



Stanway

Parish Council

Parish Clerk: Donna Tristram
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Dear Councillors,

You are hereby summoned to the forthcoming meeting of The Burial Sub Committee to be held in the **Conference Room on 11th January 2022 at 2pm** when the under-mentioned business will be transacted.

Yours faithfully,

Clerk to the Parish Council

6th January 2022

AGENDA

1.Attendance and Apologies for Absence

To record the attendance and reasons for absence

2.Declaration of Interest

To allow Parish Councillors to declare a Disclosable Pecuniary, Other Pecuniary or Registerable Non-Pecuniary interest on any matters covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it

3.Public Participation

The Chairman to invite members of the public to indicate if they wish to speak at this meeting – either on an item on the agenda or on a general matter. Public questions are invited prior to the start of the meeting for a maximum of 10 minutes, limited to three minutes per person at the discretion of the Chairman. In accordance with SPC Standing Order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.

4.Minutes of the Burial Ground Committee Meeting of 9th November 2021

To consider and approve the minutes of that meeting which have been circulated.

5.Clerk's Report/ Update

To receive a report from the Clerk and, if necessary, an oral update on current and outstanding issues dealt with by the Council.

6.Financial Report - To receive a Financial Report.

7.Maintenance Report - To receive an update on the Burial Ground Site.

8.Maintenance of Existing Grave and Ashes Plots - To receive an update on the maintenance of the plots.

9. Memorial Wall Plaque Options – To **DECIDE** on the inscription permitted on memorial plaques provided by Hunnaballs

10. Memorial for Colin Lax –To **DECIDE** on a fitting tribute to Colin Lax, co-opted member of the Burial Ground Committee and previous SPC Cllr and Chair

11.10 year Anniversary/Long Term Vision for Comb Meadow – to **CONSIDER** the longer term vision for the burial ground concerning what services it provides (eg., children's area, area of contemplation) and also amenities eg., replacement shed and pathways/benches, as well as new signage to commemorate the 10 year anniversary of opening the burial grounds in April 2012.

12.Items for Committees/ Next Council Meeting

To receive and consider requests for items to be included on Agendas for Committees or Council.

13.To Confirm the Date of the Next Meeting

The next Burial Ground Sub-Committee meeting will be held on Tuesday, 1st February 2022 at 2.00pm, in the Committee Room, Victory Hall, Villa Road