



Date: 7 August 2023

Subject: RFO's Report to the Corporate Governance Committee meeting on 9 August 2023

Reports Two to Five inclusive were extracted from the Council's accounting records and reflect the financial position as of 31 July 2023.

Payments List (Report One)

There are 41 Vouchers for the Committee to consider and approve (in accordance with paragraph 5.2 of the Financial Regulations) totalling £43,513.41 including VAT of £4,713.76. I have reviewed the invoices and confirm liability for this expenditure was incurred in accordance with the Financial Regulations.

Within these payments there are:

- seven payments to new suppliers (highlighted in yellow), which the Committee must scrutinise (in accordance with paragraph 5.12 of the Financial Regulations) to verify the supplier before approving; and
- seven payments which will be made by Direct Debit or Standing Order (highlighted in green) as approved by the Council at the Annual General Meeting on 25 May 2023.

In accordance with paragraph 5.2 of the Financial Regulations, the published version of the list excludes personal information (such as payments to employees) and information that is considered sensitive.

Bank Reconciliation (Report Two)

The bank reconciliation balances and accords with the bank statements as of the dates shown in the report.

Summary of Receipts and Payments (Report Three) and Flexed Budget Report (Report Four)

Material variances (i.e. greater than 15 percent of budget or £1,000) are highlighted in yellow.

Reserves (Report Five)

Earmarked Reserves are the mechanism for the Council to ringfence funds for capital projects and specific contingencies. The Committee should review: (1) the Earmarked Reserves to ensure adequate provision for future plans; and (2) the General Reserve to ensure it meets the requirements of the Council's reserving policies.

Virements

The Committee should identify and approve virements as may be necessary to (a) update budgets taking account of the variances highlighted in Report Three and Report Four; or (b) transfer funds to or from reserves to cover anticipated future expenditure.

Capital Projects (Report Six)

There is one project with an anticipated spend of more than £50,000.

Colchester City Council s.106 (Report Seven)

The excerpts taken from reports provided by Colchester City Council show the grants for the Stanway and ward. In summary, as of 7 July 2023 the sums were:

- Leisure Services. Received £111,645.47. Remaining £101,422.56.
- Community Services. Received £7,629.38. Remaining £7,653.83.

The Committee also requested the figures for the 'Copford'. There are two s106 agreements relating to developments in Copford and these are also shown.

REPORT ONE — Payments List

Stanway Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Description	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
85	Streetlights - ex. Electricity	12/06/2023		1. Unity Trust Bank		Streetlights maintenance	A&J Lighting Solutions Ltd	S	429.00	85.80	514.80
140	Uncategorised Expenditure	10/07/2023		1. Unity Trust Bank	DIRECT DEBIT	Health and wellbeing	Health Assured Ltd	S	500.00	100.00	600.00
141	Office Supplies & Consumabl	11/07/2023		1. Unity Trust Bank		Office consumables	Sounds Wholesale Ltd	S	21.91	4.38	26.29
142	Community Events - Expendi	11/07/2023		1. Unity Trust Bank		Event expenditure	GGN INTL LTD	S	25.82	5.17	30.99
143	Community Events - Expendi	11/07/2023		1. Unity Trust Bank		Event expenditure	Karl Semmence t/a DJ Buzby	X	75.00		75.00
144	Grounds Maintenance	11/07/2023		1. Unity Trust Bank		Waste collection	TBS Hygiene Ltd	S	31.50	6.30	37.80
146	Internal Audit	25/07/2023		1. Unity Trust Bank		Internal audit review	SLCC Enterprises Ltd	S	500.00	100.00	600.00
147	Office Supplies & Consumabl	27/07/2023		1. Unity Trust Bank		Stationery	Amazon EU S.a.r.l. UK Branc	S	36.07	7.22	43.29
148	Office Supplies & Consumabl	27/07/2023		1. Unity Trust Bank		Stationery	Amazon EU S.a.r.l. UK Branc	S	39.97	8.00	47.97
149	Subscriptions	27/07/2023		1. Unity Trust Bank		Membership subscription	Colchester Association of Loc	X	35.00		35.00
150	Travel	27/07/2023		1. Unity Trust Bank		Expenses reimbursement	Donna Tristram	X	21.60		21.60
151	Travel	27/07/2023		1. Unity Trust Bank		Travel	Minicab Services (Colchester)	X	40.20		40.20
152	Travel	27/07/2023		1. Unity Trust Bank		Travel	Minicab Services (Colchester)	X	40.20		40.20
153	Travel	27/07/2023		1. Unity Trust Bank		Travel	Minicab Services (Colchester)	X	39.70		39.70
154	Travel	27/07/2023		1. Unity Trust Bank		Travel	Minicab Services (Colchester)	X	40.00		40.00
155	Grounds Maintenance	27/07/2023		1. Unity Trust Bank		Grounds maintenance	TWH Tree Services Limited	S	600.00	120.00	720.00
156	Grounds Maintenance	27/07/2023		1. Unity Trust Bank		Grounds maintenance	M J Baker	X	80.00		80.00
157	Grounds Maintenance	27/07/2023		1. Unity Trust Bank		Grounds maintenance	TBS Hygiene Ltd	S	239.00	47.80	286.80
158	Play Areas	30/07/2023		1. Unity Trust Bank		Grounds maintenance	M J Baker	X	220.00		220.00
159	Office Supplies & Consumabl	12/07/2023		1. Unity Trust Bank		Stationery	RGS KHALSA COMPANY LTD	S	19.16	3.83	22.99
160	Telephone & Broadband	14/07/2023		1. Unity Trust Bank	DIRECT DEBIT	Telephone and broadband	New Star Networks Ltd	S	181.98	36.40	218.38
161	Play Areas	18/07/2023		1. Unity Trust Bank		Play equipment	The Play Inspection Compan	S	220.00	44.00	264.00
162	Community Events - Expendi	18/07/2023		1. Unity Trust Bank		Event expenditure	SVHMC	X	30.00		30.00
163	Community Services - other	18/07/2023		1. Unity Trust Bank		Advertising	Regional Life Ltd	S	80.00	16.00	96.00
164	Play Areas	20/07/2023		1. Unity Trust Bank		Grounds maintenance	Screwfix Direct Ltd t/a Trade	S	8.04	1.61	9.65
164	Buildings & Car Parks (All Ex)	20/07/2023		1. Unity Trust Bank		Grounds maintenance	Screwfix Direct Ltd t/a Trade	S	12.71	2.54	15.25
165	Streetlights - Electricity	22/07/2023		1. Unity Trust Bank		Streetlights - Electricity	Colchester City Council	S	2,065.51	413.10	2,478.61
166	Training	28/07/2023		1. Unity Trust Bank		Training	Essex Association of Local Cc	S	95.00	19.00	114.00
167	Maintenance Vehicle	27/07/2023		1. Unity Trust Bank	DEBIT CARD	Fuel	Sainsbury's Supermarkets Lir	S	41.17	8.23	49.40
168	Soakaway	28/07/2023		1. Unity Trust Bank		Soakaway	Henderson & Taylor (Public v	S	19,069.50	3,813.90	22,883.40
178	Grounds Maintenance	31/07/2023		1. Unity Trust Bank		Grounds maintenance	Dines Agri Services	X	515.20		515.20
179	IT Services (inc. software &	01/08/2023		1. Unity Trust Bank	STANDING ORDER	IT software and support	Saint IT Ltd	S	99.00	19.80	118.80

