTAL					130,500.00	75,488.58	55,011.42	55,011.42 (42%)

Summary

NET TOTAL	460,928.00	415,659.93	-45,268.07	466,293.00	216,480.76	249,812.24	204,544.17 (22%)
V.A.T.		35,881.71			21,142.35		
GROSS TOTAL		451,541.64			237,623.11		

APPENDIX SIX

Flexed Budget

Stanway Parish Council Receipts and Payments compared with Flexed Budget (01/04/2023 to 30/09/2023)

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance	
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date
Cost Centre A1 Revenue Income										
1 Precept	353,793.00	176,896.50	353,793.00	353,793.00					176,896.50	
2 Wayleaves	1.00	0.52							-0.52	
6 Credit Interest	75.00	37.50	138.28	138.28					100.78	
53 Community Events - Income	300.00	150.00	467.00	467.00					317.00	
55 Burial Ground - Income	4,000.00	2,000.02	2,205.00	2,205.00					204.98	
77 All Other Revenue Income			1,150.00	1,150.00					1,150.00	
Cost Centre A2 Capital Receipts										
3 CCC Grants - General	53,000.00	26,499.98	52,000.00	52,000.00					25,500.02	
4 CCC Grants - CIL, s106, etc.	44,500.00	22,250.02	127.00	127.00					-22,123.02	
5 Other Grants										
7 LCTS Administration Subsidy	5,259.00	2,629.50	5,259.00	5,259.00					2,629.50	
Cost Centre B1 Staff										
8 Salaries (inc. employee's tax, NI & f					140,000.00	69,999.98			60,988.19	9,011.79
9 Employers' NI Contribution									5,641.68	-5,641.68
11 Employers' Pension Contribution					37,937.00	18,968.48			13,030.47	5,938.01
Cost Centre B2 Office & IT										
17 Office Supplies & Consumables					2,970.00	1,485.00			789.24	695.76
20 Telephone & Broadband					3,465.00	1,732.50			1,214.90	681.00
22 IT Services (inc. software & support			163.40	163.40	7,260.00	3,630.00			2,994.92	635.08
Cost Centre B3 Banking & Finance										
38 Bank Charges					220.00	110.02			132.80	-22.78
79 Capital Repayments					16,000.00	8,000.00			8,000.00	
80 Debit Interest					5,162.00	2,581.00			2,670.00	-89.00
Cost Centre B4 Professional Services										
24 Internal Audit					1,650.00	825.00			1,250.00	-425.00
25 External Audit					840.00	420.00			1,050.00	-630.00
40 Professional Fees					7,700.00	3,849.98			126.00	3,723.98

Stanway Parish Council Receipts and Payments compared with Flexed Budget (01/04/2023 to 30/09/2023)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
Cost Centre B5 Other Admin							
10 Home Working Allowance				468.00	468.00		
13 Training		90.00	90.00	3,850.00	1,925.02	1,301.10	713.92
14 Travel				596.00	297.98	234.56	63.42
36 Insurance				6,100.00	3,050.02	6,321.04	-3,271.02
37 Subscriptions				2,200.00	1,100.02	1,762.99	-662.97
75 Chairman's Allowance				220.00	110.02		110.02
78 Room Hire				198.00	99.00		99.00
998 Uncategorised Expenditure						564.25	-564.25
999 Accounting Adjustment							
Cost Centre CA1 Grounds							
27 Buildings & Car Parks				8,500.00	4,250.02	5,945.71	-1,695.69
30 Play Areas				6,000.00	3,000.00	949.27	2,050.73
31 Grounds Maintenance			267.25	22,500.00	11,250.00	7,153.50	4,363.75
52 Tools and Consumables				1,500.00	750.00	166.01	583.99
94 Maintenance Vehicle				7,489.00	3,744.52	472.21	3,272.31
Cost Centre CA2 Streets							
50 Streetlights - ex. Electricity				6,000.00	3,000.00	2,050.80	949.20
81 Street Furniture				3,800.00	1,899.98	1,716.83	183.15
84 Streetlights - Electricity				24,000.00	12,000.00	6,762.86	5,237.14
96 Footpaths				1,500.00	750.00		750.00
Cost Centre CA3 Burial Ground							
57 Burial Ground - All Expenditure				2,200.00	1,100.02	474.86	625.16
Cost Centre CS1 Community Services							
54 Community Events - Expenditure				3,000.00	1,500.00	770.87	729.13
70 Grants (all)				5,000.00	2,499.98	1,560.00	939.98
91 Community Safety				5,000.00	2,499.98	4,104.20	-1,604.22
104 Community Services - other expend				2,000.00	999.98	324.92	675.06
Cost Centre F Planning							