Stanway Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
180	01/08/2023		1. Unity Trust Bank	STANDING ORDER	IT software and support	Saint IT Ltd	S	176.61	35.32	211.93
181	01/08/2023		1. Unity Trust Bank		Event expenditure	SVHMC	X	18.00		18.00
182	02/08/2023		1. Unity Trust Bank		Maintenance consumables	Ernest Doe & Sons Ltd	S	9.38	1.88	11.26
182	02/08/2023		1. Unity Trust Bank		Maintenance consumables	Ernest Doe & Sons Ltd	S	24.99	5.00	29.99
183	02/08/2023		1. Unity Trust Bank	STANDING ORDER	Streetlights maintenance	A&J Lighting Solutions Ltd	S	127.30	25.46	152.76
184	02/08/2023		1. Unity Trust Bank		Expenses reimbursement	Angela Lingham-Baker	X	26.90		26.90
Total								25,835.42	4,930.74	30,766.16

Stanway Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Description	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
169	Home Working Allowance	01/08/2023		1. Unity Trust Bank	STANDING ORDER						
170	Home Working Allowance	01/08/2023		1. Unity Trust Bank	STANDING ORDER						
171	Home Working Allowance	01/08/2023		1. Unity Trust Bank	STANDING ORDER						
172	Gross Salaries (inc. PAYE, NI	01/08/2023		1. Unity Trust Bank							
173	Gross Salaries (inc. PAYE, NI	01/08/2023		1. Unity Trust Bank							
174	Gross Salaries (inc. PAYE, NI	01/08/2023		1. Unity Trust Bank							
175	Gross Salaries (inc. PAYE, NI	01/08/2023		1. Unity Trust Bank							
176	Employers' Pension Contributi	01/08/2023		1. Unity Trust Bank			Essex Pension Fund	X	2,631.08		2,631.08
176	Gross Salaries (inc. PAYE, NI	01/08/2023		1. Unity Trust Bank							
177	Gross Salaries (inc. PAYE, NI	01/08/2023		1. Unity Trust Bank							
177	Employers' NI Contribution	01/08/2023		1. Unity Trust Bank			HMRC	X	1,016.93		1,016.93
Total									14,127.12		14,127.12

REPORT TWO — Bank Reconciliation

Stanway Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 31/07/2023		
	Cash in Hand 01/04/2023		164,732.04
	ADD Receipts 01/04/2023 - 31/07/2023		270,759.50
			435,491.54
	SUBTRACT Payments 01/04/2023 - 31/07/2023		188,148.57
A	Cash in Hand 31/07/2023 (per Cash Book)		247,342.97
	Cash in hand per Bank Statements		
	Petty Cash 03/05/2023 0.00		
	5. Nationwide XXXXX419 01/04/2023 31,709.86		
	4. Nationwide XXXXX427 01/04/2023 31,571.29		
	1. Unity Trust Bank 30/06/2023 142,654.52		
	3. Barclays Savings Account 19/06/2023 66,431.85		
	2. Barclays Current Account 19/06/2023 5,172.52		
			277,540.04
	Less unrepresented payments		30,305.07
			247,234.97
	Plus unrepresented receipts		108.00
B	Adjusted Bank Balance		247,342.97
	A = B Checks out OK		

Stanway Parish Council
Uncashed payments/transfers out (All banks)
(Upto 30/06/2023)

Voucher	Date	Cheque No.	Description	Total	Bank
69	01/06/2023		IT software and support	211.93	1. Unity Trust Bank
70	01/06/2023		IT software and support	118.80	1. Unity Trust Bank
72	02/06/2023		Streetlights maintenance	152.76	1. Unity Trust Bank
75	01/06/2023	STANDING OR	Home working allowance	18.00	1. Unity Trust Bank
84	06/06/2023		Maintenance consumables	20.45	1. Unity Trust Bank
85	12/06/2023		Streetlights maintenance	514.80	1. Unity Trust Bank
88	14/06/2023		Office equipment	47.33	1. Unity Trust Bank
89	14/06/2023		Training	40.80	1. Unity Trust Bank
90	14/06/2023		Training	52.04	1. Unity Trust Bank
91	14/06/2023		Training	52.04	1. Unity Trust Bank
92	14/06/2023		Grant	500.00	1. Unity Trust Bank
93	14/06/2023		Room hire	30.00	1. Unity Trust Bank
94	14/06/2023	DIRECT DEBIT	Telephone and broadband	220.97	1. Unity Trust Bank
95	16/06/2023		Works to car park	2,520.00	1. Unity Trust Bank
96	14/06/2023	DIRECT DEBIT	Annual data protection fee	60.00	1. Unity Trust Bank
97	19/06/2023		Insurance	6,321.04	1. Unity Trust Bank
98	21/06/2023		Vehicle	372.85	1. Unity Trust Bank
99	21/06/2023		Training	72.00	1. Unity Trust Bank
100	21/06/2023		Training	78.44	1. Unity Trust Bank
101	22/06/2023		Grounds maintenance	12.98	1. Unity Trust Bank
102	22/06/2023		Payroll services	151.20	1. Unity Trust Bank
103	26/06/2023		Maintenance consumables	24.90	1. Unity Trust Bank
104	26/06/2023		Grounds maintenance	360.00	1. Unity Trust Bank
105	26/06/2023		Bus shelters	380.00	1. Unity Trust Bank
106	29/06/2023		Burial ground	19.00	1. Unity Trust Bank
107	29/06/2023		Grounds maintenance	202.08	1. Unity Trust Bank
108	29/06/2023		Maintenance consumables	10.88	1. Unity Trust Bank
109	30/06/2023		Grounds maintenance	515.20	1. Unity Trust Bank
110	30/06/2023		Maintenance consumables	4.80	1. Unity Trust Bank
127	29/06/2023	DIRECT DEBIT	Bank charges	8.35	2. Barclays Current Accoi
530	13/10/2022		Poppy Wreath	100.00	1. Unity Trust Bank
Total-----				13,193.64	

Stanway Parish Council
Uncashed receipts\transfers in (All banks)
(Upto 30/06/2023)

Voucher	Date	Cheque No.	Description	Total	Bank
Total-----					

REPORT THREE — Summary of Receipts and Payments

Summary of Receipts and Payments

Cost Centre Group - Excluding Retired Cost Codes (Between 01/04/2023 and 31/07/2023)

A1 Revenue Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	353,793.00	176,896.50	-176,896.50				-176,896.50 (-50%)
2	Wayleaves	1.00		-1.00				-1.00 (-100%)
6	Credit Interest	75.00	138.22	63.22				63.22 (84%)
53	Community Events - Income	300.00	467.00	167.00				167.00 (55%)
55	Burial Ground - Income	4,000.00	2,145.00	-1,855.00				-1,855.00 (-46%)
77	All Other Revenue Income		150.00	150.00				150.00 (N/A)
SUB TOTAL		358,169.00	179,796.72	-178,372.28				-178,372.28 (-49%)

A2 Capital Receipts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	CCC Grants - General							(N/A)
4	CCC Grants - CIL, s106, etc.	53,000.00	52,000.00	-1,000.00				-1,000.00 (-1%)
5	Other Grants	44,500.00	127.00	-44,373.00				-44,373.00 (-99%)
7	LCTS Administration Subsidy	5,259.00	2,629.50	-2,629.50				-2,629.50 (-50%)
SUB TOTAL		102,759.00	54,756.50	-48,002.50				-48,002.50 (-46%)

B1 Staff Costs

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8	Gross Salaries (inc. PAYE, NI & ...)				140,000.00	38,642.21	101,357.79	101,357.79 (72%)
9	Employers' NI Contribution					3,658.92	-3,658.92	-3,658.92 (N/A)
11	Employers' Pension Contribution				37,937.00	9,775.91	28,161.09	28,161.09 (74%)
SUB TOTAL					177,937.00	52,077.04	125,859.96	125,859.96 (70%)

B2 Office & IT

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17	Office Supplies & Consumables				2,970.00	597.81	2,372.19	2,372.19 (79%)
20	Telephone & Broadband				3,465.00	740.08	2,724.92	2,724.92 (78%)
22	IT Services (inc. software & supp...				7,260.00	1,757.42	5,502.58	5,502.58 (75%)
SUB TOTAL					13,695.00	3,095.31	10,599.69	10,599.69 (77%)

B3 Banking & Finance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	Bank Charges				220.00	74.80	145.20	145.20 (66%)
79	Capital Repayments				16,000.00	8,000.00	8,000.00	8,000.00 (50%)
80	Debit Interest				5,162.00	2,670.00	2,492.00	2,492.00 (48%)

Summary of Receipts and Payments

Cost Centre Group - Excluding Retired Cost Codes (Between 01/04/2023 and 31/07/2023)

SUB TOTAL				21,382.00	10,744.80	10,637.20	10,637.20 (49%)
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B4 Professional Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
24	Internal Audit				1,650.00	1,250.00	400.00	400.00 (24%)
25	External Audit				840.00		840.00	840.00 (100%)
40	Professional Fees				7,700.00	126.00	7,574.00	7,574.00 (98%)
SUB TOTAL					10,190.00	1,376.00	8,814.00	8,814.00 (86%)

B5 Other Admin

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	Home Working Allowance				648.00	312.00	336.00	336.00 (51%)
13	Training		90.00	90.00	3,850.00	1,181.10	2,668.90	2,758.90 (71%)
14	Travel				596.00	207.66	388.34	388.34 (65%)
36	Insurance				6,100.00	6,321.04	-221.04	-221.04 (-3%)
37	Subscriptions				2,200.00	1,727.99	472.01	472.01 (21%)
75	Chairman's Allowance				220.00		220.00	220.00 (100%)
78	Room Hire				198.00		198.00	198.00 (100%)
998	Uncategorised Expenditure					599.25	-599.25	-599.25 (N/A)
999	Accounting Adjustment							(N/A)
SUB TOTAL			90.00	90.00	13,812.00	10,349.04	3,462.96	3,552.96 (25%)

CA1 Grounds

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	Buildings & Car Parks (All Exper				8,000.00	5,315.71	2,684.29	2,684.29 (33%)
30	Play Areas				6,000.00	448.04	5,551.96	5,551.96 (92%)
31	Grounds Maintenance		267.25	267.25	22,500.00	6,092.26	16,407.74	16,674.99 (74%)
52	Tools and Consumables				1,500.00	71.37	1,428.63	1,428.63 (95%)
94	Maintenance Vehicle				7,489.00	472.21	7,016.79	7,016.79 (93%)
SUB TOTAL			267.25	267.25	45,489.00	12,399.59	33,089.41	33,356.66 (73%)

CA2 Streets

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
50	Streetlights - ex. Electricity				6,000.00	1,367.20	4,632.80	4,632.80 (77%)
81	Street Furniture				3,800.00	1,625.00	2,175.00	2,175.00 (57%)
84	Streetlights - Electricity				24,000.00	4,167.08	19,832.92	19,832.92 (82%)
96	Footpaths - Maintenance				1,500.00		1,500.00	1,500.00 (100%)
SUB TOTAL					35,300.00	7,159.28	28,140.72	28,140.72 (79%)

Summary of Receipts and Payments

Cost Centre Group - Excluding Retired Cost Codes (Between 01/04/2023 and 31/07/2023)

CA3 Burial Ground

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
57	Burial Ground - All Expenditure				2,200.00	32.87	2,167.13	2,167.13 (98%)
SUB TOTAL					2,200.00	32.87	2,167.13	2,167.13 (98%)

CS1 Community Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
54	Community Events - Expenditure				3,000.00	752.87	2,247.13	2,247.13 (74%)
70	Grants (all)				5,000.00	500.00	4,500.00	4,500.00 (90%)
91	Community Safety				4,000.00		4,000.00	4,000.00 (100%)
104	Community Services - other exp				3,000.00	120.00	2,880.00	2,880.00 (96%)
SUB TOTAL					15,000.00	1,372.87	13,627.13	13,627.13 (90%)

F Planning

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
76	Planning Fees							(N/A)
SUB TOTAL								(N/A)