Stanway Parish Council Receipts and Payments compared with Flexed Budget (01/04/2023 to 30/09/2023)

	Budget Receipts		Budget Payments		Variance	
	Total for year	Year to Date	Total for Year	Year to Date	Act. Payments	Year to Date
76 Planning Fees						
Cost Centre Q Capital Projects						
200 Community Services - environment:			1,500.00	750.00		750.00
201 Community Services - other new pr			12,000.00	6,000.00		6,000.00
202 Car park extension			52,000.00	26,000.02	52,557.08	-26,557.06
203 Soakaway			19,000.00	9,500.02	19,069.50	-9,569.48
204 Car park resurfacing			30,000.00	15,000.00		15,000.00
205 Electric vehicle charging point			1,000.00	500.02		500.02
206 Air conditioning			5,000.00	2,499.98	3,862.00	-1,362.02
207 Jansma Park			10,000.00			
Cost Centre X Retired Cost Codes						
12 Payroll Services						
15 Stationery - Councillors						
16 Postage						
18 Printer lease & consumables						
19 IT Support - Councillor						
21 Website Hosting						
23 IT/PA System Reserve						
26 Accounting Software						
29 Play Areas - equipment replacement						
32 Play Areas - bark						
33 Tree Maintenance						
34 Outdoor Gym - maintenance						
35 Play Areas - benches & bins						
39 Election Reserve						
41 Other Specialist Fees						
42 Pest control						
46 Bus shelters (All Expenditure)						
49 Notice Boards - maintenance						
51 Street Light Reserve						
56 Burial Ground - Tree Sponsorship						

Stanway Parish Council
Receipts and Payments compared with Flexed Budget (01/04/2023 to 30/09/2023)

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance	
	Total for year	Year to Date	Total for year	Year to Date	Total for Year	Year to Date	Total for Year	Year to Date	Total for Year	Year to Date
58 Burial Ground - Repairs										
71 s106 Town & Country Planning Act										
72 Grants - other grants										
73 Grants - CIL										
74 Sundry Items										
82 Staffing Reserve										
85 VAT Refund										
87 Architectural and other fees										
88 Contingency Reserve										
90 Safety Inspections										
92 Risk Management										
93 Grants - s19(3) Local Government (
95 Workshop and Store										
97 SLC - Income										
98 SLC - Cap Ex										
99 SLC - Revenue Expenditure										
102 PWLB Advance										
103 Comm Assets - New Projects (subje										
GRAND TOTALS	£460,928.00	£230,464.04	£415,659.93	£228,146.54	£466,293.00	£216,480.76	£196,861.67			

APPENDIX SEVEN

Reserves

Stanway Parish Council
Reserves Balance up to 30th Sep 2023
2023-2024

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Office Equipment	2,000.00				2,000.00
Specialist Fees (legal, accountir	1,500.00	4,500.00			6,000.00
Car Park	5,000.00	1,000.00			6,000.00
Workshop & Store	1,000.00	1,000.00			2,000.00
Planning	1,500.00				1,500.00
Village Halls & Community Cent	7,743.00	6,757.00			14,500.00
Footpaths	1,000.00				1,000.00
Trees & Open Spaces	2,500.00	2,500.00			5,000.00
Notice Boards	1,000.00				1,000.00
Streetlights	2,000.00	3,000.00			5,000.00
Staffing	20,000.00	5,000.00			25,000.00
Vehicle	500.00	-500.00			0.00
Community Safety	1,000.00				1,000.00
Elections	3,000.00	1,000.00			4,000.00
Burial Grounds	2,500.00				2,500.00
Outdoor Gym	500.00	3,500.00			4,000.00
Bus Shelters	1,745.00	3,255.00			5,000.00
Playground Equipment	10,000.00	2,000.00			12,000.00
Jansma Park					0.00
Total Earmarked	64,488.00	33,012.00			97,500.00
TOTAL RESERVE	64,488.00	33,012.00			97,500.00
GENERAL FUND					291,987.76
TOTAL FUNDS					464,349.76