Q Capital Projects

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
200	Community Services - environm				1,500.00		1,500.00	1,500.00 (100%)
201	Community Services - other new				12,000.00		12,000.00	12,000.00 (100%)
202	Car park extension				52,000.00	52,557.08	-557.08	-557.08 (-1%)
203	Soakaway				19,000.00	19,069.50	-69.50	-69.50 (-0%)
204	Car park resurfacing				30,000.00		30,000.00	30,000.00 (100%)
205	Electric vehicle charging point				1,000.00		1,000.00	1,000.00 (100%)
206	Air conditioning				5,000.00		5,000.00	5,000.00 (100%)
SUB TOTAL					120,500.00	71,626.58	48,873.42	48,873.42 (40%)

Summary

NET TOTAL	460,928.00	234,910.47	-226,017.53	455,505.00	170,233.38	285,271.62	59,254.09 (6%)
V.A.T.		35,849.03			17,915.19		
GROSS TOTAL		270,759.50			188,148.57		

REPORT FOUR — Flexed Budget

Stanway Parish Council Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/07/2023)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
Cost Centre A1 Revenue Income					
1 Precept	353,793.00	176,896.50			-0.36
2 Wayleaves	1.00	0.36			113.22
6 Credit Interest	75.00	25.00			367.00
53 Community Events - Income	300.00	100.00			811.64
55 Burial Ground - Income	4,000.00	1,333.36			150.00
77 All Other Revenue Income		150.00			
Cost Centre A2 Capital Receipts					
3 CCC Grants - General					34,333.36
4 CCC Grants - CIL, s106, etc.	53,000.00	17,666.64			-14,706.36
5 Other Grants	44,500.00	14,833.36			
7 LCTS Administration Subsidy	5,259.00	2,629.50			
Cost Centre B1 Staff Costs					
8 Gross Salaries (inc. PAYE, NI & Per			140,000.00	46,666.64	8,024.43
9 Employers' NI Contribution					-3,658.92
11 Employers' Pension Contribution			37,937.00	12,645.64	2,869.73
Cost Centre B2 Office & IT					
17 Office Supplies & Consumables			2,970.00	990.00	597.81
20 Telephone & Broadband			3,465.00	1,155.00	740.08
22 IT Services (inc. software & support			7,260.00	2,420.00	662.58
Cost Centre B3 Banking & Finance					
38 Bank Charges			220.00	73.36	74.80
79 Capital Repayments			16,000.00	5,333.36	-2,666.64
80 Debit Interest			5,162.00	1,720.64	-949.36
Cost Centre B4 Professional Services					
24 Internal Audit			1,650.00	550.00	-700.00
25 External Audit			840.00	280.00	280.00
40 Professional Fees			7,700.00	2,566.64	2,440.64

Stanway Parish Council
Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/07/2023)

	Budget Receipts		Act. Receipts	Budget Payments		Variance
	Total for year	Year to Date		Total for Year	Year to Date	
Cost Centre B5 Other Admin						
10 Home Working Allowance				648.00	216.00	-96.00
13 Training	90.00		90.00	3,850.00	1,283.36	192.26
14 Travel				596.00	198.64	-9.02
36 Insurance				6,100.00	2,033.36	-4,287.68
37 Subscriptions				2,200.00	733.36	-994.63
75 Chairman's Allowance				220.00	73.36	73.36
78 Room Hire				198.00	66.00	66.00
998 Uncategorized Expenditure						
999 Accounting Adjustment				599.25		-599.25
Cost Centre CA1 Grounds						
27 Buildings & Car Parks (All Expendit				8,000.00	2,666.64	-2,649.07
30 Play Areas				6,000.00	2,000.00	1,551.96
31 Grounds Maintenance	267.25		267.25	22,500.00	7,500.00	1,674.99
52 Tools and Consumables				1,500.00	500.00	428.63
94 Maintenance Vehicle				7,489.00	2,496.36	2,024.15
Cost Centre CA2 Streets						
50 Streetlights - ex. Electricity				6,000.00	2,000.00	632.80
81 Street Furniture				3,800.00	1,266.64	-358.36
84 Streetlights - Electricity				24,000.00	8,000.00	3,832.92
96 Footpaths - Maintenance				1,500.00	500.00	500.00
Cost Centre CA3 Burial Ground						
57 Burial Ground - All Expenditure				2,200.00	733.36	700.49
Cost Centre CS1 Community Services						
54 Community Events - Expenditure				3,000.00	1,000.00	247.13
70 Grants (all)				5,000.00	1,666.64	1,166.64
91 Community Safety				4,000.00	1,333.36	1,333.36
104 Community Services - other expend				3,000.00	1,000.00	880.00
Cost Centre F Planning						
					32.87	

Stanway Parish Council
Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/07/2023)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
76 Planning Fees					
Cost Centre Q Capital Projects					
200 Community Services - environment:			1,500.00	500.00	500.00
201 Community Services - other new pr			12,000.00	4,000.00	4,000.00
202 Car park extension			52,000.00	17,333.36	52,557.08
203 Soakaway			19,000.00	6,333.36	19,069.50
204 Car park resurfacing			30,000.00	10,000.00	10,000.00
205 Electric vehicle charging point			1,000.00	333.36	333.36
206 Air conditioning			5,000.00	1,666.64	1,666.64
Cost Centre X Retired Cost Codes					
12 Payroll Services					
15 Stationery - Councillors					
16 Postage					
18 Printer lease & consumables					
19 IT Support - Councillor					
21 Website Hosting					
23 IT/PA System Reserve					
26 Accounting Software					
29 Play Areas - equipment replacement					
32 Play Areas - bark					
33 Tree Maintenance					
34 Outdoor Gym - maintenance					
35 Play Areas - benches & bins					
39 Election Reserve					
41 Other Specialist Fees					
42 Pest control					
46 Bus shelters (All Expenditure)					
49 Notice Boards - maintenance					
51 Street Light Reserve					
56 Burial Ground - Tree Sponsorship					
58 Burial Ground - Repairs					

Stanway Parish Council
Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/07/2023)

	Budget Receipts		Budget Payments		Variance	
	Total for year	Year to Date	Total for Year	Year to Date	Year to Date	Year to Date
71 s106 Town & Country Planning Act						
72 Grants - other grants						
73 Grants - CIL						
74 Sundry Items						
82 Staffing Reserve						
85 VAT Refund						
87 Architectural and other fees						
88 Contingency Reserve						
90 Safety Inspections						
92 Risk Management						
93 Grants - s19(3) Local Government (
95 Workshop and Store						
97 SLC - Income						
98 SLC - Cap Ex						
99 SLC - Revenue Expenditure						
102 PWLB Advance						
103 Comm Assets - New Projects (subje						
GRAND TOTALS	£460,928.00	£213,484.72	£455,505.00	£151,835.08	£170,233.38	£3,027.45

REPORT FIVE — Reserves

Stanway Parish Council
Reserves Balance up to 30th Jun 2023
2023-2024

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Office Equipment	2,000.00				2,000.00
Specialist Fees (legal, accountir	1,500.00	4,500.00			6,000.00
Car Park	5,000.00	1,000.00			6,000.00
Workshop & Store	1,000.00	1,000.00			2,000.00
Planning	1,500.00				1,500.00
Village Halls & Community Cent	7,743.00	12,257.00			20,000.00
Footpaths	1,000.00				1,000.00
Trees & Open Spaces	2,500.00	2,500.00			5,000.00
Notice Boards	1,000.00				1,000.00
Streetlights	2,000.00	3,000.00			5,000.00
Staffing	20,000.00	5,000.00			25,000.00
Vehicle	500.00	-500.00			0.00
Community Safety	1,000.00				1,000.00
Elections	3,000.00	1,000.00			4,000.00
Burial Grounds	2,500.00				2,500.00
Outdoor Gym	500.00	3,500.00			4,000.00
Bus Shelters	1,745.00	3,255.00			5,000.00
Playground Equipment	10,000.00	2,000.00			12,000.00
Jansma Park		10,000.00			10,000.00
Total Earmarked	64,488.00	48,512.00			113,000.00
TOTAL RESERVE	64,488.00	48,512.00			113,000.00
GENERAL FUND					177,952.86
TOTAL FUNDS					365,814.86

REPORT SIX — Capital Projects

Capital Projects in excess of £50,000

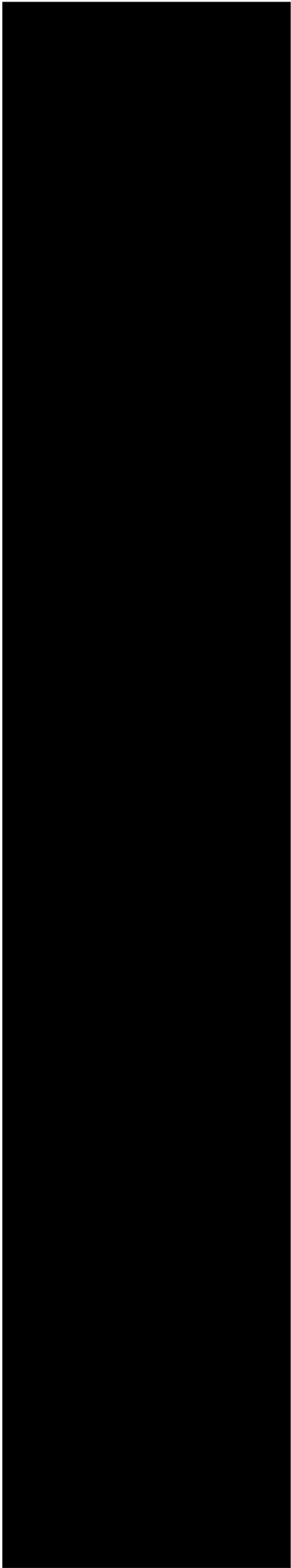
Jansma Park

Description	Approved Budget	Current Forecast
Income from grants	0	0
Planning and other fees	0	0
Construction costs	0	0
Forecast over (under) spend: £0		

REPORT SEVEN — Colchester City Council s.106

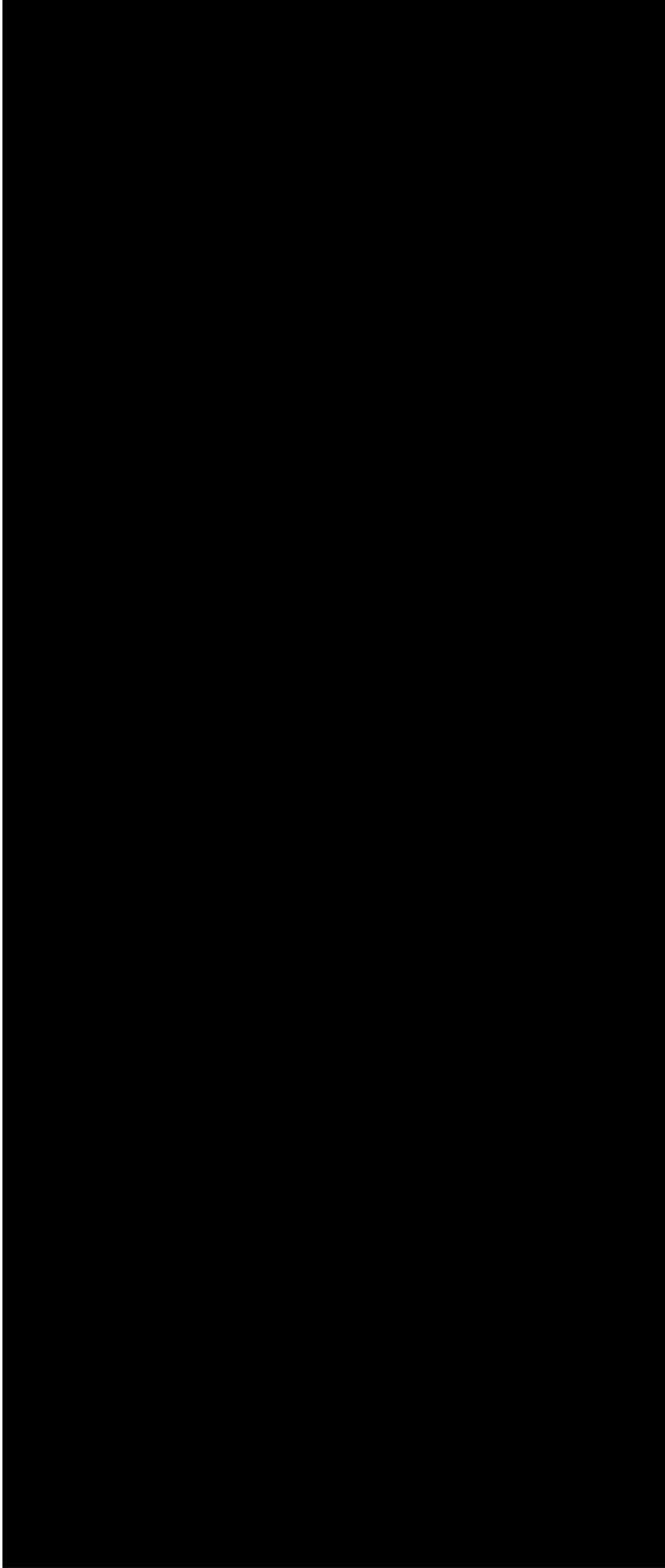
<i>Ward</i>	<i>Application No</i>	<i>Recieved</i>	<i>Released</i>	<i>Spent</i>	<i>Amount Remaining</i>	<i>Reason:</i>
					<i>This sum may include funds already allocated to a project and unspent. Please contact s106 Enquiries to check actual funds available for spend</i>	<i>The Borough funds are for strategic projects in the Borough</i>
[REDACTED]						
Stanway						
"The Burrow", Warren Lane, Stanway New single storey dwelling and outbuilding to the rear of The Burrow, ***REVISED SITE PLAN AND Warren Lane. ***REVISED SITE PLAN AND APPLICATION FORM***	200812	£650.00	£650.00	£0.00	£650.00	Community SPD 65% Ward

<i>Ward</i>	<i>Application No</i>	<i>Received</i>	<i>Released</i>	<i>Spent</i>	<i>Amount Remaining</i>	<i>Reason:</i>
						<i>This sum may include funds already allocated to a project and unspent. Please contact s106 Enquiries to check actual funds available for spend</i>
	111547	£517.89	£517.89	£0.00	£517.89	Community SPD 65% Ward
	200961	£1,761.10	£1,761.10	£0.00	£1,761.10	Community SPD 65% Ward
	11153	£3,975.13	£3,997.12	£0.00	£3,997.12	Community SPD 65% Ward
	120387	£725.26	£727.72	£0.00	£727.72	Community SPD 65% Ward
Ward Summary	Sub total:	£7,629.38	£7,653.83	£0.00	£7,653.83	

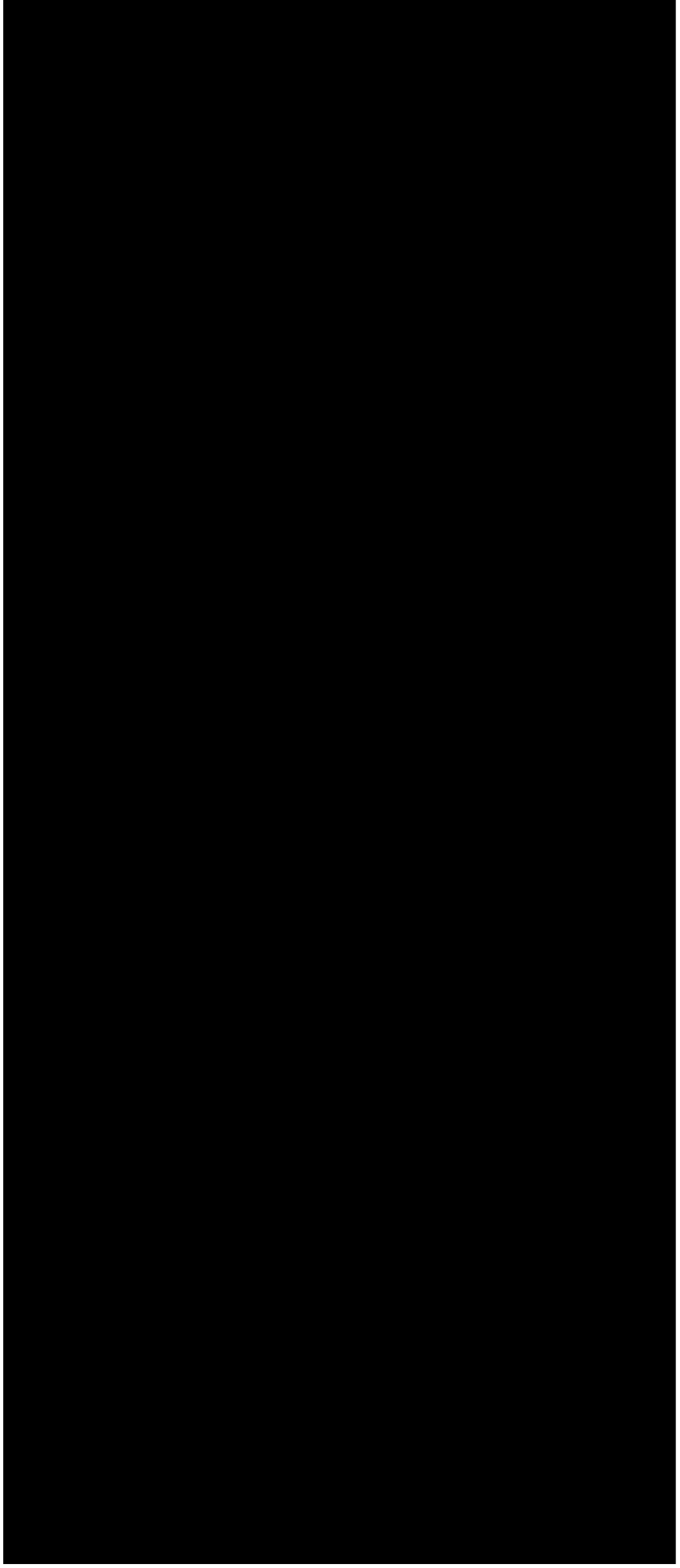


<i>Ward</i>	<i>Application No</i>	<i>Recieved</i>	<i>Released</i>	<i>Spent</i>	<i>Amount Remaining</i>	<i>Reason:</i>
					This sum may include funds already allocated to a project and unspent. Please contact s106 Enquiries to check actual funds available for spend	The Borough funds are for strategic projects in the Borough
Ward Summary	Sub total:	£12,258.09	£0.00	£0.00	£12,267.12	

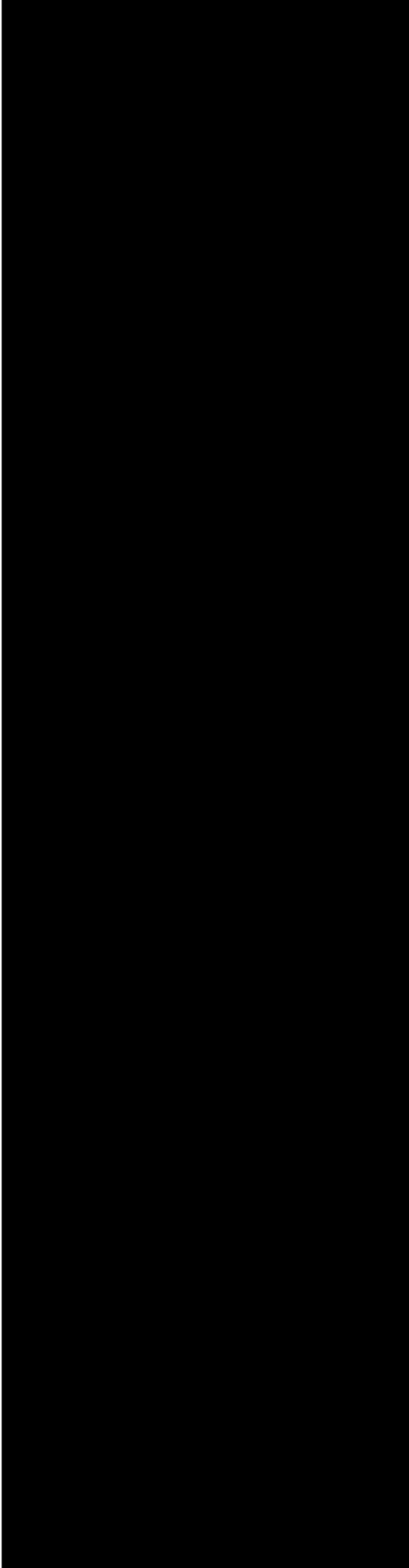
Marks Tey & Layer



<i>Ward</i>	<i>Application No</i>	<i>Received</i>	<i>Released</i>	<i>Spent</i>	<i>Amount Remaining</i>	<i>Reason:</i>
41 School Road, Copford Two Detached two storey dwellings including an attached carport.	210349	£1,072.32	£0.00	£0.00	£1,072.32	The Borough funds are for strategic projects in the Borough This sum may include funds already allocated to a project and unspent. Please contact s106 Enquiries to check actual funds available for spend
						Community SPD 65% Ward



<i>Ward</i>	<i>Application No</i>	<i>Received</i>	<i>Released</i>	<i>Spent</i>	<i>Amount Remaining</i>	<i>Reason:</i>
					<i>This sum may include funds already allocated to a project and unspent. Please contact s106 Enquiries to check actual funds available for spend</i>	<i>The Borough funds are for strategic projects in the Borough</i>



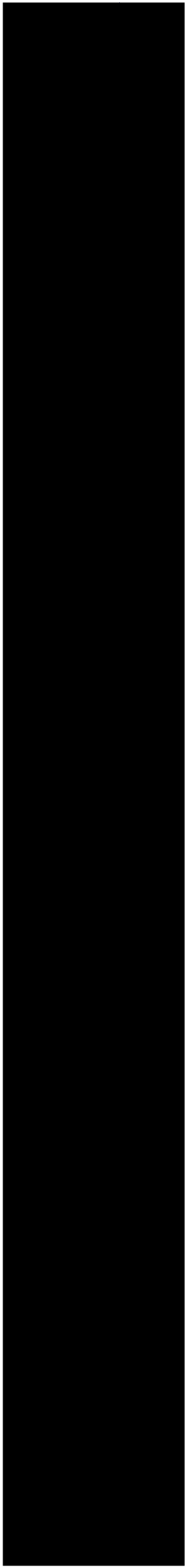
Stanway

27 Winstree Road, Winstree Road, Stanway, Colchester Proposed new caretakers house and new house for newly qualified teachers (replacement of delapidated bungalow)	101678 / 111435	£2,647.38	£0.00	£0.00	£2,676.60	Leisure Post SPD POS, Sport and Rec 35% Borough
"The Burrow", Warren Lane, Stanway New single storey dwelling and outbuilding to the rear of The Burrow, Warren Lane. ***REVISED SITE PLAN AND APPLICATION FORM***	200812	£1,312.15	£0.00	£0.00	£1,312.15	Leisure Post SPD POS, Sport and Rec 35% Borough
"Oasis", Stanway Green, Stanway Erection of a new single storey residential dwelling with attached garage, landscaping and associated parking	200961	£2,300.99	£0.00	£0.00	£2,300.99	Leisure Post SPD POS, Sport and Rec 35% Borough

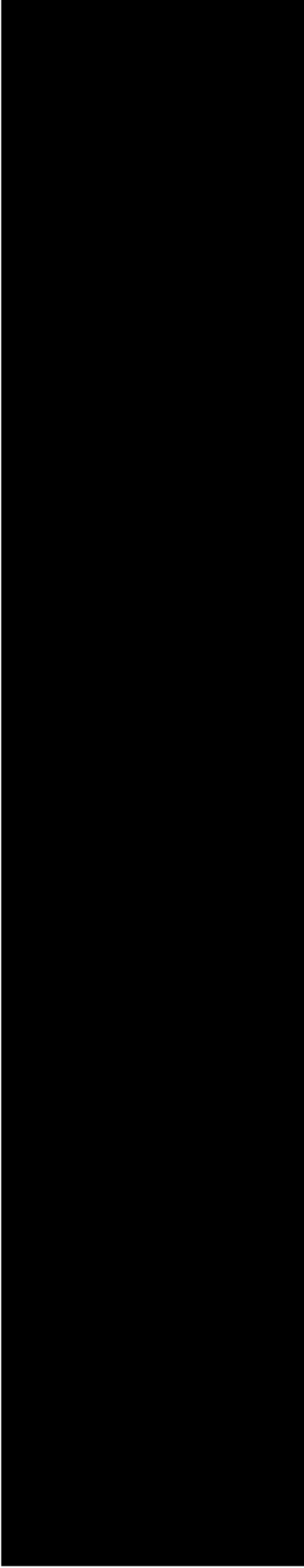
Ward	Application No	Received	Released	Spent	Amount Remaining	Reason:
"The Burrow", Warren Lane, Stanway New single storey dwelling and outbuilding to the rear of The Burrow, Warren Lane. ***REVISED SITE PLAN AND APPLICATION FORM***	200812	£2,436.87	£0.00	£0.00	£2,436.87	The Borough funds are for strategic projects in the Borough
"Oasis", Stanway Green, Stanway Erection of a new single storey residential dwelling with attached garage, landscaping and associated parking	200961	£4,273.25	£0.00	£0.00	£4,273.25	Leisure Post SPD POS, Sport and Rec 65% Ward
79-81 NEW FARM ROAD STANWAY Unilateral undertaking dated 12 June 2007 given by Runwood Homes PLC & Barclays Bank PLC to the Council under Section 106 of the Town & Country Planning Act 1990 relating to planning obligations.	F/COL/07/0296	£43,522.17	£46,415.00	£1,850.02	£44,564.98	Leisure Post SPD POS, Sport and Rec 65% Ward
11 Millers Lane, Stanway, Colchester, CO3 0PS Outline application for proposed erection of a 2 bedroom residential dwelling. Resubmission of 102445.	111547	£2,033.20	£2,033.20	£0.00	£2,033.20	Leisure Post SPD POS, Sport and Rec 65% Ward
83 New Farm Road, Stanway, Colchester, CO3 0PG Proposed addition to existing elderly persons home also change of use from private household residence to care home use (class C2) - Resubmission of application 100665	102278	£7,395.53	£7,491.53	£0.00	£7,491.53	Leisure Post SPD POS, Sport and Rec 65% Ward
LAND ADJ DOVE TREE CT & R/O 71-77 VILLA RD STANWAY Unilateral undertaking dated 7 November 2007 given by R R & L V Greenwold and P A & SJ Wade-Smith to the Council under Section 106 of the Town & Country Planning Act 1990 relating to planning obligations.	072357	£17,035.07	£18,007.43	£12,576.14	£5,431.29	Leisure Post SPD POS, Sport and Rec 65% Ward

<i>Ward</i>	<i>Application No</i>	<i>Received</i>	<i>Released</i>	<i>Spent</i>	<i>Amount Remaining</i>	<i>Reason:</i>
						<i>The Borough funds are for strategic projects in the Borough</i>
						<i>This sum may include funds already allocated to a project and unspent. Please contact s106 Enquiries to check actual funds available for spend</i>
Part Garden of Pilgrims, Heath Road, Stanway Green, Stanway, Colchester, CO3 0GZ Erection of a detached bungalow with an associated garage and parking facilities.	120387	£3,321.89	£0.00		£3,333.15	Leisure Post SPD POS,Sport and Rec 65% Ward
UU- LAND ADJ 2 ALBERTINE CLOSE STANWAY Unilateral undertaking dated 8 September 2009 given by Lisa Jane Smith to the Council under Section 106 of the Town & Country Planning Act 1990 relating to planning obligations.	090906	£1,918.03	£1,962.81	£0.00	£1,962.81	Leisure Post SPD POS,Sport and Rec 65% Ward
54 New Farm Road, Stanway, Colchester, CO3 OPG Demolition of existing dwelling and construction of five detached houses and one detached bungalow.(resubmission of 110239)	111153	£18,532.37	£15,000.00	£0.00	£18,634.91	Leisure Post SPD POS,Sport and Rec 65% Ward
27 Winstree Road, Winstree Road, Stanway, Colchester Proposed new caretakers house and new house for newly qualified teachers.(replacement of delapidated bungalow)	101678 / 111435	£4,916.57	£4,970.83	£0.00	£4,970.83	Leisure Post SPD POS,Sport and Rec 65% Ward
Ward Summary	Sub total:	£111,645.47	£95,880.80	£14,426.16	£101,422.56	

<i>Ward</i>	<i>Application No</i>	<i>Recieved</i>	<i>Released</i>	<i>Spent</i>	<i>Amount Remaining</i>	<i>Reason:</i>
					This sum may include funds already allocated to a project and unspent. Please contact s106 Enquiries to check actual funds available for spend	The Borough funds are for strategic projects in the Borough



Marks Tey & Layer

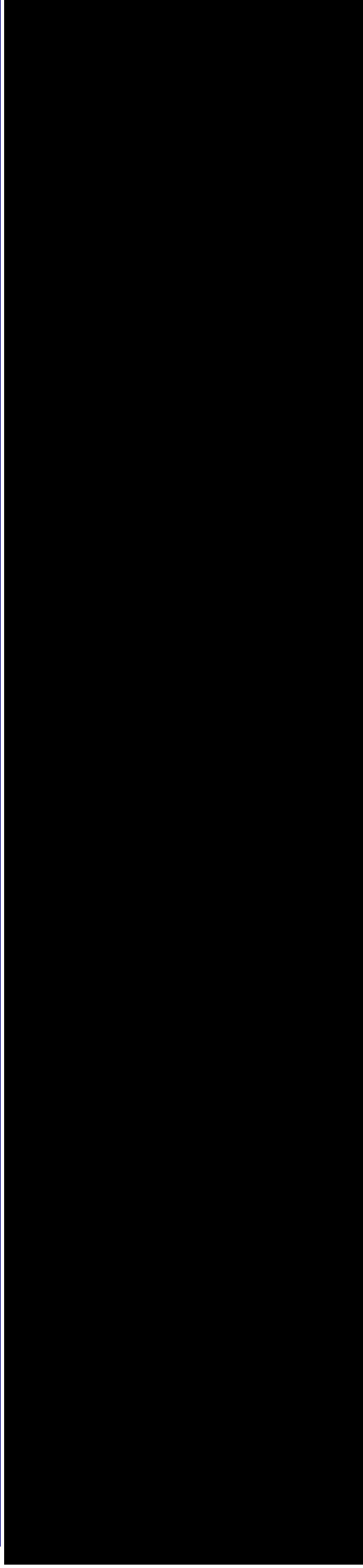


41 School Road, Copford Two Detached two storey dwellings including an attached carport.	210349	£1,318.63	£0.00	£0.00	£1,318.63	Leisure Post SPD POS,Sport and Rec 35% Borough
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<i>Ward</i>	<i>Application No</i>	<i>Recieved</i>	<i>Released</i>	<i>Spent</i>	<i>Amount Remaining</i>	<i>Reason:</i>
					<i>This sum may include funds already allocated to a project and unspent. Please contact s106 Enquiries to check actual funds available for spend</i>	<i>The Borough funds are for strategic projects in the Borough</i>
[REDACTED]						
41 School Road, Copford Two Detached two storey dwellings including an attached carport.	210349	£2,448.88	£0.00	£0.00	£2,448.88	Leisure Post SPD POS, Sport and Rec 65% Ward

Ward	Application No	Received	Released	Spent	Amount Remaining	Reason:
					This sum may include funds already allocated to a project and unspent. Please contact s106 Enquiries to check actual funds available for spend	The Borough funds are for strategic projects in the Borough



Escape Nightclub, 107 London Road, Copford, Colchester, CO6 1LH	112447	£28,816.47	£28,840.88	£28,840.88	£18.00	Leisure Post SPD POS,Sport and Rec 65% Ward
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Reinstatement of 107 London Road to single residential dwelling along with enabling residential development comprising 8 dwellings: garaging, landscaping and access.

